



## Pentâge Winery Covid-19 Safety Plan

### Employees

All Employees must be showing no symptoms of illness and be practicing safe distancing protocols both on and off site. Any signs of symptoms must be reported immediately, and the employee should remove themselves from the workplace and seek medical attention if warranted.

A six-foot distance between employees and guest and employee to employee should always be maintained.

Hand washing facilities for employees are easily accessed. Employees should wash and sanitize their hands between any action that can risk them picking up virus on their hands or body. At minimum employees will be required to wash their hands:

- Upon arriving for work
- In-between customers
- Following cleaning
- Before and after breaks
- After using the bathroom
- Before and after handling wine tasting items such as glassware, tasting notes, pouring spouts

### Signage for employees has been posted for:

#### Help prevent the spread of COVID-19 – Cover coughs and sneezes

Cough or sneeze into your sleeve, not your hands. Avoid touching your face and hands

Or

Cover your mouth and nose with a tissue and put your used tissue in the wastebasket

Wash your hands with soap and water for at least 20 seconds

Or

Clean hands with alcohol-based hand sanitizer

Proper hand washing practices

### Things to Remember

The virus that causes COVID-19 spreads in several ways, including through droplets when a person coughs or sneezes, and from touching a contaminated surface before touching the face. Higher risk situations require adequate protocols to address the risk.

- The risk of person-to-person transmission is increased the closer you come to other people, the amount of time you spend near them, and the number of people you come near.
- The risk of surface transmission is increased when many people contact same surface, and when those contacts happen in short intervals of time.



## Pentâge Winery Covid-19 Safety Plan

**Signage for employees has been posted for:**

Help prevent the spread of COVID-19 - Please do not enter this workplace if you:

- Have any of the following symptoms:  
Fever, chills, new or worsening cough, shortness of breath, new muscle aches, headache, sore throat
- Have travelled outside of Canada within the last 14 days
- Are in close contact of a person who tested positive for COVID-19

All other visitors, please wash your hands or clean them with hand sanitizer before and after your visit.

Please maintain physical distancing of 2 meters.

If you are displaying symptoms of COVID-19, refer to Healthlink BC at 811.

### **Wine Shop Group Protocol**

The Wine Shop in door space will be limited to only 2 groups of a maximum of 6 persons and they will be required to stay in the designated areas. Specifically, one area on the **North side** of the tasting bar and one area on the **West side** of the tasting bar. The **South tasting** bar side will be used for sales pickup.

At all times while the groups practice 6' or greater distancing this will include when accessing the bathroom facilities.

Customers using the **North bar side** area may need to use the North side doorway to enter and exit. They will also use this door to gain access to the bathroom facilities and go around to the South doorway in order to maintain a 6' distance should the West side of the tasting bar be occupied.

Customers using the West bar side will access this area either thru the main door or the through the big garage door if open.

The following signage will be posted at the entrance to the Wine Shop:

#### **Help prevent the spread of COVID-19 – Occupancy**

In order to reduce risk of exposure to the virus that causes COVID-19, we are limiting the number of groups allowed in the winery at any given time.

**Tasting Area A** - 1 group with a maximum of 6 people

**Tasting Area B** - 1 group with a maximum of 6 people

**Wine Pick-up Area** – 1 group with a maximum of 2 people

**Picnic Area A** - 1 group with a maximum of 6 people

**Picnic Area B** - 1 group with a maximum of 6 people

(Picnic areas are weather permitting)



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### Help prevent the spread of COVID-19 - Please do not enter this workplace if you:

- Have any of the following symptoms:  
Fever, chills, new or worsening cough, shortness of breath, new muscle aches or headache, sore throat
- Have travelled outside of Canada within the last 14 days
- Are in close contact of a person who tested positive for COVID-19

All other visitors, please wash your hands or clean them with hand sanitizer before and after your visit. Please maintain physical distancing of 2 meters.

**If you are displaying symptoms of COVID-19, refer to Healthlink BC at 811.**

The Wine Shop indoor space will be limited to only 2 groups of 6 people or less and they will be required to stay in the designated areas. Specifically, one area on the **North side** of the tasting bar and one area on the **West side** of the tasting bar. The **South tasting** bar side will be used for sales pickup.

### Current wine tasting procedure involves the following:

- Visitors step back a foot from their floor markers placed in their section at the bar
- Staff step forward and pour samples
- Staff steps back so that visitors may step forward to the bar to retrieve and enjoy their samples

### Extra safety procedures:

- Glassware for patrons will be sanitized in our commercial dishwasher
- One glass will be used for all tastings
- No shared tastings will be permitted
- Tasting notes/price sheets will be laminated for easy sanitizing between customers
- Patrons will not handle any products unless purchased
- Giftware items and picnic items will only be accessible by staff
- Miscellaneous tasting bar items will be kept behind the bar including brochures, business cards etc.

At all times while the groups practice 6' or greater distancing at all times this will include when accessing the bathroom facilities.

Customers using the **North bar side** area may need to use the North side doorway to enter and exit. They will also use this door to gain access to the bathroom facilities and go around to the South doorway in order to maintain a 6' distance should the West side of the tasting bar should it be occupied.

Customers using the West bar side will be access this area either thru the main door or the through the big garage door if open.



## Pentâge Winery Covid-19 Safety Plan

The following signage will be posted in the bathroom:

**Help prevent the spread of COVID-19 – Cover coughs and sneezes**

Cough or sneeze into your sleeve, not your hands. Avoid touching your face and hands  
Or

Cover your mouth and nose with a tissue and put your used tissue in the wastebasket

Wash your hands with soap and water for at least 20 seconds

Or

Clean hands with alcohol- based hand sanitizer

### **Clean, sanitization and disinfecting protocols:**

Effective cleaning and disinfection involved a two-stage process.

**Cleaning:**

To disinfect a surface effectively, you must clean it first to remove surface dirt. Any residue on workplace surfaces and equipment may de-activate the disinfectant. Use soap or detergents as a cleaning agent first.

**Disinfecting:**

After cleaning, apply a disinfectant to the surface. You need to leave the disinfectant on for one minute to neutralize any remaining organisms.

Every morning all surfaces will be cleaned and sterilized including but not limited to:

- Door handles
- Light switches
- Handles
- Countertops
- Desks
- Phones
- Faucets
- Toilets
- iPads
- Payment devices

All surfaces used by customers will be cleaned and sterilized and disinfected after each group of customers.

The washroom will be cleaned after each group of customers. Signage will be displayed in the washroom to encourage customers to regularly wash their hands and sanitize.



## Pentâge Winery Covid-19 Safety Plan

### Staff Cleaning Procedure:

- Wash surfaces with soapy water using disposable paper towel
- Disinfect all touch point surfaces for 1 minute using: **Diversey Oxivir Tb** – Ready to use surface cleaner, intermediate level disinfectant, general virucide and tuberculocide.
- Sterilize all counter tops using: **Diversey Surface Sanitizer** – Smart dose pump.

### Out Door Area Cleaning Protocol

Three outside areas are also designated for customers who wish to visit the winery and purchase wine for consumption with or without their own supplied food.

When using these areas customers should first be directed to read and observe the signage.

At the winery entrance there is a two-seat grouping with table.

For the picnic area there are two 8' tables with 6 chairs which is the maximum permitted group size.

These areas will be self-serve and be accommodated for service at the South side wine-bar (pick-up) area.

These outside areas will also be cleaned and sanitized between groups.

Customers and employees are welcomed to bring all concerns regarding safety protocol to the management's attention.

It is hoped that by strict adherence to these protocols that we will provide for a safe and pleasant guest experience.

Pentâge Winery, May 27, 2020