

SUBMISSION FORM

Please fill in on your computer. If you have any questions, please email us at info@thecomicsclinic.com.

Name			
Address			
Email		Phone	

No.	Title & number	Fair Market Value* (FMV)
1		
2		
3		
4		
5		
6		
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10		
11		
12		
13		
14		
15		
16		

There is a £10 pre-screen charge per book, which will be credited towards the pressing cost if you decide to go ahead. Postage is charged at cost.

Current comic value	Cost
Up to £2,500	£50.00
Over £2,500	2% of FMV*

*Fair market value (FMV) is required for insurance and invoicing purposes. Please feel free to contact us with any queries and we can walk you through the valuation process.

Full sets of 'before' and 'after' photographs can be supplied for a charge of £5 per comic, due to the time involved to sort and transfer the images. If there are any genuine cases of possible damage during shipping or grading, there would be no charge for the relevant photographs.

What to do next

Please send your completed form and comics to: **The Comic Clinic Ltd, PO Box 6465, Leighton Buzzard, LU7 6GY**. We will inform you when we have received your comics. Invoices will be emailed when your order is completed. Please continue to page two for our terms and conditions.

Terms and Conditions

1. Please note that The Comic Clinic Ltd will make every possible effort to improve the appearance and grade of your book, but cannot guarantee an increase in grade. Every book is inspected prior to starting work, and if we feel the potential for a grade increase is questionable or if there are any apparent risks associated with your comic, we will discuss these with you before any work commences.
2. Return delivery charges for books that have been sent in but which do not undergo any work will be invoiced at cost.
3. Customers who choose to ship items to The Comic Clinic Ltd will be responsible for ensuring the books are packaged securely so that the items do not incur damage in transit. We advise that you send these items via 'Special Delivery' or professional courier service with the option to track your items' journey to us and that you ensure there is adequate insurance cover. Our business insurance will NOT provide any cover for your comics during shipping to or from us. It is the client's responsibility to make sure that sufficient insurance is in place whilst your comics are in transit.
4. The Comic Clinic Ltd are fully insured for the unlikely event of accidental damage or loss once your comic books are in our possession and we have been able to check the package for any damage. Once the comics are shipped onwards, the liability will pass to the shipping company or the chosen facilitator of grading service. The Comic Clinic Ltd will not be held responsible for any claims for damage, loss or negligence, which occurs when the books are not in our possession.
5. Customers agree to complete The Comic Clinic Ltd.'s Submission Form clearly. The section regarding 'fair market value' is important for invoicing and insurance purposes. This value would most likely be the receipt value from a recent purchase or a current market value, based on a like-for-like replacement in the unlikely event of a claim. If the value of the comic is significantly under or overvalued, we reserve the right to amend the value accordingly.
6. Any damage during return transit must be reported to The Comic Clinic Ltd within 5 working days of delivery to the address provided to us. We would require photographic evidence of the outer packing condition and of any damage to the contents.
7. Any offer to repair or mitigate any damage to a comic during shipping or caused while unpacking, would be offered 'without prejudice' and would not constitute an admission of liability.
8. Invoices need to be paid in full, in order for goods to ship.
9. Turn-around times vary depending on workload, but every effort will be made to ensure the best possible turn-around times without forsaking the control of quality. If there is an urgent request, we will do our best to meet the demand, but cannot be held responsible if circumstances prohibit this from being successful. Please note that any urgent requests need to be discussed and agreed with us prior to sending in any submissions for work.
10. The Comic Clinic Ltd cannot get involved and will not be held responsible for the turn-around times of other companies.
11. Should you be dissatisfied with any aspect of the service provided by The Comic Clinic Ltd, please contact us within 5 working days of receipt of goods and we will endeavour to address the problem.