

Review your Purchase Order for any Quality Clauses listed below. Failure to comply with any or all imposed Quality Clause is subject to rejection by Receiving Inspection. If you have any questions regarding these clauses, please contact our Quality Assurance Department. Any questions regarding purchase order items shall be taken up with the Purchasing Department. The duration of this supplier arrangement in terms of time and/or quantity shall be held indefinitely or unless Steecon, Inc. states otherwise below.

Q1: Certificate of Conformance

A Certificate of Conformance is required with the completed product, service, or process and must reference Steecon's PO number (at a minimum). The CoC must state that it meets Steecon's Purchase Order, Drawing, and Specification requirements

Q2: Test Reports

Chemical and/or Physical Test Reports are required with each shipment, if applicable, stating that the material meets the required specification and Purchase Order requirements

Q3: First Article Inspection

A FAIR per is required for the First Part and sent over with the order. Any parts produced by supplier prior to Steecon's approval of FAI are produced at supplier's risk. AS9102 shall be used as a guideline for FAI

Q4: Steecon Source Inspection

Steecon source inspection required at your facility. Contact Steecon for scheduling. Supplier to prepare parts, paperwork, inspection equipment/or tooling media.

Q5: Government Source Inspection

A government source inspection required at supplier facility. Contact the Government Representative who normally services your plant, or if none, contact the nearest Army, Navy, Air Force or Defense Supply Agency Inspection Office. Supplier to notify Steecon when inspection has been coordinated, in the event the government representative cannot be located Steecon should be notified immediately

Q6: Customer Source Inspection

Contact Steecon's Operation Manager to coordinate in-process or final inspection acceptance by Steecon's Customer or a governing regulatory agency at your facility. Supplier to notify Steecon at least 72 hours in advance of the dates the process will be ready for inspection

Q7: Packaging / Handling / Shipment

All items on the order shall be handled and packaged to prevent deterioration and damage during shipment. If nonconforming product is to be returned to Steecon, Inc. the product is to be packaged separately as to prevent intermingling with conforming product and marked in a manner as to be easily identifiable as discrepant

Q8: Age-Sensitive Material (paints, primers, epoxies, etc.)

When applicable, certifications will include applicable specification, manufacturer, manufacture date and batch/lot number

- Q9: SPC Data
SPC data (Control Plans, Control Charts, Histograms, etc.) required with shipment
- Q10: Identification/Serialization
All parts received are assigned part numbers without duplication. Supplier is required to maintain the unique identity of all parts on all internal documentation, certifications, and shipping reports. If supplied, serial numbers referenced shall be maintained with the product and on all documentation
- Q11: Right of Entry
During performance of the order, supplier and if applicable, the supplier sub tiers' Quality System and/or manufacturing processes are subject to review, verification, and analysis to determine the quality of work, records and material by Steecon, Steecon's customer, regulatory authorities or the FAA
- Q12: Steecon Supplied Documentation and Data
All furnished documentation/data supplied by Steecon, such as drawings, must be returned with final shipment. The provided technical/propriety data shall not be reproduced in whole or in part and shall be identified, controlled, and maintained by the supplier
- Q13: Supplier Notification
Supplier must notify Steecon of anomalies, changes in definition and/or approvals of processing, such as customer disapproval, tank contamination, etc. Steecon must also be notified when there has been a change to product, process, location or organizational approvals/accreditation
- Q14: Record Retention
All Steecon and product related quality records shall be retained and maintained in a proper environments so records are safe and do not deteriorate for a minimum of three (3) years, unless specified otherwise by contract
- Q15: NADCAP Accreditation
Supplier shall be accredited by the National Aerospace and Defense Contractors Accreditation Program (NADCAP)
- Q16: Quality Requirements Sub-tier Flow Down
Supplier may subcontract to or obtain supplies from a third party without notifying Steecon. Supplier shall flow down all quality requirements stated on the purchase order including this requirement to sub tiers and must notify Steecon, Inc. in the event problems are encountered during the service
- Q17: Supplier Quality Management System
Supplier shall maintain and comply with a quality management system as required by Steecon at time of supplier approval. Supplier approval with Quality System requirement is on file at Steecon. At the request of Steecon, Inc., the vendor shall allow Steecon to evaluate the internal quality system of the supplier

Q18: Manufacturer's Certificate of Conformance

A Certificate of Conformance from the manufacturer or OEM is required with the completed product, service, or process and must reference any corresponding information on Steecon's purchase order

Q19: Calibration Service Accreditation Requirement

Supplier must be certified to ISO 17025

Q20: Conflict Free Material

Material provided to Steecon, Inc. shall be provided from a conflict free source as defined in The Dodd Frank Act and SEC 17 CFR Parts 240 and 249b. These are defined as the Conflict Mineral Region of Democratic Republic of the Congo or other areas of interest

Q21: Counterfeit/Suspect Materials and Electronic Components

a) Definitions: The following definitions apply to this Section:

1. "Counterfeit electronic part" means an unlawful or unauthorized reproduction, substitution, or alteration that has been knowingly mismarked, misidentified, or otherwise misrepresented to be an authentic, unmodified electronic part from the original manufacturer, or a source with the express written authority of the original manufacturer or current design activity, including an authorized aftermarket manufacturer. Unlawful or unauthorized substitution includes used electronic parts represented as new, or the false identification of grade, serial number, lot number, date code, or performance characteristics.
2. "Counterfeit Goods" means Goods, including any Counterfeit Electronic Parts, that is or contains unlawful or unauthorized reproductions, substitutions, or alterations that have been knowingly mismarked, misidentified, or otherwise misrepresented to be an authentic, unmodified part from the original manufacturer, or a source with the express written authority of the original manufacturer or current design activity, including an authorized aftermarket manufacturer. Unlawful or unauthorized substitution includes used Goods represented as new, or the false identification of grade, serial number, lot number, date code, or performance characteristics.
3. "Electronic part" means an integrated circuit, a discrete electronic component (including, but not limited to, a transistor, capacitor, resistor, or diode), or a circuit assembly.
4. "Suspect Counterfeit Electronic Part of Goods" means Electronic Parts or Goods for which credible evidence (including, but not limited to, visual inspection or testing) provides reasonable doubt that the part is authentic.
5. "Obsolete item" means any part, component, sub-component or other deliverable hereunder, that is no longer in production by the OCM/OEM or an aftermarket manufacturer that has been provided express written authorization from the current design activity or original manufacturer.

- b) Supplier shall not deliver Counterfeit Goods, Counterfeit Electronic Parts, or Suspect Counterfeit Goods to Steecon under this Contract.
- c) Supplier shall only purchase products to be delivered or incorporated as Goods to Steecon directly from the Original Component Manufacturer (OCM)/Original Equipment Manufacturer (OEM), or through an OCM/OEM authorized distributor chain or other source with the express written authority of the OCM/OEM. Supplier may only use another source if (i) the foregoing sources are unavailable, (ii) Supplier's inspection and other counterfeit detection and avoidance risk mitigation processes will be employed to ensure the authenticity of the Goods, and (iii) Supplier obtains the advance written approval of Steecon.
- d) Supplier shall establish and maintain an acceptable counterfeit goods and electronic parts detection and avoidance system in accordance with industry recognized standards and with any other specific requirements identified in this Agreement. If the Goods or Electronic Parts being delivered to Steecon are in relations to a US government contract, the system in place must conform to the requirements stipulated in DFARS 252.246-7007 and 252.246-7008.
- e) Supplier shall immediately notify Steecon with the pertinent facts if Supplier becomes aware that it has delivered Counterfeit Goods, Counterfeit Electronic Parts, or Suspect Counterfeit Goods. When requested by Steecon, Supplier shall provide OCM/OEM documentation that authenticates traceability of the affected items to the applicable OCM/OEM. Supplier, at its expense, shall provide reasonable cooperation to Steecon in conducting any investigation regarding the delivery of Counterfeit Goods, Counterfeit Electronic Parts, or Suspect Counterfeit Goods under this Agreement.
- f) This Article applies in addition to, and is not altered, changed, or superseded by any quality provision, specification, statement of Good, regulatory flow down, or other provision included in this Agreement addressing the authenticity of Goods.
- g) In the event that Goods or Electronic Parts delivered under this Agreement constitutes or includes Counterfeit Goods, Supplier will, at its sole expense, promptly replace such Counterfeit Goods with genuine Goods or Electronic Parts conforming to the requirements of this Agreement. Notwithstanding any other provision in this Agreement, Supplier shall be liable for all costs relating to the remediation of Counterfeit Goods, including without limitation STEECON's costs of removing Counterfeit Goods of installing replacement Goods and of any testing necessitated by the reinstallation of Goods after Counterfeit Goods has been exchanged. The remedies contained in this paragraph are in addition to any remedies Steecon may have at law, equity or under other provisions of this Agreement.
- h) Supplier shall include paragraphs (a) through (f) and this paragraph (h) of this Article or equivalent provisions in lower tier subcontracts for the delivery of items that will be included in or furnished as Goods to Steecon.

Q22: AS9100 Quality System Accreditation Requirement
Supplier must be certified to AS9100

Q23: Specialty Metal DFARS Requirement

Raw material purchased/used on this order must be melted and manufactured in the United States or a qualifying country per DFAR 225.872-1

Q24: Non-Conforming Product

The supplier shall have a system for controlling nonconforming materials and components through identification, segregation, documentation, and disposition in order to preclude material/component from being released or used without proper approval. Supplier must immediately notify Steecon of any material that does not conform to specifications/drawings approved by Steecon. Supplier must obtain Steecon, Inc. approval for nonconforming product disposition. If nonconforming product is to be returned to Steecon, Inc, the product is to be packaged separately as to prevent intermingling with conforming product and marked in a manner as to be easily identifiable as discrepant

Q25: Specification Revisions

Specifications stated on the purchase order shall meet the referenced or latest revision level.

Q26: Calibration

Equipment used to inspect/test final product must be traceable to NIST or a National Standard

Q27: Language

Information exchanged, such as working documents, as well as technical and quality data, shall be in the English language unless specified by contract

Q28: Supplier Personnel Competence

Supplier shall establish criteria for the competence of supplier personnel based on qualifications, education, training, skills, and experience and their contribution to product/service conformity

Q29: Direct Delivery

Steecon, Inc. authorizes supplier to direct ship the article. Supplier must meet the requirements below:

- Meet any special customer requirements accepted by Steecon, Inc.
- Maintain evidence that the supplier has direct ship authorization from Steecon, Inc.
- Maintain evidence of direct shipments made on behalf of Steecon, Inc.
- Provide a signed direct ship declaration with the shipment
- Provide a signed or stamped statement of conformance certifying that the article conforms to approved data with the shipment
- Provide traceability of the shipment to the customer purchase request
- Provide evidence with the shipment that acceptance or inspection has accomplished by Steecon, Inc. or through delegated authority
- Provide a statement with the shipment that delegation of inspection authority has been granted by Steecon, Inc. and that the inspection was performed on behalf of Steecon, Inc. when delegated inspection is used

Q30: Assistance for Continued Airworthiness

Supplier shall provide continued airworthiness data, such as repair manuals, with product shipment. Data nonconformances that are issued to supplier shall be immediately investigated and corrective action implemented

Q31: Supplier Safety Contribution

Supplier shall contribute to product and personnel safety by maintaining a proper safety program or adhering to regulatory agency requirements

Q32: Supplier Code of Ethics

A supplier code of ethics shall be maintained by the supplier. Positive ethical behavior shall be followed under this requirement