

Annual General Meeting

7:00pm, 04.10.2022

Attendees

Ling Marshall, *Co-Chair*

Penny Boulyaphol, *Co-Chair*

Samantha White, *Secretary*

Richard Ferraris, *Communications*

Fatima, Debbie Bowen, Rob Macdonald, Jose (Windy), Emmy / Shash

Jacqui Noakes, Head Teacher

Apologies

Helena Kirk, *Secretary*

Maxime Senecaut, *Treasurer*

Agenda

Welcome by the committee

1. A welcome and introduction from the Co-Chair (Penny).
 - This financial year has seen the Friends getting back into the swing of things with a more normal events schedule. The primary objective has been to get the community back together.
 - An update on the current trustees make-up was provided:
 - i. Ling / Tom (inactive) / Jason (resigned) / Max (Treasurer) / Sam (Secretary) / Helena (Secretary) / Rich / Janis (Christmas cards and
-

signatory on bank account) / Annie (will step down as trustee at the end of the meeting).

Chair's report (incorporating Treasurer's report)

2. Year overview

- It has been a successful and rewarding year due to the hard work of a few individuals. The Co-chairs raised the need for more people to help. They intend to stay on for another year but will need to identify a successor(s) and start the transition six months before resigning.

3. Financial & event overview

- The Friends have raised approximately £30,000 this year through the following:
 - Regular Giving/Amazon Smile/ Easyfundraising (£276 from doing nothing with JL), Cake sale £1.6k.
 - i. Windy will take on the cake stall co-ordinator role.
 - London to Amsterdam – included match funding from employers.
 - i. Need a keen cyclist to take on the role so can go outside of the community. Rob will ask Eli to see if he is interested in taking on the role.
- Year 6 enterprise – Though money goes to UNICEF we have to put it through our accounts.
- Hamptons Easter Egg.
 - i. We need a coordinator to help get addresses and sort the route (Jonas was volunteered)
- Book Fair – Charity keeps 1/3 of the money
- Craft Shop – historically been successful
 - i. We need to get someone to volunteer.
- Mini Christmas Fair – local family provided £1500 of support
- Christmas raffle – Having a raffle team has helped as relieves pressure on the chairs. The team goes out to businesses to get prizes. JN thanked for cancelling the Christmas fair and keeping everyone safe.
- Christmas Cards – This year hasn't done as well as historically. Deadline is 10 October. Noted that usually get the word out through JBuzz but it isn't running at the moment due to staff shortages
- The Christmas Tree Market made £2k.
 - i. Christmas tree coordinator needed
 - ii. This year's market will go live soon on the website. They need someone to receive the trees, sort them then put them into the van which will deliver them on 3rd December. Rob has offered to help. Need to remind people that it is parents who are delivering the trees and they need to be home to receive them.
- Heath for Health – Original coordinators have left. Ling and Penny took it over in Feb and delivered in May. Everyone in school got involved which was great.

- Halloween disco – was really successful. Rob will volunteer for the bar this year.
 - Quiz night – March – the whole school got involved. It is a good opportunity for parents to get to know each other. (Sam to help). Ran the auction at the event with a jersey from Marcus Rashford /French holiday etc.
 - Pizza /Doughies – Needs a coordinator and to set it up on shopify. Have historically donated some pizza to a family who didn't have access to a kitchen and made it with them.
 - Summer fair – very positive environment and great weather. There were complaints about queuing. Had about 50 volunteers in total. Several parents stepped in to help at short notice.
 - Summer fair raffle – Great prizes. Raffle team is starting on Xmas now.
 - Hardship fund (separate to charity) - £1400 raised. Able to help a family at the school
 - Greenwall – Funding has been raised by Penny Ashcroft – makes application for funding/grants
4. Use of funds.
- Heath for Health – some of the cash generated went to cancer charity as one of the kids in school had cancer
 - Paid for year 6 leavers book
 - Family donated £40k which needs to go through the charity. Always agree with the family where the funds go.
 - Discussed how we could advertise all the successes. Rich will prepare a success and send it to Maria and Jacquie. Will help encourage people to get things/do jobs.
 - Amsterdam Bike Ride raised nearly £6k and funded the library move.

Head teacher's overview

5. Jacqui Noakes thanked the Friends for their ongoing support of the school.
6. **School Wish List** - School budget is very tight so the charity allows the school to buy "luxury items".
 - Library was paid for by the Amsterdam bike ride
 - Priority 3 On-going issues are:
 - i. Bike racks and scooter parks – there is not enough space – speaking to acorn about a piece of land that is unmarked which can be used.
 - ii. Have a new class, the Burrow, which does not have outside space like the nurture nest. There is an area by the ramp to KS2 which has a bike ramp – the school will need the groundwork funding to adapt it.

Burrow has given children a learning experience with peers who are similar. It is better for everyone in the class as there is less disruption in class. Kids might present with ADHD or autism. Will get a quote and then see if parents can help.

- Priority 2
 - i. Early years are meant to have an outdoor shelter. It is damaged and broken (only lasted 6 years) and seems poorly made. All the plastic has been taken off so just a wooden frame is left. Have bought awnings which cost £50k. Would like something similar around the side of the Early Years building. Cost of repair is less than new but over time will be more efficient to replace.
- Priority 1
 - i. Year 1 – Government dictated that we must use Little Wandle reading books. Only meant to send home reading books alongside the sound they are learning so need a large quantity. So much is online now so the school wants to be able to send physical books home. School spent £25k on the new scheme and only has 6 copies of each book. c£15k required for the new books for reception and year 1.
 - ii. Discussed option for a “readathon” to raise funds the families can help support. Also would like to buy more furniture / round tables for the library.
 - iii. Ling will be stepping away from the library role. Nicola has been discussing with Jacqui – timetabling kids to go into the library during English lessons.
- Other improvements:
 - i. **Bikeability** no longer has funding - discussion held about how we could encourage cycling funding is no longer available.
 - ii. **Home economics kitchen** - have spoken to the donor about it. Now we don't have chef Helen, we need to recruit a new chef. Were going to put a kitchen in the small hall but couldn't do it over summer due to the roof works.
 - iii. **Old Library space:** now offices and intervention space as well as some of Mr Ash's room. It cost £15k to put in the fire doors and electrics.
 - iv. **Dance space:** Funded by donors but teachers for dance and gymnastics are paid out of the school budget.
 - v. **Build community:** Discussed having coffee morning or evening events. There is a lot of information out there on facebook/twitter/Instagram. Good work done by hardship fund (set up by Runa) and Debbie Parish also asks charity for some support

Planning

7. Confirmation of roles

- New trustee: Debbie Bowen joined as a trustee. Works for Legal and General. Has confirmed that she will get a donation from her employer. Voted in unanimously
- Penny and Ling confirmed as Co-Chairs - Voted in unanimously.
- Sam and Helena confirmed as Secretaries - Voted in unanimously.
- Max confirmed as Treasurer - Voted in unanimously
- Windy confirmed as Cake Coordinator - Voted in unanimously
- Rob McDonald joined as Trustee - Voted in unanimously.

Meeting closed at 8:35pm