



**Date:** Wednesday, September 23, 2020

**Location:** Microsoft Teams

**Participants:** Alan Revill, Township of South Frontenac, Chair  
Leigh Bursey, City of Brockville  
Simon Chapelle, City of Kingston  
Al Hanes, Township of Elizabethtown-Kitley  
Matt Harper, Town of Gananoque  
Garry Hewett, City of Brockville  
Paul McAuley, Loyalist Township  
Gary Oosterhof, City of Kingston  
Lisa Osanic, City of Kingston  
Terry Richardson, Town of Greater Napanee  
Claire Smith, Township of Rideau Lakes  
Ross Sutherland, Township of South Frontenac, Vice Chair

**Non-Participants:** Al Barton, Township of Front of Yonge  
Rhonda Ferguson, Township Athens  
Jim Neill, City of Kingston  
Gordon Ohlke, Township of Leeds and the Thousand Islands  
Nathan Townend, Loyalist Township

**Staff Participants:** Katrina Furlanetto, General Manager  
Tom Beaubiah, Manager, Watershed Planning & Engineering  
Donna Campbell, Assistant, Chair & General Manager  
Krista Fazackerley, Supervisor, Communication & Education  
Cheryl Rider, Supervisor, Finance  
Andrew Schmidt, Supervisor, Development Review

**Delegations:** None

In response to recommendations by the Province of Ontario and public health officials for mitigating and responding to the Coronavirus pandemic (COVID-19) meetings are not held in-person, therefore, this Full Authority Board Meeting was convened via Microsoft Teams.

The meeting commenced at 6:45 p.m.

**1. Roll Call**

There were twelve (12) members who participated in the Microsoft Teams meeting.

**2. Adoption of Agenda**

Moved By: Leigh Bursey  
Seconded By: Simon Chapelle

**That** the agenda **Be Adopted** as circulated.

**Carried**

**3. Declaration of Conflict of Interest**

There was none.

**4. Delegation / Presentation**

There were none.

**5. Approval of Previous Minutes**

5.1 Minutes of the Cataraqui Conservation Full Authority Board Meeting of August 26, 2020

Moved By: Al Hanes  
Seconded By: Ross Sutherland

**That** the minutes of the August 26, 2020 Cataraqui Conservation Full Authority Board Meeting, **Be Approved.**

**Carried**

**6. Business Arising**

There was none.

**7. Items for Consideration**

7.1 Frontenac Municipal Information Services (FMIS) Update (report IR-083-20)

**Resolution:** 083-20  
Moved By: Garry Hewett  
Seconded By: Paul McAuley

**That** Report IR-083-20, Frontenac Municipal Information Services (FMIS) Update, **Be Received.**

**Carried**

7.2 Cataraqui Conservation Fee Policy (report IR-084-20)

**Resolution:**                   **084-20**  
Moved By:                   Garry Oosterhof  
Seconded By:               Lisa Osanic

**That** Report IR-084-20, Cataraqui Conservation Fee Policy, **Be Received;**  
and,

**That** the Cataraqui Conservation Fee Policy (2020), **Be Adopted.**

**Carried**

7.3 Administration By-Law - Amendments (report IR-085-20)

**Resolution:**                   **085-20**  
Moved By:                   Terry Richardson  
Seconded By:               Claire Smith

**That** Report IR-085-20, Administration By-Law - Amendments, **Be Received;** and,

**That** Revision 3 of Cataraqui Conservation By-Law No. 1 (Administration By-Law), **Be Adopted.**

**Carried**

7.4 Meeting Format Options (report IR-086-20)

There was consensus to continue in a virtual format for the Full Authority Board meetings, however, attempts will be made to have in-person meetings for smaller committee meetings.

**Resolution:**                   **086-20**  
Moved By:                   Simon Chapelle  
Seconded By:               Lisa Osanic

**That** Report IR-086-20, Cataraqui Conservation Meeting Format Options, **Be Received.**

**Carried**

## 8. **Minutes**

### 8.1 Minutes of Friends of Cataraqi Trail

**Resolution:**                   **087-20**  
Moved By:                    Ross Sutherland  
Seconded By:                Garry Hewett

**That** the Friends of Cataraqi Trail minutes of June 25, 2020, **Be Received.**

**Carried**

## 9. **Committee Reports**

There were no Committee Reports.

## 10. **Announcements or Inquiries / Information**

### 10.1 Report on Communications (IR-087-20)

The General Manager provided a verbal update regarding recent communications with the Ministry of Municipal Affairs and Housing.

**Resolution:**                   **088-20**  
Moved By:                    Matt Harper  
Seconded By:                Paul McAuley

**That** report IR-087-20, Report on Communications, **Be Received.**

**Carried**

## 11. Motions / Notice of Motion

There were none.

## 12. In Camera Session

An In-Camera Session was not required. Members concurred to approve the August 26, 2020 In Camera Minutes in open session.

<b>Resolution:</b>	<b>089-20</b>
Moved By:	Claire Smith
Seconded By:	Terry Richardson

**That** Report IR-088-20, Minutes of In Camera Meeting of August 26, 2020,  
**Be Approved.**

**Carried**

## 13. Adjournment

The meeting adjourned at 7:17 p.m. on a motion by Al Hanes, seconded by Leigh Bursey.

Cataraqui Region Conservation Authority

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Katrina Furlanetto, M.Env.Sc.  
General Manager

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Alan Revill, Chair