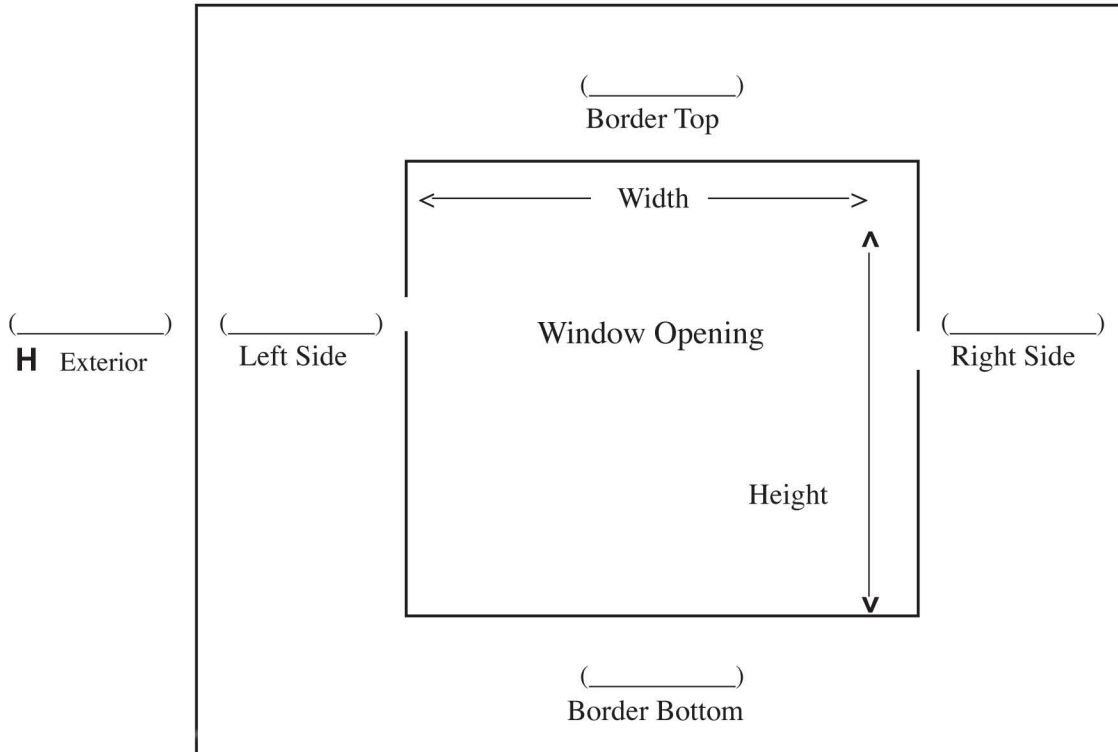


Custom Mat Cutting Worksheet

() **W** Exterior



1. Dimensions of artwork. Please record the exact size of the image:

Width _____ Height _____ Portrait/Landscape _____

Windows will be cut 1/8" shorter on both sides unless otherwise noted:

2. Mat Board:

Rag Board (Bright White): _____

Cons Board (Warm White): _____

Exterior Size: _____

Ply (2 or 4): _____

3. Backing Board: 2ply _____ 4ply _____

4. Borders: Top _____ Bottom _____ Sides _____

5. Quantity of mats on this order: _____

Ovals, multiple openings, custom boards, double mats or other variations available upon request, just give us a call!