

EXCHANGE FORM



Step 1

FILL OUT CONTACT/SHIP INFORMATION

ORDER # _____

NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

PHONE # _____

EMAIL _____

Step 2

LIST ITEMS YOU ARE EXCHANGING INCLUDING REASON FOR RETURN

REASON	ITEM #	DESCRIPTION	COLOR	SIZE	QTY

REASONS CODES: ENTER THE REASON CODE IN STEP 2

<u>FIT</u>	<u>QUALITY</u>	<u>SERVICE</u>	<u>OTHER</u>
51. TOO SMALL	61. DAMAGED/DEFECTIVE	71. NOT AS EXPECTED	81. CHANGED MIND
52. TOO BIG	62. MISSING PARTS/HARDWAR	72. ARRIVED TOO LATE	82. DID NOT LIKE
53. TOO NARROW	63. DAMAGED DURING SHIPPING	73. ORDERED 2 SIZES, KEPT 1	STYLE/COLOR
54. TOO WIDE	64. POOR QUALITY	74. WRONG ITEM ARRIVED	83. DID NOT LIKE
55. TOO LONG	65. COMFORT NOT AS EXPECTED		FABRIC
56. TOO SHORT			

Step 3

PUT THIS FORM INTO PACKAGE AND RETURN TO ADDRESS BELOW FOR STORE CREDIT

Return your package using your shipping provider of choice. We don't take responsibility for any items that are lost or damaged en-route to our address.

MB FINALE
P.O Box 67
Bala Cynwyd, Pa. 19004