


HOW TO CROP AND PRINT 4 X 6 LABEL FROM A4 PAGE (Mac)

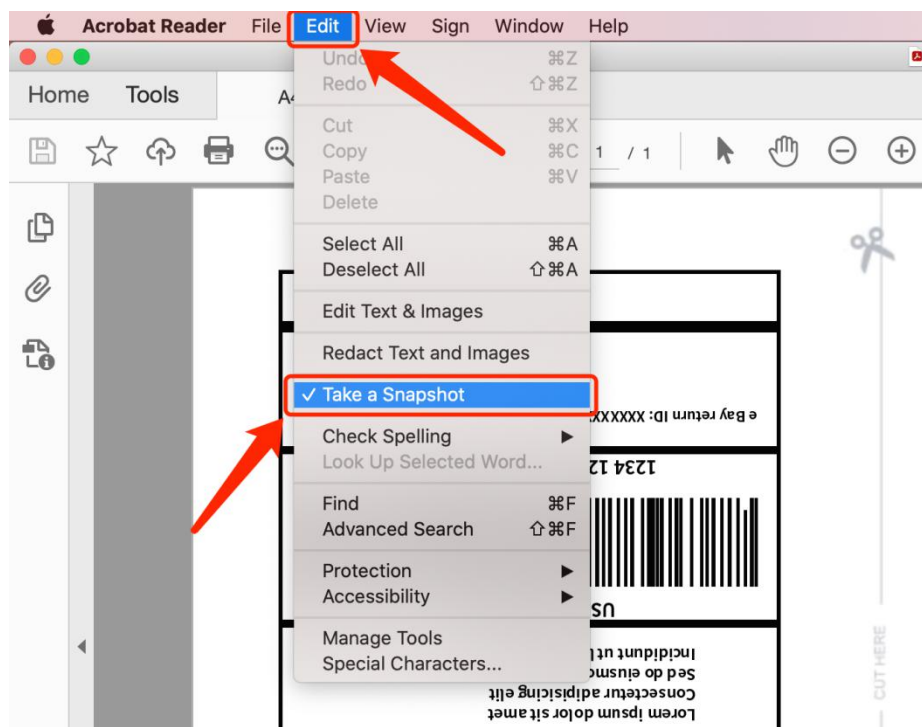
Method 1: Using Adobe

(It is strongly recommended to crop with Adobe.)

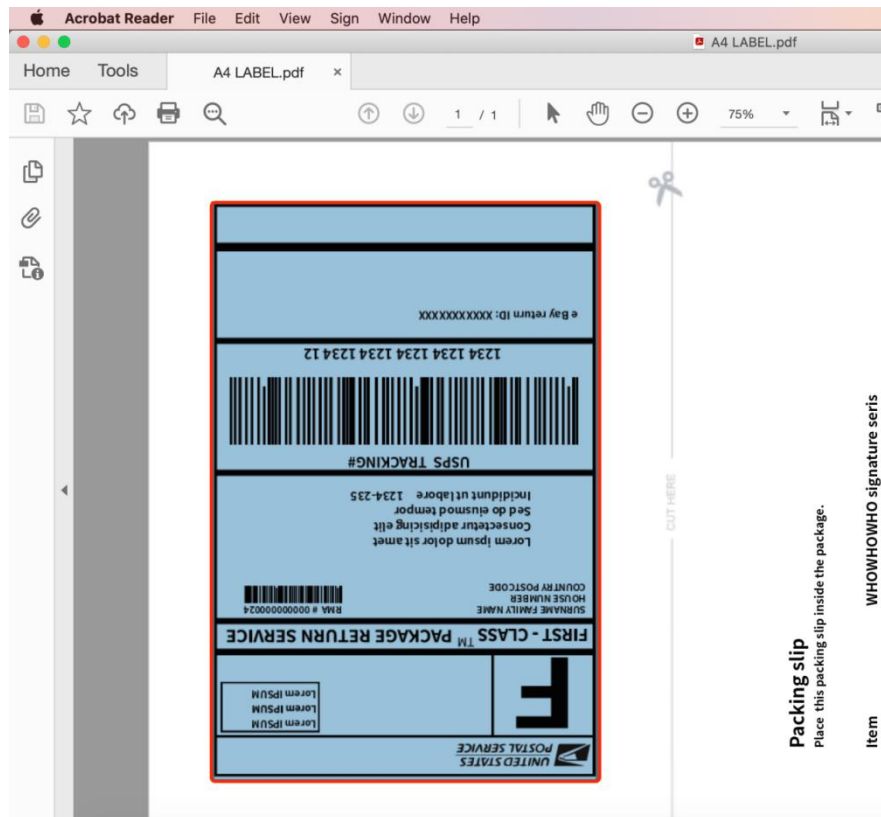
Download Address:

<https://get.adobe.com/reader>)

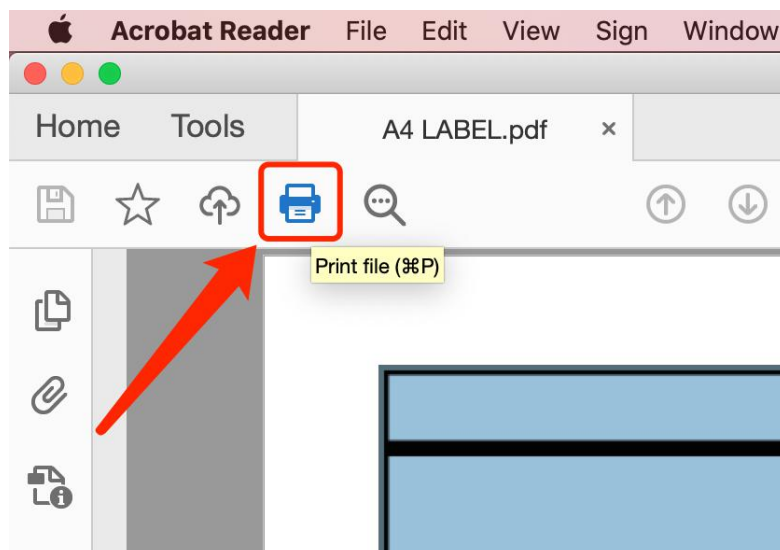
1. Open the label file with “Acrobat Reader DC”  . Go to “Edit”, then select “Take a Snapshot”.



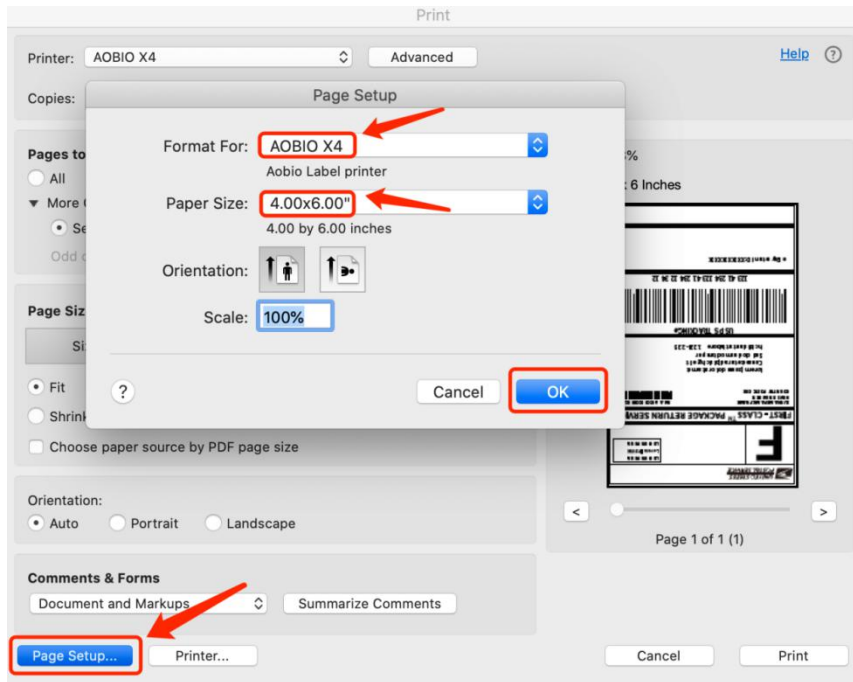
2. Select the label along the edge.



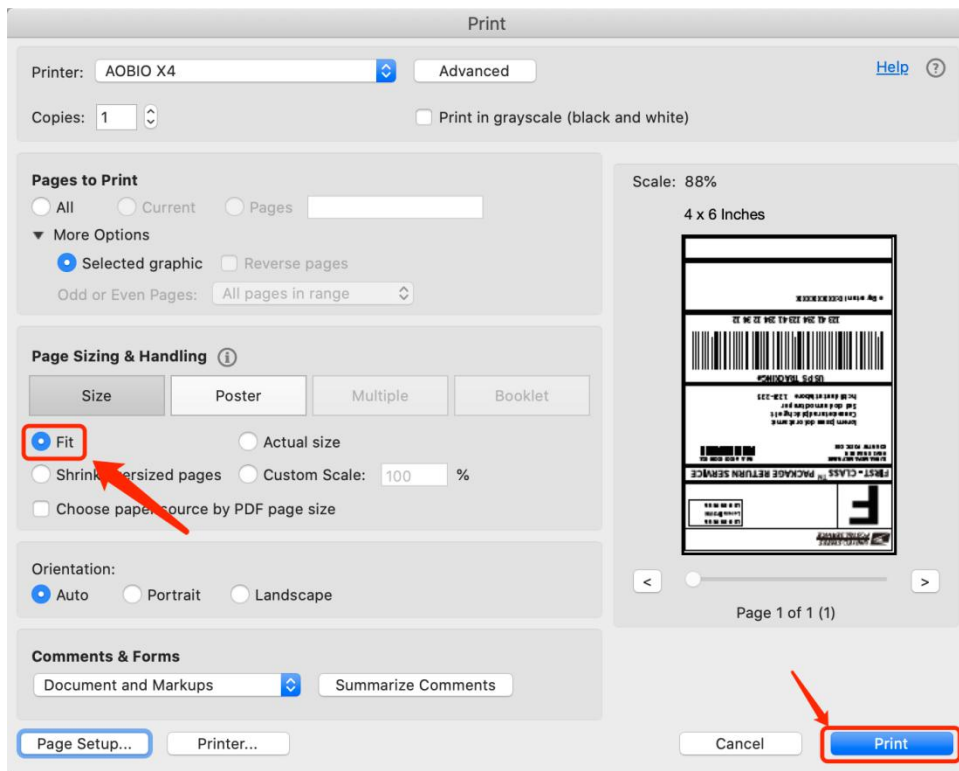
3. Once selected the printed area, click on the icon.




4. Hit the “Page Setup” on the pop-up window, select the printer as “AOBIO X4” and set the the Paper Size as 4 x 6 inches. Then click “OK”.

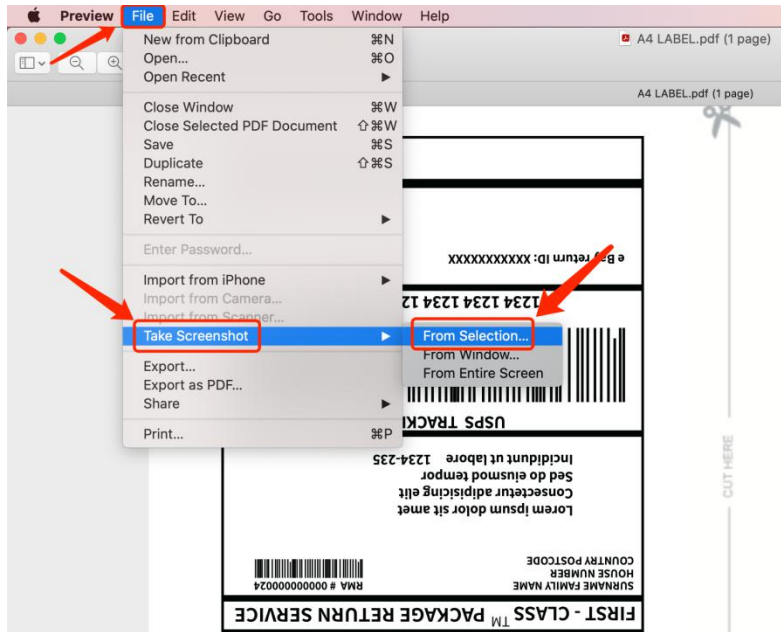


5. Select “Fit”, then click “Print” to print.

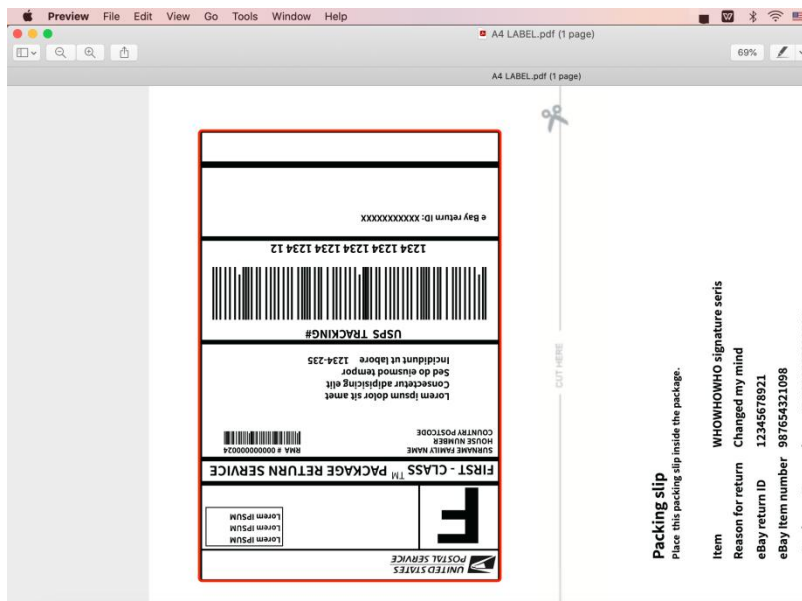


Method 2: Using Preview

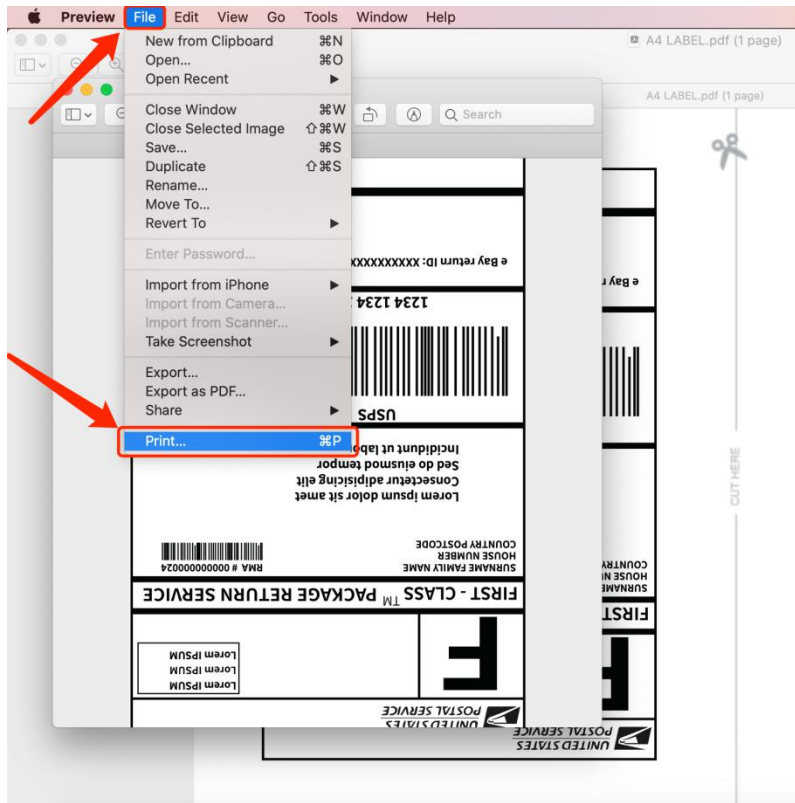
1. Open the label file with “Preview” . Go to “File”, then select “Take Screenshot” -> “From Selection”.



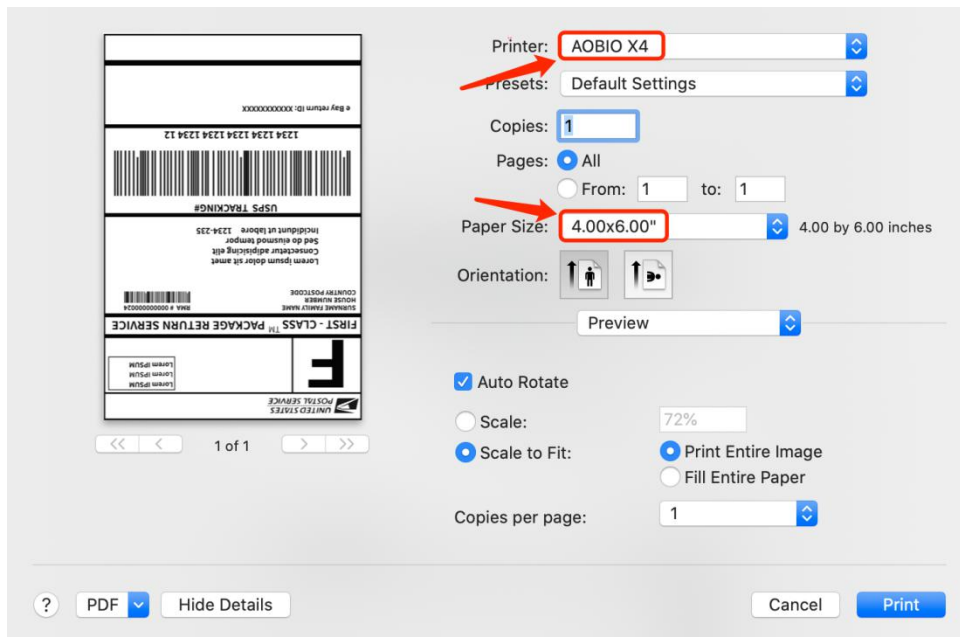
2. Select the label along the edge.



3. Once selected the printed area, go to “File”, click “Print...”.



4. Select the printer as “AOBIO X4” and set the the Paper Size as 4 x 6 inches.



5. Select “Scale to Fit”, then click “Print” to print.

The screenshot shows a printer settings window for a USPS return label. On the left is a preview of the label with various fields and a barcode. On the right are the settings:

- Printer: AOBIO X4
- Presets: Default Settings
- Copies: 1
- Pages: All (selected), From: 1 to: 1
- Paper Size: 4.00x6.00" (4.00 by 6.00 inches)
- Orientation: Portrait (selected)
- Preview: (dropdown menu)
- Auto Rotate: (checked)
- Scale: 72% (radio button not selected)
- Scale to Fit: (radio button selected and highlighted with a red box)
- Print Entire Image: (radio button selected)
- Fill Entire Paper: (radio button not selected)
- Copies per page: 1

At the bottom, there are buttons for "?", "PDF", "Hide Details", "Cancel", and "Print". The "Print" button is highlighted with a red box. Two red arrows point from the "Scale to Fit" radio button to the "Print" button.