

## OFFICE MEDIC SOFTWARE INSTALLATION

## HOW TO INSTALL OFFICE MEDIC AS A LOCAL DATABASE

There are a few ways Office Medic can be setup at your practice to complement your current doctor/nurse workflow and IT systems. Here are some scenarios –

- If you're using Best Practice / Medical Director amongst your entire Medical Practice, we suggest only installing Office Medic on the computers that are performing ECG and Spirometry tests and integrating it with Best Practice / Medical Director. This will allow ECG and Spirometry tests to be performed through Best Practice / Medical Director and automatically save into the patient's file. From there, any computer at the Medical Practice may view it.
  - Note: If the user chooses to save the ECG report in Best Practice as a .SCP file type, then Office Medic will need to be installed on the viewing computer.
- If using another EMR program or none, we suggest only installing Office Medic on the computers that are performing ECG and Spirometry tests and saving the reports as a PDF to a desired location.
- If you're working in a laboratory or collaborative environment, we suggest installing Office Medic as a Network Database on your server and having the computers performing / viewing ECG and Spirometry tests point to a shared SQL database on the server.
  - o Note: Please see 'Office Medic V6 Network Database Installation.pdf' for more information.

The latest Office Medic Software available as of September 2023 is version 6.1.

Office Medic Version 6.1 integrates with Best Practice Orchid & Medical Director at no extra costs.

## Steps -

- 1. Download the latest Office Medic Software from Medilogic or Vectracor.
  - a. Medilogic QRS Support will confirm the 3-year Office Medic Software License before providing Office Medic Software with free installation + integration.
    - i. https://medilogic.com.au/pages/qrs-support
    - ii. Software can be provided instantly by the QRS Support Bot or a Technician.
  - b. Vectracor requires a product registration first which may take 1-3 days.
    - i. <a href="https://www.vectracor.com/product-registration/">https://www.vectracor.com/product-registration/</a>
- 2. Locate 'OM6100 VECG4120.ISO' and right click on it.
- 3. Select Open With > Windows Explorer.
- 4. Scroll down to 'Setup.exe', right click and select 'Run as administrator'.
  - a. Make sure to select the setup that is an Application File Type.
- 5. Choose 'VectraplexECG and Office Medic' as the Setup Type.
- 6. Select 'Local Database' as the database type and 'International' metrics.
- 7. Finish the installation and close VectraplexECG Application if it opens.
  - a. VectraplexECG is an add-on feature that requires a separate license. Contact Medilogic or Vectracor for more information if interested.
- 8. Open Office Medic Application and perform a test ECG / Spirometry test.
- 9. If integrating with Best Practice Orchid, download + install the following:
  - a. https://app.box.com/s/p50yh1qw1byle9se4ua5cynm9iq1ahcx/file/1201988746766
- 10. Medical Director will automatically be integrated.
- 11. Ensure all future QRS ECG and Spirometry tests are performed within the patient's file in Best Practice / Medical Director for the integration to work. Data automatically saved into file.

Medilogic is the Official Support Agent for QRS in Australia. For all QRS Support Enquiries, feel free to contact us: