## Proluxe

| Your Name:    |
|---------------|
| Today's Date: |
| Order No:     |
| Order Date:   |

## Please follow these steps to return your items within 30 days of receiving your order:

- 1. Fill in the product code, name, size, colour and quantity of the items you want to return.
- 2. Select a reason code.
- 3. Return the items with this form enclosed in the package.
- 4. Make sure you read the form carefully and fill in all the required boxes, to ensure there isn't a delay with your refund.

## Reason for Refund Codes

| 1. | Size                           | 5. Other, please state |
|----|--------------------------------|------------------------|
| 2. | Ordered multiple to check size |                        |
| 3. | Faulty or poor quality         |                        |
| 4. | Incorrect item received        |                        |

| Product Code | Product Name | Size | Colour | Quantity | Reason<br>code |
|--------------|--------------|------|--------|----------|----------------|
|              |              |      |        |          |                |
|              |              |      |        |          |                |
|              |              |      |        |          |                |
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|              |              |      |        |          |                |
|              |              |      |        |          |                |

## **Returns Policy**

You cannot return items if any of the following apply:

- It is over 30 days from receiving your order.
- The items are from clearance, embroidered or personalized.
- The items have been worn, are dirty or damaged from your personal use.

Note: It is your own personal responsibility to send items back and we recommend using a tracked delivery service.