



Date: Thursday, March 19, 2020

Details: E-Poll (COVID-19)

Participants: Alan Reville, Township of South Frontenac, Chair
Leigh Burse, City of Brockville
Simon Chapelle, City of Kingston
Rhonda Ferguson, Township Athens,
Al Hanes, Township of Elizabethtown-Kitley
Matt Harper, Town of Gananoque,
Garry Hewett, City of Brockville
Paul McAuley, Loyalist Township
Gordon Ohlke, Township of Leeds and the Thousand Islands
Lisa Osanic, City of Kingston
Terry Richardson, Town of Greater Napanee
Claire Smith, Township of Rideau Lakes

Non-Participants: Al Barton, Township of Front of Yonge
Gary Oosterhof, City of Kingston
Ross Sutherland, Township of South Frontenac, Vice Chair
Nathan Townend, Loyalist Township

In response to recommendations by public health officials for mitigating and responding to the Coronavirus (COVID-19) pandemic, a report was presented to the Full Authority Board with proposed emergency leave options to be put in place commencing immediately for all employees to ease uncertainty regarding paid leave and provide support during everchanging conditions.

An e-poll was conducted on March 17, 2020 requesting members to review report (IR-29-20), Emergency Contingency Leave – Coronavirus (COVID-19) Response. Members were to e-mail in support of, or concerns with, the proposed resolution. Members were given until noon on Thursday, March 19, 2020 to respond to the e-poll.

In accordance with Section 15 (3) Open Meetings, under Part IV, Members and Governance of the Conservation Authority’s Act and Section 4.3, Meetings Open to Public of the CRCA By-Law No. 1 (Administration By-Law) Revision 1, a note was placed on the Minutes and Agenda section of Cataraqui Conservation website informing the public that there were no in-person meetings being held at this time and that the public was welcome to communicate via e-mail directly to Donna Campbell dcampbell@crca.ca if there were any questions, comments or concerns related to an agenda item. No comments were received from the public.

Quorum was achieved, as more than one-half of members participated in the e-poll, in accordance with Section 4.5 of CRCA By-Law No. 1 (Administration By-Law) Revision 1. Members showed support for the recommendation and there were no comments or concerns raised.

The following are the results of the e-poll:

1. **Emergency Contingency Leave – Coronavirus (COVID-19) Response (Report IR-029-20)**

Resolution: **029-20**
Moved By: Leigh Bursey
Seconded By: Paul McAuley

That Report IR-029-20, Emergency Contingency Leave – Coronavirus (COVID-19) Response, **Be Received**; and,

That the Cataraqui Conservation Full Authority Board **Approve** the implementation of five (5) Emergency Contingency Leave days, as described in this report, with approval from the General Manager, during the Coronavirus (COVID-19) pandemic.

Carried

Cataraqui Region Conservation Authority

Katrina Furlanetto, M.Env.Sc.
General Manager

Alan Revill, Chair