

30<sup>th</sup> November 2021

Dear Valued Customer

Delivery and Order Days Over

Christmas and New Year 2021/2022

<u>December 2021</u>	<u>Order Cut Off</u>	<u>Deliveries</u>
Thurs 23 <sup>rd</sup>	Wed 22 <sup>nd</sup> 11pm	Normal
Fri 24 <sup>th</sup>	Thurs 23 <sup>rd</sup> 11pm	Normal
Sat/Sun 25 <sup>th</sup> /26 <sup>th</sup>		No Deliveries
Mon 27 <sup>th</sup>		No Deliveries
Tues 28 <sup>th</sup>	Mon 11pm	Normal (except Highlands/Argyll)
Wed 29 <sup>th</sup>	Tues 11pm	Normal (plus Highlands/Argyll)
Thurs 30 <sup>th</sup>	Wed 11pm	Normal (except Highlands/Argyll)
Fri 31 <sup>st</sup>	Thurs 11pm	Normal
<u>January 2022</u>	<u>Order Cut Off</u>	<u>Deliveries</u>
Sat/Sun 1 <sup>st</sup> /2 <sup>nd</sup>		No Deliveries
Mon 3 <sup>rd</sup>		No Deliveries
Tues 4 <sup>th</sup>	Mon 11pm	Normal (except Highlands/Argyll)
Wed 5 <sup>th</sup>	Tues 11pm	Normal (plus Highlands/Argyll)
Thurs 6 <sup>th</sup>	Wed 11pm	Normal (except Highlands/Argyll)
Fri 7 <sup>th</sup>	Thurs 11pm	Normal

Note: Highlands/Argyll customers will receive one delivery in the week between Christmas and New Year (Wed 29<sup>th</sup>) and one delivery in the week immediately following New Year (Wed 5<sup>th</sup>) – this replaces the normal Tues/Thurs delivery. Highlands refers to any customer north of Pitlochry (inclusive) on the A9.

The office will be closed from 1:00pm on Friday 24<sup>th</sup> December to 8:30am on Tuesday 28<sup>th</sup> December. Similar pattern following week from 1:00pm on 31<sup>st</sup> December to 8:30am on Tuesday 4<sup>th</sup> January. The answering machine (01968 675257) or email ([sales@clarksfoods.co.uk](mailto:sales@clarksfoods.co.uk)) is the most efficient communication option during these periods.

Please do not hesitate to contact our sales office team on 01968 675257 or your usual account manager should you have any questions regarding our service to you.

Yours sincerely



Allan Currie

Managing Director