

Employment Application



Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Emergency Contact: _____ Phone: _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Date available: _____ Wage Expected: _____ I am interested in: Full time: ___ Part time: ___ On Call: ___

Availability

Place a "X" in the boxes you are available

	Sun	Mon	Tue	Wed	Thur	Fri	Sat
10am - 6pm							

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Do you know anyone that has worked here? YES NO If yes, who? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

More info & Signature

List any special skills or experiences that may be an asset to this company: _____

List any computer skills or experiences that may be an asset to this company: _____

What are your hobbies and interests? _____

Is there anything that would prevent you from performing in a reasonable and safe manner the activities involved in the position for which you are seeking employment? If yes, what: _____

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. There is a three month probation period from date of hire.

Signature: _____ Date: _____