



**Date:** Wednesday, May 27, 2020

**Location:** Microsoft Teams

**Participants:** Alan Revill, Township of South Frontenac, Chair  
Al Barton, Township of Front of Yonge  
Leigh Bursey, City of Brockville  
Rhonda Ferguson, Township Athens  
Al Hanes, Township of Elizabethtown-Kitley  
Garry Hewett, City of Brockville  
Paul McAuley, Loyalist Township  
Gordon Ohlke, Township of Leeds and the Thousand Islands  
Gary Oosterhof, City of Kingston  
Lisa Osanic, City of Kingston  
Terry Richardson, Town of Greater Napanee  
Claire Smith, Township of Rideau Lakes  
Ross Sutherland, Township of South Frontenac, Vice Chair

**Non-Participants:** Simon Chapelle, City of Kingston  
Matt Harper, Town of Gananoque  
Jim Neill, City of Kingston  
Nathan Townend, Loyalist Township

**Staff Participants:** Katrina Furlanetto, General Manager  
Tom Beaubiah, Manager, Watershed Planning & Engineering  
Donna Campbell, Assistant, Chair & General Manager  
Mike Dakin, Resource Planner  
Dianne Doyle, Coordinator, Little Cataraqwi Creek  
Krista Fazackerley, Supervisor, Communication & Education  
Cheryl Rider, Supervisor, Finance  
Andrew Schmidt, Supervisor, Development Review

**Delegations:** Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust

**Guests:** Andrew Girouard, Manager of Environmental Compliance;  
Michael Nobes, Director of Development Services and Peter Dafoe,  
General Manager, Infrastructure Services, Town of Greater Napanee  
Terry Davidson, Director of Engineering & Regulations and Eric  
Kohlsmith, Upper Watershed Regulations Inspector, Rideau Valley  
Conservation Authority

In response to recommendations by the Province of Ontario and public health officials for mitigating and responding to the Coronavirus pandemic (COVID-19) meetings are not held in-person, therefore, this Full Authority Board Meeting was convened via Microsoft Teams.

The meeting commenced at 6:45 p.m.

### 1. Roll Call

There were thirteen (13) members who participated in the Microsoft Teams meeting.

### 2. Adoption of Agenda

Moved By: Al Barton  
Seconded By: Rhonda Ferguson

**That the agenda Be Adopted.**

**Carried**

### 3. Declaration of Conflict of Interest

There was none.

#### **4. Delegation / Presentation**

##### **4.1 Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust**

- Presentation – The Thousand Acre Challenge (presentation was circulated with the agenda)

**Resolution:**                      **051-20**  
**Moved By:**                      Leigh Bursey  
**Seconded By:**                  Al Hanes

**THAT** the presentation by Calder Schweitzer, Executive Director, Thousand Islands Watershed Land Trust regarding the Thousand Acre Challenge, **Be Received.**

**Carried**

Calder Schweitzer left the meeting at this point.

##### **4.2 Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area**

- Presentation – Highlights of Maple Madness and Winter Recreation 2020 (presentation was circulated with the agenda)

**Resolution:**                      **052-20**  
**Moved By:**                      Garry Hewett  
**Seconded By:**                  Paul McAuley

**THAT** the presentation by Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area, on Highlights of Maple Madness and Winter Recreation 2020, **Be Received.**

**Carried**

## 5. **Approval of Previous Minutes**

5.1 Minutes of the Cataraqi Conservation Full Authority Board Special Meeting of April 15, 2020

Moved By: Gordon Ohlke  
Seconded By: Ross Sutherland

**That** the minutes of the April 15, 2020 Cataraqi Conservation Full Authority Board Special Meeting, **Be Approved.**

**Carried**

5.2 Minutes of the Cataraqi Conservation Full Authority Board Meeting of April 22, 2020

Moved By: Claire Smith  
Seconded By: Gary Oosterhof

**That** the minutes of the April 22, 2020 Cataraqi Conservation Full Authority Board Meeting, **Be Approved.**

**Carried**

## 6. **Business Arising**

There was none.

## **7. Items for Consideration**

### 7.1 Septic System Program Delivery Proposal (report IR-047-20)

The Chair noted that attachment #1 to report IR-047-20, Septic System Program Delivery Proposal was circulated to members and posted on the website on Thursday, May 21, 2020.

There was an error in the report under Section 8, Analysis, third paragraph. Clarification that Leeds, Grenville and Lanark Public Health partner with the Township of Leeds and the Thousand Islands to offer their septic system program.

**Resolution:**                    **053-20**  
Moved By:                        Lisa Osanic  
Seconded By:                    Terry Richardson

**That** Report IR-047-20, Septic System Program Delivery Proposal, **Be Received, As Amended;** and,

**That** staff **Be Directed** to further explore a partnership opportunity with Rideau Valley Conservation Authority to offer septic system program delivery to municipalities within Frontenac County.

**Carried**

### 7.2 COVID-19 Pandemic Response and Next Steps (report IR-048-20)

The General Manager provided a verbal update regarding the recommendation to cancel summer camp programs for 2020 and reinstate entrance fees at Little Cataraqui Creek Conservation Area for Board discussion starting early June. Members did not express any concern with these decisions.

**Resolution:**                    **054-20**  
Moved By:                        Al Hanes  
Seconded By:                    Claire Smith

**That** Report IR-048-20, COVID-19 Pandemic Response and Next Steps, **Be Received.**

**Carried**

## 8. **Minutes**

### 8.1 Minutes of Friends of Cataraqui Trail

**Resolution:**                   **055-20**  
Moved By:                       Ross Sutherland  
Seconded By:                   Rhonda Ferguson

**That** the Friends of Cataraqui Trail minutes of February 27, 2020, **Be Received.**

**Carried**

## 9. **Committee Reports**

### 9.1 Report from Budget Review Committee Meeting of May 8, 2020 (IR-049-20)

**Resolution:**                   **056-20**  
Moved By:                       Al Barton  
Seconded By:                   Garry Hewett

**That** report IR-049-20, Report from the Budget Review Committee Meeting of May 8, 2020, **Be Approved.**

**Carried**

## 10. **Announcements or Inquiries / Information**

### 10.1 Report on Communications (IR-050-20)

**Resolution:**                   **057-20**  
Moved By:                       Leigh Bursey  
Seconded By:                   Paul McAuley

**That** report IR-050-20, Report on Communications, **Be Received.**

**Carried**

## 11. Motions / Notice of Motion

There were none.

## 12. In Camera Session

**Resolution:**                   **058-20**  
**Moved By:**                   Gordon Ohlke  
**Seconded By:**               Lisa Osanic

**That** the Cataraqui Conservation Full Authority Board move **In Camera**.

**Carried**

12.1 Report from Personnel Committee Meeting of May 1, 2020 (report IR-051-20)

12.2 Confidential Attachment #2 Report from Budget Review Committee Meeting of May 8, 2020 (report IR-049-20)

**Resolution:**                   **059-20**  
**Moved By:**                   Terry Richardson  
**Seconded By:**               Gary Oosterhof

**That** the Cataraqui Conservation Full Authority Board move out of **In Camera** and report.

**Carried**

### **13. Return to Open Session**

**Resolution:**                   **060-20**  
**Moved By:**                   Lisa Osanic  
**Seconded By:**               Al Hanes

**That** the Cataraqui Conservation Full Authority Board **Authorize** staff to pursue items of action as discussed at the **In Camera** session on May 27, 2020.

**Carried**

### **14. Adjournment**

The meeting adjourned at 8:15 p.m. on a motion by Garry Hewett, seconded by Terry Richardson.

Cataraqui Region Conservation Authority

---

Katrina Furlanetto, M.Env.Sc.  
General Manager

---

Alan Revill, Chair