

CATARAQUI REGION CONSERVATION AUTHORITY

MINUTES OF THE FULL AUTHORITY

WEDNESDAY, APRIL 24, 2019

CRCA ADMINISTRATION OFFICE BOARDROOM

Present: Alan Revill (Chair), Alan Barton, Leigh Bursey, Rhonda Ferguson, Claire Gunnewiek, Al Hanes, Bert Herfst, Garry Hewett, Lisa Osanic, Terry Richardson, Ross Sutherland (Vice Chair)

Regrets: Matt Harper, Wayne Hill, Robert Kiley, Paul McAuley, Gordon Ohlke, Garry Oosterhof

Staff Present: Tom Beaubiah, Manager, Conservation Lands/Acting General Manager; Donna Campbell, Assistant, Chair & General Manager; Diane Doyle, Coordinator, Little Cataraqui Creek; Krista Fazackerley, Supervisor, Communications & Education; Katrina, Furlanetto, Manager, Watershed Planning & Engineering; Steve Knaption, Coordinator, Operations Planning; Andrew Schmidt, Supervisor, Development Review; Travis York, Supervisor, Information Technology/Acting Manager, Corporate Services

Guests: Kristie Kelly, Town of Greater Napanee

Media: Darryn Davis, CKWS Global News

The meeting commenced at 6:40 P.M. following a meeting of the Cataraqui Source Protection Authority.

1. ROLL CALL

There were eleven (11) members present.

2. ADOPTION OF AGENDA

Moved by: Lisa Osanic
Seconded by: Bert Herfst

THAT the agenda BE ADOPTED, as circulated.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were none.

4. DELEGATION / PRESENTATION

4.1. Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area

- Presentation – Highlights of Maple Madness and Winter Recreation 2019
([Attachment #1](#))

Leigh Bursey arrived at 6:54 P.M. during the presentation.

Resolution: 038-19
Moved by: Leigh Bursey
Seconded by: Al Hanes

THAT the presentation by Dianne Doyle, Coordinator, Little Cataraqui Creek Conservation Area, on Highlights of Maple Madness and Winter Recreation 2019, BE RECEIVED.

CARRIED

4.2. Andrew Schmidt, Supervisor, Development Review – Consideration for Issuance of Permits

- Presentation - Consideration for Issuance of Permits ([Attachment #2](#))

Resolution: 039-19
Moved by: Leigh Burse
Seconded by: Rhonda Ferguson

THAT the presentation by Andrew Schmidt, Supervisor, Development Review, on Consideration for Issuance of Permits, BE RECEIVED.

CARRIED

5. APPROVAL OF PREVIOUS MINUTES

5.1. Minutes of March 27, 2019

Moved by: Garry Hewett
Seconded by: Al Barton

THAT the minutes of the March 27, 2019 meeting of Cataraqui Region Conservation Authority, BE APPROVED.

CARRIED

6. BUSINESS ARISING

There was none.

7. ITEMS FOR CONSIDERATION

7.1. Summer Day Camp at Mac Johnson Wildlife Area (report IR-032-19)

Resolution: 040-19
Moved by: Bert Herfst
Seconded by: Leigh Burse

THAT Report IR-032-19, Summer Day Camp at Mac Johnson Wildlife Area, BE RECEIVED.

CARRIED

7.2. Purchase of Three (3) Kubota RTV 1100C (report IR-033-19)

Resolution: 041-19
Moved by: Leigh Burse
Seconded by: Al Hanes

THAT Report IR-033-19, Purchase of Three (3) Kubota RTV 1100C, BE RECEIVED; and,

THAT staff BE DIRECTED to purchase three (3) new Kubota RTV 1100C utility vehicles with track kits from Hartington Equipment of 5474 Hwy 38, P.O. Box 50, Hartington, Ontario; and,

THAT staff BE DIRECTED to dispose of surplus equipment to support the purchase.

CARRIED

8. MINUTES

8.1. Cataraqui Trail Management Board

Resolution: 042-19
Moved by: Al Hanes
Seconded by: Claire Gunnewiek

THAT Cataraqui Trail Management Board minutes of September 27, 2018, October 25, 2018, November 22, 2018, and February 28, 2019, BE RECEIVED.

CARRIED

8.2. Friends of Lemoine Point

Resolution: 043-19
Moved by: Lisa Osanic
Seconded by: Garry Hewett

THAT Friends of Lemoine Point minutes of March 4, 2019, BE RECEIVED.

CARRIED

9. COMMITTEE REPORTS

9.1. Administration Facility Committee Meeting of April 11, 2019 (report IR-034-19)

Media arrived at 7:40 P.M. during an update by the Chair on the Administration Facility Committee Meeting.

Chair Alan Revill provided a verbal update on the outcome of the April 11, 2019 Administration Facility Committee meeting. The meeting had focused on two of the potential options for a CRCA administration facility, as outlined below.

1555 Sydenham Road, City of Kingston:

- The location is close to Highway 401 and the Little Cataraqui Creek Conservation Area;
- The property and building have potential;
- The property is serviced by City water and a septic tank/field;
- A portion of the building has been renovated and is being used as office space;
- The remaining portion has not been renovated, and
- significant investment for renovations to that part of the building would be required.

Little Cataraqui Creek Conservation Area, City of Kingston:

- There was discussion regarding new construction at Little Cataraqui Creek Conservation Area;
- Committee members and staff like the location, however, siting a new building on the property may be challenging due to parking, water and wastewater infrastructure.

The Committee expressed interest to continue to engage in the discussions with the County of Frontenac and Township of South Frontenac related to a joint facility. The Committee also indicated that architectural services should be engaged to conduct a renovation review of the 1555 Sydenham Road site and a site evaluation at the Little Cataraqui Creek Conservation Area.

Resolution: 044-19
Moved by: Bert Herfst
Seconded by: Terry Richardson

THAT report IR-034-19, Administration Facility Committee Meeting of April 11, 2019, BE RECEIVED; and,

THAT staff BE DIRECTED to engage the services of Colbourne & Kembel, Architects Incorporated to conduct a site evaluation of Little Cataraqui Creek Conservation Area and to do a renovation review of 1555 Sydenham Road, pending successful approval by the owner to grant access, for the purposes of creating an administration facility.

CARRIED

April 17, 2019 CRCA, Frontenac County, Township of South Frontenac – Joint Facility Committee meeting

Chair Alan Revill also provided a verbal update on the outcome of the April 17, 2019 CRCA, Frontenac County, Township of South Frontenac – Joint Facility Committee meeting.

It was noted that each party's interest in a partnership arrangement was updated at the Joint Facility Committee meeting. The Township of South Frontenac has decided to not participate in a joint facility. The County of Frontenac and CRCA remain interested in continued dialogue related to a joint facility. With this in mind, County staff indicated that they would seek direction from County Council to engage an architect to assess opportunities for a joint facility at the current County Administration Office.

10. ANNOUNCEMENTS OR INQUIRIES/INFORMATION

10.1. Report on Communications (report IR-035-19)

Katrina Furlanetto, Manager, Watershed Planning & Engineering, provided a slide related to item 2, Conservation Authorities Act – Legislative Amendments, specifically CRCA timeline for comments on Environmental Registry postings #013-5018, Modernizing conservation authority operations - Conservation Authorities Act. ([Attachment #3](#))

In relation to item 4, AMCTO 81st Annual Meeting & Professional Development Institute -Monday, June 10, 2019, Huntsville, the Chair congratulated Rob McRae, Manager, Corporate Services, on achieving the highest cumulative grade for this past year in the Executive Diploma in Municipal Management program that is offered through the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).

Resolution: 045-19
Moved by: Bert Herfst
Seconded by: Claire Gunnewiek

THAT the Report on Communications (IR-035-19) BE RECEIVED.

CARRIED

Ross Sutherland noted that the inaugural meeting of The Friends of the Cataraqui Trail would be held on Saturday, June 15, 2019 at the Library in Sydenham. He added that revenue from Cataraqui Trail memberships would be crucial for the financial viability of the Friends of the Cataraqui Trail organization.

11. MOTIONS / NOTICES OF MOTIONS

There were none.

12. IN CAMERA SESSION

An In-Camera Session was not required. Members concurred to approve the March 27, 2019 In Camera Minutes in open session.

Resolution: 046-19
Moved by: Leigh Bursey
Seconded by: Al Hanes

THAT Report IR-036-19, Minutes of In Camera Meeting of March 27, 2019,
BE APPROVED.

CARRIED

13. ADJOURNMENT

The meeting adjourned at 8:00 P.M. on a motion by Lisa Osanic, seconded by Garry Hewett.

Tom Beaubiah,
Manager, Conservation Lands &
Acting General Manager

Alan Revill
Chair

Maple Madness

March 9 to 17 | March 23 & 24 | March 30 & 31



CATARAQUI REGION
CONSERVATION AUTHORITY

Maple Madness

- Maple Madness started in 1983
- CRCA's most popular public program
- Visitors from across the region, province and world



Activities

- Puppet Shows
- Sugar Bush Tours
- Tree Tapping Demos
- First Nations Display
- Sugar Bush Chores
- Maple Taffy Demo
- Foundation Bake Sale
- Face Painting



Maple Facts & Figures

2019

- Vehicles 3,300
- Attendance 9,900
- Pancakes 14,420

- 8 student and 5 adult volunteers worked 102 hours
- 7 full time and 22 seasonal staff



Maple Madness and the weather

Sunday, March 10

- Snow mixed with rain and fog
- We had 40 vehicles
- 145 pancakes

Saturday, March 30

- Heavy rain in the AM and light rain in the afternoon
- We had 34 vehicles
- 3 Groups (55 people)
- 239 pancakes

Maple Madness and the weather

BEST DAY

Sunday, March 24

- High of 7, no wind sunny and clear
- 399 vehicles
- 1824 pancakes

Average/day 2019

- 253 vehicles
- 1109 pancakes



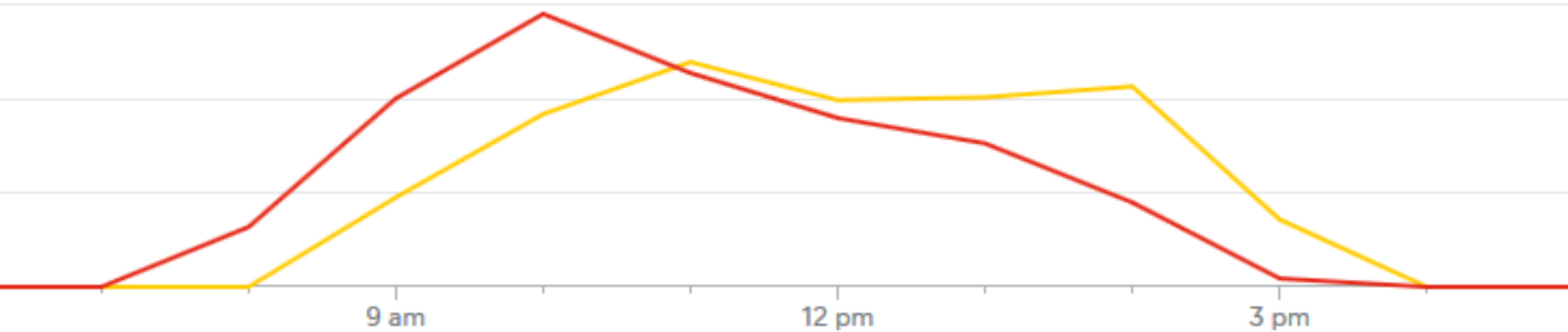
Square Point of Sale

- First year of full implementation
- Credit / debit at the gate and sugar bush
- Cash management and reports
- Track inventory



Square Point of Sale - Analytics

● Gate ● Food Sales



Event Promotion

- **Paid**
 - Radio, Kingston City Guide, Digital Billboard, Online Ads
- **Free**
 - CKWS, Station 14, Radio, Online/Print, Event Calendars, Social Media, "Top things to do" in March with visit Kingston, Tourism Ontario, Municipal social media,
- **Website Traffic**
 - March – 14,733 users, view 32,000 pages
 - Average – 6,805 users, view 16,448 pages



Meghan Balogh

@megatthewhig

It's #MapleMadness time at @CataraquiRCA! There were plenty of families out to enjoy the sugar bush at Little Cataraqui Creek Conservation Area on opening day Saturday to see sap-boiling, enjoy pancakes and maple syrup and learn about First Nations traditions. #ygk @WhigStandard





shanikadopwell • [Follow](#)

Little Cataraqui Creek Conservation Area



shanikadopwell Made it out to #CRCA for #maplemadness and enjoyed some pancakes with the kiddies 🍷



1w

erinairline So much fun!



1w 1 like Reply

— View replies (2)



payne.dionne So cute



1w Reply

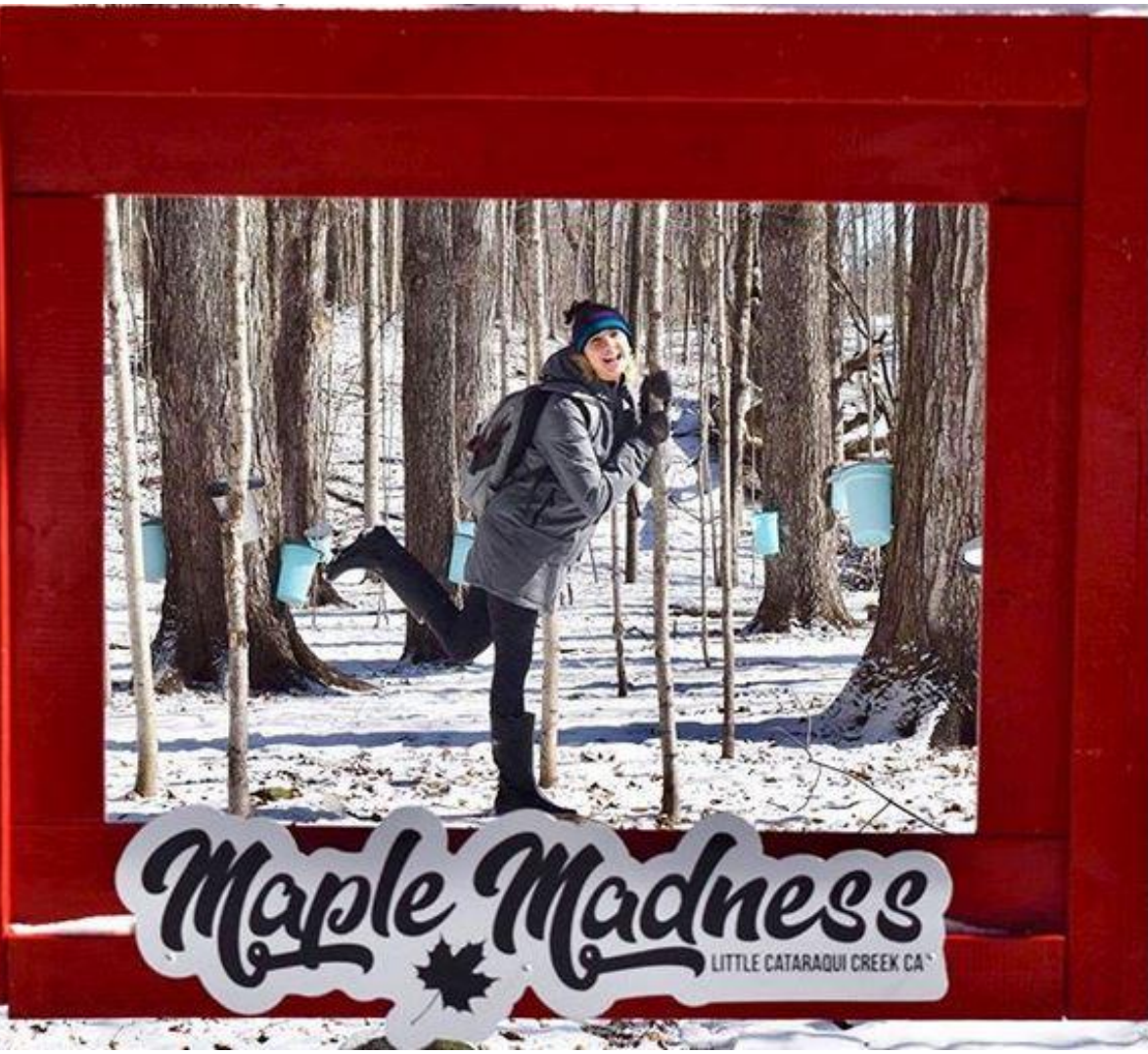


24 likes

MARCH 13

Add a comment...

Post



reb.8 • [Follow](#)

Little Cataraqui Creek Conservation Area



reb.8 We're all mad here (for maple!)
#maplemadness



#crca #cataraquicreek #sugarbush
#maple #sugarshack #kingston #ygk
#canada #ontario #treesauce

23h



18 likes

23 HOURS AGO

Add a comment...

Post



justaskzoe • [Follow](#)

Little Cataraqui Creek Conservation Area



justaskzoe Teaching Fynn that in this family we take maple syrup so seriously we go to Maple Madness two days in a row. 🍁🥞
#maplemadness #crca #maplesyrup #pancakes



1d



30 likes

1 DAY AGO

Add a comment...

Post



Mary Susie

@MaryPortwine

Family reunion from #yqk #xbr and #yqg making March Break memories ❤️ #crca #maplemadness @CataraquiRCA



12:36pm · 12 Mar 2019 · Twitter for iPhone

2 Retweets 2 Likes



View original

Flag media



Meghan Balogh @megatthewhig

Mar 11

It's #MapleMadness time at @CataraquiRCA! There were plenty of families out to enjoy the sugar bush at Little Cataraqui Creek Conservation Area on opening day Saturday to see sap-boiling, enjoy pancakes and maple syrup and learn about First Nations traditions. #yqk @WhigStandard

1 5 10



Meghan Balogh @megatthewhig

Mar 11

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👍 1 🗨️ 5 📷 16



jessiereyes_0925 • [Follow](#)

Little Cataraqui Creek Conservation Area

jessiereyes_0925 Maple madness at the sugar bush 🍁🍁🍁🍁
#maplemadness



11 likes

MARCH 12

Add a comment...











smac1901 • Follow



smac1901 Someone was excited to go to #maplemadness today 😄❤️
#marchbreak #yumyum #maplesyrup #familyfun



1w



9 likes

MARCH 16

Add a comment...

Post



Winter Programs

Little Cataraqui Creek Conservation Area



CATARAQUI REGION
CONSERVATION AUTHORITY

Winter Rec

Winter Birds 101 – Jan. 12, 1:00 PM

Registration required – crca.ca/online-services



Starlight Hike – Feb. 23, 6:30 PM

Registration required – crca.ca/online-services



Cross Country Skiing



Rentals



Everyone loves to feed the birds!



Application Review Considerations For Ontario Regulation 148/06



CATARAQUI REGION
CONSERVATION AUTHORITY

April 24, 2019

Presentation Outline

- What is Ontario Regulation 148/06?
- Purpose of the Regulation.
- When Is a CRCA Permit Required?
- CRCA Guidelines and Procedures.
- Considerations Under the Regulation.
- Questions?

What is Ontario Regulation 148/06?

- *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses* regulation under Section 28 of the Conservation Authorities Act, R.S.O. 1990.
- Provincially mandated regulation to review activities in consideration of the control of flooding, erosion, pollution, dynamic beaches or the conservation of land.
- Wetlands are also regulated to ensure protection of their ecologic and hydrologic functions.

Purpose of the Regulation

- The purpose of the regulation is to:
 - ✓ Protect life and property from undue risk from natural hazards;
 - ✓ Ensure that proposed changes to a property (e.g. development and site alteration) are not affected by natural hazards, such as flooding and erosion, and that these changes do not put other properties at greater risk from these hazards;
 - ✓ Ensure safe access to and from properties;
 - ✓ Preserve and protect the hydrologic and ecologic function of wetlands.
- Vegetation communities are not covered by the regulation unless they contribute to the hydrologic or ecological function of a wetland.

When Is a CRCA Permit Required?

- Any work near a lake, river, stream, floodplain, steep slope or wetland may require a CRCA permit.
- Examples of activities that may require a permit include:
 - the construction, reconstruction, erection or placing of a building or structure of any kind, and changes that would alter the use or potential use of a building or structure;
 - increasing the size of the building or structure or increasing the number of dwelling units in the building or structure;
 - site grading;
 - the temporary or permanent placing, dumping or removal of any (fill) material, originating in the site or elsewhere;
 - the straightening, changing, diverting or interfering with an existing channel of a river, creek, stream or watercourse;
 - Changing or interfering with a wetland and/or its adjacent lands.
- **CA regulations are “other applicable law” under the Ontario Building Code.**



CRCA Guidelines and Procedures

- Three CRCA Board-approved documents:
 - Service Delivery Procedures, 2018
 - ✓ Outlines application review procedures and service standards.
 - Guidelines for Implementing O. Reg. 148/06, 2017
 - ✓ Outlines considerations for the issuance of a permit.
 - Enforcement Procedures Manual, 2018
 - ✓ Provides legislative context and investigation procedures for enforcing the regulation.

Considerations Under the Regulation - Development

- Will the development proposal adversely affect the control of flooding, erosion, pollution, dynamic beaches or the conservation of land (the five tests)?
 - Example – construction of a dwelling and septic system
 - Will the development be affected by or subject to flooding and/or erosion risk? (e.g. setbacks and elevation)
 - Is there safe access to and from the development for people and emergency services? (e.g. can access occur during a flood?)
 - Will the development adversely affect adjacent properties? (e.g. will fill in the flood plain affect neighboring properties?)
 - Are there mitigation measures in place to reduce the potential for pollution? (e.g. sediment and erosion control)
 - Will the development affect or be affected by dynamic beaches and/or the conservation of land? (e.g. wetlands)

Considerations Under the Regulation - Development



Considerations Under the Regulation - Development



Considerations Under the Regulation - Interference with Wetlands

- Will the development proposal adversely affect the hydrologic and ecological functions of a wetland?
 - Example – construction of a boardwalk for water access
 - Does the development adversely affect the hydrologic function of the wetland? (e.g. does placement of post piles negatively affect the hydrologic function of the wetland?)
 - Does the development adversely affect the ecological function of the wetland? (e.g. will the removal of vegetation negatively affect the ecological functions that the wetland provides?)
 - Is the interference with the wetland acceptable? (e.g. is a decision to refuse to issue a permit reasonable / will it stand up to scrutiny if challenged to the Mining and Lands Tribunal?)

Considerations Under the Regulation - Interference with Wetlands



Considerations Under the Regulation - Alterations to Shorelines and Watercourses

- Will the proposal negatively affect the natural features and hydrologic and ecological functions of the watercourse?
 - Example – installing / replacing a road crossing culvert
 - Will the development negatively affect the hydrologic function of the watercourse? (e.g. is the culvert appropriately sized to ensure upstream flooding does not occur?)
 - Will the natural features or ecological functions of the watercourse be negatively affected by the development? (e.g. is the culvert opening at the proper elevation to ensure for the passage of fish?)
 - Are there appropriate mitigation measures in place to reduce the potential for pollution? (e.g. is there adequate sediment and erosion control measures?)

Considerations Under the Regulation - Alterations to Shorelines and Watercourses



Considerations Under the Regulation - Alterations to Shorelines and Watercourses



Questions?



Questions?

CRCA timeline for comments on Environmental Registry postings #013-5018, Modernizing conservation authority operations - Conservation Authorities Act

**Full Authority Board Meeting
April 24, 2019**



CATARAQUI REGION
CONSERVATION AUTHORITY

CRCA comments on Environmental Registry postings - timeline for May 2019

Monday	May 13	Conservation Ontario General Managers' meeting
Tuesday	May 14	Staff to issue draft CRCA comment letter to Board
Thursday	May 16	Request date for feedback from Board
Friday	May 17	CRCA comment letter to be submitted, copied to Board
Monday	May 20 (Victoria Day)	Environmental Registry comment due date
Wednesday	May 22	Board consideration to formally approve the comment letter, as submitted