

DECANTER TASTING SEOUL – DECEMBER 5 2016

1. Choosing your delivery window :

As soon as you confirmed your participation to Decanter, please **urgently contact W&S Logistics** to get your delivery window to Seoul.

Eugenia Bezzubets or Justine Minguillon

Contact: ebezzubets@wslogistics.fr jminguillon@wslogistics.fr

Tel: +33 5.57.57.33.92

The delivery window which will be communicated to you is mandatory to respect in order to assure smooth customs clearance.

Please have your wines ready for shipment as soon as you confirm your participation in the tasting. Please take into consideration transport time to respect the delivery deadline.

2. Before the shipment

- ✓ Please ship the wines **only** via Courier Company (DHL, UPS, Fedex...). Do not use the usual freight forwarding company.
- ✓ Please send us the prealert (AWB - transport document issued by a courier company with a tracking number) via email **two days before the shipment leaves**. If we do not get your prealert on time, we are not to be held responsible for the late arrival to the destination.
- ✓ Please send us the packing list via email **three days before the shipment leaves**

Please email to W&S Logistics before the shipment departure from your premises :	
Invoice packing list	Three days before
AWB with tracking number	Two days before

3. Quantities

- ✓ According to Decanter instructions, please provide 4 bottles per reference. Please make sure you are shipping the right wines (color, vintage). If you ship the wrong wines they could not be presented at the tasting.

4. Documents

Invoice packing list

- ✓ Please fill out the provided invoice packing list form. Please complete all the boxes. All the information requested is important to assure the smooth customs clearance. Please make sure the packing list contents correspond to your cartons contents.
- ✓ The declared values must be real
- ✓ **When the shipment leaves, please print your invoice and attach it to each carton**

Air Way Bill

- ✓ **The consignee (delivery address) on the AWB (transport document issued by Courier company) must be :**

DONGJIN GLOBAL LOGISTICS INC.
ROOM C210, B1 BLOCK, INCHEON INTERNATIONAL LOGISTICS CENTER,
98-114, 296 BEON-GIL, GONGHANGDONG-RO, JUNG-GU, INCHEON, KOREA.
ATTN: SANYOUNGKIM TEL: +82 010 4715 7388 / 02-717-7388

Please send us the Air Way Bill for checking 2 days before the shipment departure

5. Packaging

Please pack you wines in the solid cartons (with every bottle separated and protected) that will resist transport. Please note that express courier companies manipulate cartons with no precaution and cartons are transported in bulk without palletizing. We shall not be held responsible for breakage due to poor packaging.

The wooden packaging is forbidden.

Below is the example of the strengthened carton to use:



6. Labelling

Please label your cartons according to the label provided in the attachment.

7. Rates:

The transport from the country of origin up to the warehouse of the Korean forwarder is at the expense of every participant.

The fees to be paid to W&S Logistics:

- ✓ **Customs and administrative fees – 80 € / per shipment (8 bottles, 2 references maximum)**

The payment is to be done upon the reception of our invoice.

Please note that your samples will not be delivered to the tasting venue without the payment from your side

7. Your contact :

Eugenia Bezzubets or Justine Minguillon: **email:** ebezzubets@wslogistics.fr; jminguillon@wslogistics.fr

Telephone: +33 5.57.57.33.92

We would kindly ask you to thoroughly follow our instructions. In the case the above instructions are not respected, we shall not be held responsible for any issue occurred during transport, customs clearance or delivery.