

Job Details

Title: Accounting Manager

Department: Finance

FLSA Status: Salary

Schedule: In-office position M-F (non-negotiable)

Status Type: Full-Time

Reports to: Controller

Salary: 60-70K

Job Summary

The Accounting Manager plays a pivotal role in driving the financial operations of our multi-unit organization. The Accounting Manager will have a blend of US and international accounting experience, particularly within a digital environment. This role will be instrumental in shaping the future of our business, supporting growth initiatives, and ensuring the highest standards of financial integrity.

Supervisory Responsibilities

- TBD

Education, Experience, and Skills

- Bachelor's degree in Accounting, Finance, or related field. CPA or equivalent certification preferred.
- Extensive experience with 5+ years in accounting leadership roles, with a track record of success in multi-unit environments.
- Strong understanding of US GAAP and international accounting standards.
- Proficiency in utilizing advanced accounting software and digital tools for financial management and reporting.
- Excellent communication skills, with the ability to collaborate effectively across departments and regions.
- Strategic mindset with a focus on driving business growth and operational excellence.
- Proven ability to lead and develop high-performing teams in a dynamic and fast-paced environment.
- Experience in project management and process improvement methodologies is a plus.

Essential Duties and Responsibilities

- **Leadership and Development:** Mentor the local accounting team, fostering a culture of excellence and continuous improvement. Collaborate closely with both the US and international finance teams to align departmental goals and strategies.
- **Financial Reporting:** Coordinate and complete the preparation of monthly, quarterly, and annual financial reports for internal stakeholders and the Group. Ensure accuracy, compliance, and timeliness in financial reporting processes.
- **External Reporting:** Manage communications and reporting to external parties including banks, financial institutions, owners, and regulatory authorities. Uphold transparency and accountability in all external financial interactions.
- **Systems and Process Improvement:** Drive the enhancement of finance systems and processes, with a focus on integrated automation to streamline financial operations. Identify opportunities for efficiency gains and implement innovative solutions.
- **Ownership of Accounting Processes:** Take ownership of all accounting processes, ensuring adherence to best practices, regulatory requirements, and internal policies. Implement robust controls to safeguard financial assets.

- **Continuous Improvement Projects:** Initiate and lead improvement projects to enhance efficiency, effectiveness, and documentation of financial processes and routines. Proactively identify areas for optimization and drive change initiatives.

Working and Job-Related Conditions

Dynamic Discs offers a relaxed working atmosphere with a focus on productivity. We expect our employees to be focused and hardworking. We offer paid time off after 90 days, company-paid benefits such as health/dental insurance, 401k match, paid breaks daily, free gym membership, employee discounts, and the most stress-free work environment in the area hands down! This is an on-site position at 840 Overlander Road in Emporia, KS.