

Organic Garden Center & Landscape Design Since 1983 P.O.Box 489 518 Forest Rd. Northford, CT. 06472

Application for Employment

General Information

Natureworks offers organic and ecologically friendly products, services, and information to our customers. We are deeply committed to education in all we do. We beautify our surroundings with colorful, creative designs and cutting edge plant material. We proudly provide fair living wages and benefits to our employees, and constantly strive to further their knowledge of plants, design and organic practices. We are a stable, financial entity working to strengthen and

Our Mission

Date			on:	L	build our local economy.			
Address Street City State Zip Phone # Cell Phone # Email Are you 18 Years or Older? Yes No Are you comfortable with text correspondence? Yes No Employment Desired: Position applied for: Salary Desired Date available for work / / Are you employed now? If so, may we inquire with your employer? Referral Source: Walk-in Advertisement Employee (Name) Internet Facebook Other What days and hours are you available to work? Landscape shifts start 7 am to 3:30 pm Monday through Friday Start Time	Date			_				
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Work Experience: Please provide the following information for your past and current employers, starting with the most recent.

Employer:		Dates I	Employed	What did you like most about this				
			From (Mo/Yr)	To (Mo/Yr)	position?			
Job Title:								
			Phone:	<u>.</u>				
Job Duties:					Wł	nat did you like least position?	about this	
Supervisor:								
ResignedTermi State Reason:	inatedMay	we con	tact this emplo	oyer?				
Employer Name:			Dates I	Employed	What did you liles must about it.			
				From To (Mo/Yr)		What did you like most about this position?		
Job Title:								
			Phone:					
Job Duties:					What did you like least about this position?			
Supervisor:								
ResignedTermi	tact this emplo	oyer?						
State Reason:								
Education:								
	Years Completed		e Rec. & Subjects	Name of Sch	ool	Location	Did you graduate?	
High School								
College								
Trade School								
Rate your knowledg	ge in each of the	followi	ng categories:				•	
(1 – No knowledge,	2- Novice/Basi	ic Know	ledge, 3- Hob	byist/ Moderate	e Knowl	edge, 4- Expert Kno	wledge)	
Annuals			als	Visual D			dibles	
		er Design	Trees/Sh	rubs Organics		rganics		

Willingness Checklist: Many of the activities required to maintain and operate Natureworks involve duties or tasks that are often overlooked when describing a specific job. Please indicate your level of willingness to perform these tasks and duties by placing an "X" on the appropriate line.

	Would you be willing to:	NO	Maybe	Yes
1.	Welcome all clients with a smile?			,
2.	Ask questions if you are <u>ever</u> unsure?			
3.	Uphold a no smoking/no vaping policy anywhere on the Natureworks or clients property?			
4.	Load bags of mulch and soil into vehicles carefully?			
5.	Dress in compliance with our dress code? All types of weather.			
6.	Consistently maintain a positive attitude?			
7.	Uphold strict safety policies?			
8.	Report to work on time when scheduled?			
9.	Stand on your feet long periods of time?			
10.	Work well with your teammates?			
11.	Operate a computerized register? (landscape lead position)			
12.	Are you willing to use your phone only on breaks for personal reasons?			
13.	Water plants in the heat for an extended amount of time?			
14.	Work possible weekend hours during very busy times?			
15.	Leave personal issues & negativity at home?			
16.	Work independently with attention to detail?			
17.	Work in the rain? Rain gear including rain pants are needed.			
18.	Are you willing to return phone calls, texts, and emails from Natureworks office and clients promptly when you are on the road? (landscape lead position)			
19.	Are you willing to keep accurate records of labor and materials when working on a jobsite? (landscape lead position)			
20.	Take care of all tools, properly put away where they go daily?			
21.	Willing and able to drive a large pickup or small dump-body truck?			
22.	Learn to install plants, prune and mulch the Natureworks way?			

Are you trained to operate a forkli	ft? O Yes O No		
Are you willing to be trained to op	perate a forklift? Yes (○No	
What power tools can you use?	Gas hedge trimmer Gas sod cutter	String trimmer	○ Chainsaw eaf Blower
Are you able to do continuous phy	vsical work for an 8 hour d	av? ○Yes ○No	

Con	at of the positions at Natureworks require heavy lifting and serious physical effort. You must be able to lift 50lb. apost and mulch needs to be loaded daily, along with loads of plant material. Tools need to be taken care of and bunted for. All of this occurs in all types of weather, rain, sleet, hot baking sun, etc. What experience have you that would make you capable of this kind of activity?
A _I	oplicant's Statement:
	I certify that answers given herein are true and complete. I authorize investigation of all contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not positions are still available. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Company may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the company.
	In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulation of the company.
	I understand that Natureworks has an Employee Handbook, and that I will be bound by the policies in that book. If I am hired, I will read and accept these policies upon accepting employment.
	I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice, as the season changes.

Date _____ Signature of Applicant _____