

Job Details

Title: Hot Stamp Technician

Status Type: Full time

Department: Custom Department

FLSA Status: Non-Exempt (hourly)

Reports to: Custom Manager

Schedule: Day shift 7am-3:30pm/4pm

Salary: \$14hr start

Job Summary

The hot stamp technician will be responsible for stamping custom artwork with various types of foil onto blank discs to fulfill custom stamp orders.

Supervisory Responsibilities

- None

Job Qualifications

- Able to work 40 hours each week in the schedule given above with possible mandatory overtime
- Attention to Detail
- Problem-solving skills
- Ability to handle a stationary/repetitive job
- Ability to work independently in a fast-paced environment
- Basic technical skills to manage order fulfillment of custom orders within Netsuite

Essential Duties and Responsibilities

- Must be able to complete various activities in the warehouse that may require hours of lifting, standing, and carrying.
- Must be able to move up to 50 pounds at a time.
- Pick and pull custom order
- Independently set up equipment for stamping and see the order all the way through completion
- Work through issues dealing with misprints/dropouts
- Accurately track inventory ie. Order quantities and misprints
- Meet quotas determined by the Custom Manager

Education and Experience

- None required

Working and Job-Related Conditions

Dynamic Discs offers a relaxed working atmosphere with a focus on productivity. We expect our employees to be focused and hardworking. We offer paid time off after 90 days, paid breaks daily, company paid benefits such as health/dental insurance, free gym membership, matching 401K, employee discounts, and the BEST work environment/culture. This is an on-site position at Dynamic Discs Headquarters, 840 Overlander Road in Emporia, KS.