

Customer's Own Material Information Form

IMPORTANT: COM Orders are not entered until we receive this form, and your P.O. to BMS must include our Acknowledgement Number.

To insure proper identification of your fabric and eliminate costly errors, please copy this form and attach it to your P.O. to Belle Meade Signature (along with a copy of the order you send to your fabric source). Also, please instruct your fabric supplier to identify the fabric with your firm name, order number, exact yardage sent, and BMS frame number.

Lastly, please include a swatch of your fabric with above paperwork, so our upholstery department can accurately determine the required yardage and correct fabric application for your order. Unless specific instructions are indicated on your order, the COM will be cut and tailored at the discretion of our professional upholsterers.

DEALER INFORMATION

Name: _____

Address: _____

Dealer Order #: _____

Style or Frame #: _____

Date of Order: _____

Customer's Name: _____

FABRIC INFORMATION

Fabric Supplier: _____

Address: _____

Pattern #/Color: _____

Yards being sent: _____

Direction of Fabric: Up the Roll _____
Railroaded _____

FACE OF FABRIC: Belle Meade Signature will assume that the face side is rolled inward. If there can be a question concerning which side is the face side, please either **attach a marked cutting** or clearly tag the face side of the roll being sent.

Special Instructions (any unusual characteristics or applications for your order):

RETURN UNUSED C.O.M MATERIAL

(Please check box)

Ship To:
Belle Meade Signature
511 Townsend Avenue
High Point, NC 27263

***** SIDEMARK / TAG: ALL COM MUST BE
CLEARLY MARKED WITH CUSTOMER
PO# AND BMS SO# *****

CUSTOMER'S OWN MATERIAL (C.O.M.)

Specified under each upholstered item in this price list is the required amount of **PLAIN** fabric. For fabrics with pattern repeats, where matching is necessary, refer to the chart below to determine the amount of yardage required of the C.O.M. being supplied. Use the plain yardage requirement in the left hand column as your key, and look in the appropriate column for yardage necessary for your particular fabric repeat. For fabrics over 54" wide, call the factory.

54" MATERIAL				
Plain Material to 3" Repeat	Matched Pattern Repeat			
	4" to 14"	15" to 21"	22" to 28"	29" to 36"
1	1 1/4	1 1/4	1 1/4	1 1/4
2	2 1/4	2 1/2	2 1/2	2 1/2
3	3 1/2	3 1/2	3 3/4	3 3/4
4	4 1/2	4 3/4	5	5
5	5 1/2	5 3/4	6	6 1/4
6	6 3/4	7	7 1/4	7 1/2
7	8	8 1/4	8 1/2	8 3/4
8	9	9 1/4	9 3/4	10
9	10	10 1/2	11	11 1/4
10	11	11 1/2	12	12 1/2
11	12 1/4	12 3/4	13 1/4	13 3/4
12	13 1/4	14	14 1/2	15
13	14 1/2	15	15 3/4	16 1/4
14	15 1/2	16 1/4	17	17 1/2
15	16 1/2	17 1/4	18	18 3/4
16	17 3/4	18 1/2	19 1/4	20
17	19	19 3/4	20 1/2	21 1/4
18	20	20 3/4	21 3/4	22 1/2
19	21	22	23	23 3/4
20	22	23	24	25
21	23 1/4	24 1/4	25 1/4	26 1/4
22	24 1/4	25 1/4	26 1/2	27 1/2
23	25 1/2	26 1/2	27 3/4	28 3/4
24	26 1/2	27 3/4	29	30

Slip Seats 1 yard required for two chairs
3/4 yard required for one chair

It is suggested that, if a fabric is selected with an unusual repeat, a sample be submitted, and our Upholstery Department will determine the required yardage. Patterns require extra yardage. When selecting fabrics, it should be understood that some plaids and striped patterns cannot be matched on all portions of an upholstered piece. Non-symmetrical patterns cannot be matched on reversible cushions and some outside panels. Fabrics with patterns repeated horizontally on each half width of the goods cannot be centered on some pieces without seams. In addition, extra yardage may be required and an additional charge may be incurred.

We must assume that all C.O.M received has been properly inspected, is free of defects, and is acceptable to the customer.

We reserve the right to use our best judgement in determining if a fabric is to be cut the way it is woven RIGHTWAY or RAILROADED (see illustrations below) unless cutting instructions are clearly stated on your order. We also reserve the right to determine which side of a C.O.M. is the right side, or face, unless it is specifically indicated.

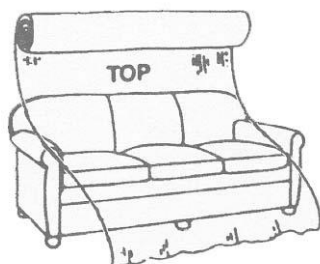
All fabrics forwarded to Belle Meade Signature should be properly identified by showing manufacturer's style number, your name and purchase order number. Be sure to specify whether striped fabrics are to be applied horizontally or vertically. Please include a copy of the form on page 9 with every C.O.M order.

Belle Meade Signature assumes no responsibilities for COM overall appearance, flammability, normal durability, colorfast, or any other quality after upholstered on a Belle Meade Signature frame. **It is the customer's responsibility to determine if backing is required for all COM. Silk fabrics without backing will not be accepted.**

All customer covers should be sent prepaid, or handling charges will be made.

UP THE ROLL (As Woven)

A fabric in which the top of the decorative motif runs in the direction or warp yards or up the roll. These fabrics require face seams when applied on certain frame styles.



RAILROADED

A fabric in which the top of the decorative motif runs points to the selvage or in the direction of the filling yarns. These fabrics require no face seams when applied on most frame styles.

