Return/Exchange Form



STEP 1
Fill out Contact/Ship To Information
STEP 2
List items you are returning including reason for return. (See chart below)

ORDER #	REASON	ITEM NUMBER	DESCRIPTION	COLOR	SIZE	QT
NAME						
ADDRESS						lacksquare
CITY						┝
STATE ZIP						
DAYTIME PHONE NUMBER ()						
EVENING PHONE NUMBER ()						
E-MAIL						

REASON CODES: Enter the r	eason code in step 2.		
FIT 51. Too Small 52. Too Big	QUALITY 53. Damaged/Defective	<u>SERVICE</u>54. Not as expected55. Arrived too late56. Wrong item arrived	OTHER 57. Changed mind

STEP 3 How would you like us to handle your return/exchange?			
☐ Exchange Item (Please fill out reorder section below)	☐ Gift Card		
☐ Refund in form of original payment	☐ I am returning a gift. Please send:	☐ Exchange	☐ Gift Card

STEP 4 EXCHANGE ITEMS:

NAME WATCH	QUANTITY
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