



Date: Wednesday, April 22, 2020

Time: 6:45 p.m.

Location: Teleconference

1. Roll Call

2. Adoption of Agenda

A. **That** the agenda **Be Adopted** as circulated.

3. Declaration of Conflict of Interest

4. Delegation / Presentation

4.1. Adam Young, CPA, CA, Secker Ross & Perry LLP

- [Presentation – 2019 Financial Report](#)

A. **That** the audited Financial Statements for the fiscal year 2019 of Cataraqui Conservation, as presented by Secker Ross and Perry LLP, **Be Approved**; and,

That the Chair and the General Manager of Cataraqui Conservation, **Be Directed**, to sign off on the aforementioned statements.

5. Approval of Previous Minutes and Notes

5.1. [Notes of the Cataraqi Conservation Full Authority Board E-Poll of March 19, 2020](#)

B. **That** the notes of the March 19, 2020 E-Poll of the Cataraqi Conservation Full Authority Board, **Be Approved**.

5.2. [Minutes of the Cataraqi Conservation Full Authority Board E-Poll of March 25, 2020](#)

C. **That** the Minutes of the March 25, 2020 E-Poll of Cataraqi Conservation Full Authority Board, **Be Approved**.

6. Business Arising

7. Items for Consideration

7.1. [Public Use of Conservation Authority Properties during COVID-19 \(report IR-037-20\)](#)

D. **That** Report IR-037-20, Public Use of Conservation Authority Properties During COVID-19 Conditions, **Be Received**; and,

That Cataraqi Conservation staff **Be Directed** to pursue Option 1 (Partial Opening – Recommended) as outlined in this report; and,

That Project PR00301, COVID-19 Pandemic Property Response, **Be Created**; and,

That \$1,250, **Be Transferred** from Lemoine Point Conservation Area Reserve to PR00301, COVID-19 Pandemic Property Response; and,

That \$1,250, **Be Transferred** from Parrott's Bay Conservation Area Reserve to PR00301, COVID-19 Pandemic Property Response; and,

That \$2,500, **Be Transferred** from Real Property Reserve to PR00301, COVID-19 Pandemic Property Response.

7.2. [Cataraqui Conservation Donor Policy and Asset Naming Policy \(report IR-023-20\)](#)

This item was deferred from March 25, 2020 E-Poll.

E. **That** Report IR-023-20, Donor Policy and Asset Naming Policy, **Be Received**; and,

That the Cataraqui Conservation Donor Policy, **Be Adopted**; and,

That the Cataraqui Conservation Asset Naming Policy Revision 1, **Be Adopted**.

7.3. [Cataraqui Conservation Procurement Policy \(report IR-024-20\)](#)

F. **That** Report IR-024-20, Cataraqui Conservation Procurement Policy, **Be Received**; and,

That the Cataraqui Region Conservation Authority Purchasing Policy (2002), **Be Repealed**; and,

That the Cataraqui Conservation Procurement Policy (2020), **Be Adopted**.

7.4. [Telecommunication Proposals Cataraqui Conservation Lands \(report IR-038-20\)](#)

G. **That** Report IR-038-20, Telecommunication Proposals on Cataraqui Conservation Lands, **Be Received**; and,

That staff **Be Directed** to investigate received telecommunications proposals for feasibility and report any proposals to the Board for consideration.

7.5. [Use of Electronic Signatures for Development Review Services \(report IR-039-20\)](#)

H. **That** Report IR-039-20, Use of Electronic Signatures for Development Review Services, **Be Received**.

7.6. [Frontenac Municipal Information Services \(FMIS\) Update \(report IR-040-20\)](#)

- I. **That** Report IR-040-20, Frontenac Municipal Information Services (FMIS) Update, **Be Received**.

8. Minutes

There are none.

9. Committee Reports

9.1. [Report from Administration Facility Committee E-Poll of March 25, 2020 \(IR-041-20\)](#)

- J. **That** report IR-041-20, Report from Administration Facility Committee E-Poll of March 25, 2020, **Be Approved**.

9.2. [Report from Planning and Permitting Ad Hoc Committee Teleconference of March 27, 2020 \(IR-042-20\)](#)

- K. **THAT** the report from the Planning and Permitting Ad Hoc Committee Teleconference of March 27, 2020 (IR-042-20), **Be Approved**.

10. Announcements or Inquiries / Information

10.1. Report on Communications (IR-043-20)

- L. [That report IR-043-20, Report on Communications, Be Received.](#)

11. Motions / Notice of Motion

12. In Camera Session

M. **That** the Cataraqui Conservation Full Authority Board move **In Camera**.

12.1. Confidential Report - Full Authority Confidential In-Camera Minutes of March 4, 2020 (report IR-028-20)

N. **That** the Cataraqui Conservation Full Authority Board move out of **In Camera** and report.

13. Return to Open Session

O. **That** the Cataraqui Conservation Full Authority Board **Authorize** staff to pursue items of action as discussed at the **In Camera** session on April 22, 2020.

14. Adjournment