

# **Vehicle Standards Working Group**

## **Terms of Reference**

**Version 1.2, July 2018**

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### **Role**

The Vehicle Standards Working Group is to provide advice to the Road Safety Advisory Council on vehicle standards issues relating to NSW.

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### **Scope**

The Vehicle Standards Working Group consists of key road safety stakeholders from Government, representatives from the motor enthusiast community and the automotive industry. It is considered to be the key reference group to advise the Road Safety Advisory Council on vehicle standards matters for NSW.

### **Committee membership**

#### **Co-Chair:**

The Vehicle Standards Working Group will be co-chaired by:

- Executive Director, NSW Centre for Road Safety, and
- Mr Terry Thompson OAM, President, Council of Motor Clubs.

#### **Members:**

The Vehicle Standards Working Group will comprise of members who occupy the most senior position (or their chosen representative) in the following entities:

- Centre for Road Safety
  - Roads and Maritime Services
  - NSW Police Force
  - NRMA Motoring & Services
  - Motorcycle Council of NSW
  - Australian Confederation of Motor Clubs\*
  - Confederation of Australian Motor Sports Ltd
  - Four (4) Wheel Drive NSW & Act Inc
  - Council of Heritage Motor Clubs NSW Incorporated
  - Australian Aftermarket Automotive Association
  - VSCCS certifiers
  - Institute of Automotive Mechanical Engineers
  - Motor Traders Association
  - Australian Street Rod Federation
- \* ACMC may nominate up to 3 different individuals to represent specific segments of the enthusiast motor community.

## **Function:**

To fulfil its role, the Vehicle Standards Working Group will:

1. Bring together individual views, experience, knowledge and skills from a broad range of road safety experts and representatives of the motorist enthusiast and vehicle engineering community in relation to vehicle standards.
2. Advocate road safety across their areas of expertise including through the motorist enthusiast community.
3. Work with the Transport for NSW as the lead agency for road safety to help improve vehicle standards to deliver road safety and customer service outcomes.
4. Establish ad hoc single issue working groups to deal with matters relating to specific types of vehicles or of a specific technical nature.

## **Authority**

The Vehicle Standards Working Group has authority to:

- Provide advice and support to Transport for NSW and the Road Safety Advisory Council in relation to vehicle standards and the impact vehicle standards may have on motorists' and road safety issues and measures.
- Develop vehicles standards documents for consideration for adoption in NSW as an advisory document or an *Authority standard compliance specification*.
- Provide advice on, and contribute to, amendments to the Road Transport (Vehicle Registration) Regulation 2007.

The Vehicle Standards Working Group does not have the authority to issue directives or documents, or implement policies, unilaterally.

## **Meeting Frequency**

The Vehicle Standards Working Group will meet at least two times per year.

## **Review Period**

The Terms of Reference for the Vehicle Standards Working Group will be reviewed every 12 months.

## **Secretariat**

The Executive Director, NSW Centre for Road Safety, is to provide secretariat support to the Vehicle Standards Working Group. Secretariat duties include:

- Development and finalisation of meeting agenda.
- Co-ordination of the preparation of the meeting papers.
- Taking of minutes.
- Co-ordination of preparation of regular reports.
- Communication of meeting outcomes.

## **Reporting Obligations**

The Vehicle Standards Working Group Working Group will report back to the Road Safety Advisory Council on their meetings along with progress reports in addition to minutes and actions generated.

Transport for NSW is committed to establish and maintain national consistency for vehicle standards across Australia. As such, Transport for NSW will report on developments in vehicle standards to the Australian Motor Vehicle Certification Board, convened by the federal Department of Infrastructure and Transport, to the Australian Vehicles Standards Rules Maintenance Group, convened by the National Transport Commission and to other appropriate forums.