



**Date:** Wednesday, February 26, 2020

**Time:** 6:30 p.m.

**Location:** Cataraqi Conservation Administration Office Boardroom

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1. Roll Call

2. Adoption of Agenda

A. **That** the agenda **Be Adopted** as circulated.

3. Declaration of Conflict of Interest

4. Delegation / Presentation

4.1. Development Review 2019 Statistics

- Presentation – Kristen Wozniak, Development Officer
- B. **That** Cataraqi Conservation Full Authority Board **Receive** the Development Review presentation by Kristen Wozniak, Development Officer.

## 5. Approval of Previous Minutes

- 5.1. Minutes of the Cataraqui Conservation Full Authority Board Annual General Meeting of January 29, 2020
- C. **That** the minutes of the Cataraqui Conservation Full Authority Board Annual General Meeting of January 29, 2020, **Be Approved**.

## 6. Business Arising

## 7. Items for Consideration

- 7.1. [Cataraqui Conservation Development Review Activity Report - 2019 \(report IR-014-20\)](#)
- D. **That** Report IR-014-20, Cataraqui Conservation Development Review Activity Report – 2019, **Be Received**.
- 7.2. [Proposed Workplace Violence and Harassment Policy updates \(report IR-015-20\)](#)
- E. **That** report IR-015-20, –Proposed Workplace Violence and Harassment Policy updates, **Be Received**; and,
- That** the Workplace Violence and Harassment Policy, Revision 2, dated February 2020 **Be Adopted**; and,
- That** the Cataraqui Conservation Full Authority Board **Affirm** for 2020 the Workplace Violence and Harassment Policy, Revision 2, dated February 2020.
- 7.3. [2019 year-end reserve and transfers, and deferred revenue \(report IR-016-20\)](#)
- F. **That** Report IR-016-20, 2019, Year-End – Recommended Reserve and Obligatory Reserve Transfers, **Be Received**; and,
- That** 2019 Year-End – Recommended Reserve and Obligatory Reserve Transfers identified in Attachment #1 to this report **Be Approved**.

7.4. [Capital Variance Report to January 31, 2020 \(report IR-017-20\)](#)

G. **That** Report IR-017-20, Capital Variance Report to January 31, 2020, **Be Received**; and,

**That** completed capital projects, as outlined in Attachment #1: Capital Variance Report to January 31, 2020, **Be Closed**; and,

**THAT** recommended reserve transfers **Be Completed** as outlined in Attachment #1 to this report.

7.5. [Proposed Furnace Replacement - Capital Projects \(report IR-018-20\)](#)

H. **That** Report IR-018-20, Proposed Furnace Replacement Capital Projects **Be Received**; and,

**That** Project PR 00297 Little Cataraqui Creek Conservation Area, Rental Residence – Heating System Replacement **Be Created**; and,

**That** \$9,500 **Be Transferred** from the Facilities Reserve to PR 000297 Little Cataraqui Creek Conservation Area, Rental Residence – Heating System Replacement; and,

**That** Project PR 00298 Mac Johnson Wildlife Area, Workshop - Heating System Replacement **Be Created**; and,

**That** \$6,000 **Be Transferred** from the Facilities Reserve to PR 000298 Mac Johnson Wildlife Area, Workshop - Heating System Replacement.

## 8. Minutes

8.1. [Friends of Lemoine Point Minutes](#)

I. **That** the Friends of Lemoine Point Minutes of December 2, 2019, **Be Received**.

## **9. Committee Reports**

None

## **10. Announcements or Inquiries / Information**

### 10.1. [Report on Communications \(IR-019-20\)](#)

J. **That** report IR-019-20, Report on Communications, **Be Received**.

## **11. Motions / Notice of Motion**

## **12. In Camera Session**

K. **That** the Cataraqui Conservation Full Authority Board move **In Camera**.

12.1. Confidential Report - Full Authority Confidential In-Camera Minutes of January 29, 2020 (report IR-020-20)

12.2. Confidential Report – Personnel Committee of February 20, 2020 (report IR-021-20) – to be distributed

L. **That** the Cataraqui Conservation Full Authority Board move out of **In Camera** and report.

## **13. Return to Open Session**

M. **That** the Cataraqui Conservation Full Authority Board **Authorize** staff to pursue items of action as discussed at the **In Camera** session on February 26, 2020.

## **14. Adjournment**