

LOVEJOYS EMPLOYMENT APPLICATION

1. **Employer Information**

Employer: Lovejoys on Main

Telephone: 903.564.3685

It is the policy of Lovejoys on Main to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

2. **Applicant Information**

Applicant Full Name: _____

Home Address: _____

City/State/ZIP: _____

Number of years at this address: _____

Mobile phone: _____

Address: _____

City/State/ZIP: _____

Cell phone: _____ Evening phone: _____

3. Who referred you to our company? _____

Do you have any friends or relatives who work here? If yes, please list here:

4. Are you at least 16 years old? _____ Yes _____ No

5. Are you willing to work any shift, including some Saturdays? _____ Yes _____ No
If no, please state any limitations: _____

6. If you are offered employment, when would you be available to begin work?

___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri ___ Sat ___ 10-4 ___ 2-6pm

7. **Applicant Skills**

Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

<u>Skill</u>	<u>Years of Experience</u>
[] Serving tables/hosting	_____
[] Customer service	_____
[] Kitchen experience	_____
_____	_____
_____	_____

8. **Applicant Employment History**

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application.

a. Employer/Company Name: _____

Supervisor Name/Phone: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

b. Employer/Company Name: _____

Supervisor Name/Phone: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

9. **Applicant's Education and Training**

High School/GED Name and City/State

Other Educational Achievements:

Please indicate any current professional licenses or certifications that you hold:

Do you have a Food Handlers License

10. **References**

List any two non-relatives who would be willing to provide a reference for you.

Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

11. What would you expect as an hourly pay?

12. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer and timeline, health considerations/limitations we should be aware of:

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize Lovejoys on Main to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE