

Work Experience: Please provide the following information for your past and current employers, starting with the most recent.

Employer:	Dates Employed		What did you like most about this position?
	From (Mo/Yr)	To (Mo/Yr)	
Job Title:			
	Phone:		
Job Duties:			What did you like least about this position?
Supervisor:			
Resigned ___ Terminated ___ May we contact this employer? ___ State Reason:			
Employer Name:	Dates Employed		What did you like most about this position?
	From (Mo/Yr)	To (Mo/Yr)	
Job Title:			
	Phone:		
Job Duties:			What did you like least about this position?
Supervisor:			
Resigned ___ Terminated ___ May we contact this employer? ___ State Reason:			

Education:

	Years Completed	Degree Rec. & Major Subjects	Name of School	Location	Did you graduate?
High School					
College					
Trade School					

Rate your knowledge in each of the following categories:

(1 – No knowledge, 2- Novice/Basic Knowledge, 3- Hobbyist/ Moderate Knowledge, 4- Expert Knowledge)

Annuals _____ Perennials _____ Visual Design _____ Edibles _____
 Houseplants _____ Container Design _____ Trees/Shrubs _____ Organics _____

Willingness Checklist: Many of the activities required to maintain and operate Natureworks involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an “X” on the appropriate line.

Would you be willing to:		NO	Maybe	Yes
1.	Welcome all clients with a smile?			
2.	Ask questions if you are <u>ever</u> unsure?			
3.	Uphold a no smoking/no vaping policy anywhere on the Natureworks or clients property?			
4.	Load bags of mulch and soil into vehicles carefully?			
5.	Dress in compliance with our dress code? All types of weather.			
6.	Consistently maintain a positive attitude?			
7.	Uphold strict safety policies?			
8.	Report to work on time when scheduled?			
9.	Stand on your feet long periods of time?			
10.	Work well with your teammates?			
11.	Operate a computerized register? (landscape lead position)			
12.	Are you willing to use your phone only on breaks for personal reasons?			
13.	Water plants in the heat for an extended amount of time?			
14.	Work possible weekend hours during very busy times?			
15.	Leave personal issues & negativity at home?			
16.	Work independently with attention to detail?			
17.	Work in the rain? Rain gear including rain pants are needed.			
18.	Are you willing to return phone calls, texts, and emails from Natureworks office and clients promptly when you are on the road? (landscape lead position)			
19.	Are you willing to keep accurate records of labor and materials when working on a jobsite? (landscape lead position)			
20.	Take care of all tools, properly put away where they go daily?			
21.	Willing and able to drive a large pickup or small dump-body truck?			
22.	Learn to install plants, prune and mulch the Natureworks way?			

Are you trained to operate a forklift? Yes No

Are you willing to be trained to operate a forklift? Yes No

What power tools can you use? Gas hedge trimmer String trimmer Chainsaw
 Gas sod cutter Leaf Blower

Are you able to do continuous physical work for an 8 hour day? Yes No

Most of the positions at Natureworks require heavy lifting and serious physical effort. You must be able to lift 50lb. Compost and mulch needs to be loaded daily, along with loads of plant material. Tools need to be taken care of and accounted for. All of this occurs in all types of weather, rain, sleet, hot baking sun, etc. What experience have you had that would make you capable of this kind of activity?

Applicant's Statement:

I certify that answers given herein are true and complete. I authorize investigation of all contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not positions are still available. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Company may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the company.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulation of the company.

I understand that Natureworks has an Employee Handbook, and that I will be bound by the policies in that book. If I am hired, I will read and accept these policies upon accepting employment.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice, as the season changes.

Date _____ **Signature of Applicant** _____