



HARVIA US, INC.
APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, height, weight, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition.

(PLEASE PRINT)

Date of Application _____ Position Applied For _____

Name _____
Last First Middle

Address _____

City _____ State _____ Zip Code _____

Telephone () _____ Email Address _____

Have you ever filled out an application here before? Yes No When? _____

Have you ever been employed here before? Yes No When? _____

Are you employed now? Yes No

May we contact your employer? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? Yes No

When will you be available to work? _____

Have you ever been convicted of a felony in the last 7 years? Yes No

If yes, please explain: _____

Are you a veteran of the US Military Service? Yes No

If yes, which branch: _____

Do you have any impairments (physical, mental, or medical) that would interfere with your ability to do the job for which you have applied? _____ If yes, please explain: _____

If there are any positions for which you should not be considered or job duties you cannot perform because of a physical or mental handicap, please explain: _____

NOTICE TO APPLICANTS AND EMPLOYEES: Screening for illegal drug use may be required before hiring and during your employment here

EMPLOYMENT EXPERIENCE

Start with your present or last job held

1. Employer _____
City _____ State _____ Phone _____
Job title _____ Supervisor _____
Describe work performed _____

Employed from (dates) _____ to _____
Starting Wage _____ Ending Wage _____
Reason for leaving: _____

2. Employer _____
City _____ State _____ Phone _____
Job title _____ Supervisor _____
Describe work performed _____

Employed from (dates) _____ to _____
Starting Wage _____ Ending Wage _____
Reason for leaving: _____

3. Employer _____
City _____ State _____ Phone _____
Job title _____ Supervisor _____
Describe work performed _____

Employed from (dates) _____ to _____
Starting Wage _____ Ending Wage _____
Reason for leaving: _____

EDUCATIONAL BACKGROUND

Please list the last three (3) schools attended, starting with the last one.

1 _____
School *Number of years completed* *Degree/Diploma* *Major/Minor*

2 _____
School *Number of years completed* *Degree/Diploma* *Major/Minor*

3 _____
School *Number of years completed* *Degree/Diploma* *Major/Minor*

REFERENCES

List name and telephone number of three (3) professional references who are not related to you and are not previous supervisors. (If not applicable, please list three school or personal references who are not related to you.)

1 Name _____
Years known _____ Telephone _____

2 Name _____
Years known _____ Telephone _____

3 Name _____
Years known _____ Telephone _____

Please list any additional skills or information you feel it important for reviewers to know when considering your application for employment: _____

APPLICATION ACKNOWLEDGEMENT

I certify that all of the information contained in the application for employment is true and complete and that any falsification, misrepresentation or omission may result in immediate dismissal from or refusal of employment. I authorize investigation of all statements contained in the application, including records of any former employer, doctors, hospitals, police departments, and other services concerning me, and authorize such sources to release any information without liability for any damages incurred in giving it.

I understand that if I am employed by Harvia US, Inc., my employment and compensation can be terminated with or without cause and with or without notice, at any time, at the option of either Harvia US, Inc. or me. This lack of guarantee of employment contract also applies to benefits, working conditions, and privileges of employment at Harvia US, Inc. I understand that no employee or agent of Harvia US, Inc., except for the President of Harvia, has any authority to enter into agreement for employment for any specified period of time, or to make any agreement contrary to this. I understand that any contract of employment must be in writing and signed by the President of Harvia US, Inc. in order to be valid and enforceable.

If I am employed by Harvia US, Inc., I agree that at all times I will adhere to and obey all the rules and regulations now in effect or as subsequently modified or adopted, governing the conduct of employees at Harvia US, Inc.

I ACKNOWLEDGE HAVING READ AND UNDERSTOOD THE FOREGOING TERMS.

Applicants Legal Signature

Date

