HALF LETTER 5.5 x 8.5" (14 x 21.6cm)

- **You can print directly on PRECUT PAPER**
- **OR, If you print on larger paper, you will see trim marks at the corners. Trim marks are on ODD pages.**

NON-DUPLEX Printer:

Select ODD pages to print

Flip paper, put back in printer

Select EVEN pages, click print

DUPLEX Printer:

Select all pages to print

Enable double-sided printing, click print

Punch holes on the wider margin.

HALF LETTER 5.5 x 8.5" (14 x 21.6cm)

- **You can print directly on PRECUT PAPER**
- **OR, If you print on larger paper, you will see trim marks at the corners. Trim marks are on ODD pages.**

NON-DUPLEX Printer:

Select ODD pages to print

Flip paper, put back in printer

Select EVEN pages, click print

DUPLEX Printer:

Select all pages to print

Enable double-sided printing, click print

Punch holes on the wider margin.

Punch holes on the wider margin.

Punch holes on the wider margin.