

**These are an edited version of our full T's and C's relevant for One to One customers only.**  
**To view our full Terms and Conditions visit our website [here](#).**

## Terms and Conditions of Booking (the "Terms")

### 1. Service Provider

1.1 The courses are provided by National School of Make-Up Limited (hereinafter referred to as "The Central School of Makeup, "we" or "us"), a company incorporated in England and Wales with company number 12197826 Our registered office is c/o Burrows Scarborough, Sovereign House, 12-14 Warwick Street, Earlsdon, Coventry, CV5 6ET

1.2 Subject to clauses 7, 8 and 24, we will use our reasonable endeavours to provide the courses advertised on our website.

1.3 We will provide the courses using reasonable care and skill.

1.4 We may appoint independent sub-contractors to run or assist on our courses or use third parties to arrange or supply certain aspects of our courses. You agree that our obligation to you is to use reasonable care in selecting competent, independent sub-contractors and third party suppliers to provide reasonable services related to the course. You agree that The Central School of Makeup is not responsible for the actions or omissions of such sub-contractors or third party suppliers.

### 2.0 Booking and confirmation

2.1 If you are making a booking request for and on behalf of any other person, you represent that you are:

- (a) the parent or legal guardian of such person if they are a minor; or
- (b) a duly authorised agent of such person.

2.2 If you are purchasing a course as a gift, you agree that you will provide the recipient with a copy of these Terms and notify them that by attending the course they will be deemed to have agreed to abide by these Terms.

- (a) Gift Vouchers will expire within 6 months of purchase.
- (b) One to One classes purchased as a gift or on behalf of someone else must be booked within 6 months of the date of purchase.

2.4 By submitting a booking request, you agree to be bound by these Terms.

2.5 A booking request constitutes an offer by you to purchase a course in accordance with these Terms. Once your booking request is accepted by us (by the issuance of an Enrolment Letter), a separate legally binding contract will come into existence (comprising these Terms, Centre Policy Guidelines, your booking form and the Contract of Enrolment) between us and each person named on the booking form (other than a minor, in which case the contract will be between you and us) (each, a "Contract"), provided, however, that you will remain liable for all payments due. The date on the Enrolment Letter is the date of such Contract.

2.8 We reserve the right, in our sole and absolute discretion and without the need to give a reason, to refuse to accept a booking request. In such circumstances, no contract will arise and we will return any payment accompanying your booking request.

### 3.0 Payment

3.1 All course fees are payable in Pounds Sterling ("Sterling"). The prices quoted are inclusive of VAT.

3.2 Unless otherwise specified in respect of a particular course the fees payable with your booking request are as follows:

- (a) for a UK course that is due to commence:
  - (i) in 14 days or less from the date of your booking request, 100% of the course fee; or
  - (ii) more than 14 days from the date of your booking request, a deposit of 20% of the course fee; or

3.5 Payment will be accepted by:

- (a) Maestro, Visa Electron, Visa debit and Solo debit cards or Visa/MasterCard credit cards, which can be used to make a booking on-line or by telephone; or
- (b) bank transfer, which will need to be arranged directly with us over the telephone (please see the contact page for contact details at <https://www.centralschoolofmakeup.co.uk/pages/contact>) or by e-mail at [bookings@centralschoolofmakeup.co.uk](mailto:bookings@centralschoolofmakeup.co.uk).

3.6 All fees quoted attract and are including VAT (UK Government Tax) at the current rate. All fees must be received by the School without deduction, therefore any overseas/UK bank charges will automatically be added to the final balance payable. Educational courses are not exempt from VAT, nor can VAT be claimed back by overseas students.

### 4. Price changes

4.3 Our booking system is supplied by a third party supplier. Whilst we endeavour to ensure that the most up-to-date and correct prices are shown on our website and within the booking system, there is the possibility of an inconsistent price between the two. Once we become aware of any such inconsistency, we will act promptly to rectify the inconsistency and we will endeavour to notify you as soon as reasonably possible. We reserve the right to cancel a booking made at an incorrect price under such circumstances and you will be given the choice of amending your booking to a course at the correct price or obtaining a full refund of monies paid to us.

4.4 We will not be liable to pay any compensation or incidental costs or expenses that you may incur as a result of such cancellation or for any other loss or damage howsoever caused arising out of such cancellation. We recommend that you take out appropriate insurance, which includes cover against such cancellation.

4.6 Occasionally, we will run discounts campaigns. These are only available to certain courses and are not applicable retrospectively. Cancellation policy applies.

### 6.0 Cancellation by you

6.1 Any cancellation must be notified in writing by the person who made the booking to [info@centralschoolofmakeup.co.uk](mailto:info@centralschoolofmakeup.co.uk)

6.8 In line with UK distance selling regulations, you have the right to cancel any payments you have made for your course within 14 days of its purchase, the refund to you will be the amount paid at the point of purchase.

(a) request for refunds are reversed back to the original mode of payment

(b) refunds of £100 or more, will be subject to a 5% processing fee which will be deducted from total amount

6.9 One-to-One or Gift Voucher Bookings: Once a date has been agreed any changes, cancellations or transfers of the date will be subject to a fee:

(a) a transfer fee of £25 will be chargeable for 21 days or more before the date you have booked;

(b) a transfer fee of £50 will be chargeable for 21 days or less before the date you have booked.

#### **7.0 Cancellation by Us**

7.1. We reserve the right, in our sole and absolute discretion, to cancel a course or all or any bookings prior to the commencement of a course for any reason whatsoever at short notice (including, without limitation, if the minimum number of participants required for a course is not fulfilled). In these unusual circumstances, all monies paid to us will be repaid in full.

7.2. A course may also be cancelled either before or after its commencement for reasons of Force Majeure (as defined in Term 25 below).

7.3. We will not be liable to pay any compensation or incidental costs or expenses that you may incur as a result of such cancellation or for any other loss or damage howsoever caused arising out of such cancellation. We recommend that you take out appropriate insurance, which includes cover against such cancellation.

#### **8.0 Changes by Us**

8.1. A course description constitutes only an indication of what the course is planned to accomplish. The course description does not form part of the Contract between you and us. Although we will use our reasonable endeavors to provide a course as described, the nature of the courses we offer necessitates a degree of flexibility and you accept that any aspect of a course (including, without limitation, the content, location or order) may be affected by and/or altered due to circumstances beyond our control or in the interests of the participants. You accept that delays and alterations and their results, such as inconvenience and discomfort, are possible. Such delays and alterations and their results are in themselves great learning experiences and will help equip you for your future endeavors in the industry.

8.2. Any additional expenses due to alterations shall be borne by each participant.

8.3. We will not be liable to pay any compensation or incidental costs or expenses that you may incur as a result of any alterations to your course or for any other loss or damage howsoever caused arising out of other alterations. We recommend that you take out appropriate insurance, which includes cover against such costs, expenses, losses or damage.