

Sample Catalog Entries

The following event descriptions, from past Winter/Summer in the City catalogs, illustrate a variety of “key details” to include in your write-ups:

- Thursday, December 22** **Hike at Cromwell Valley, 2002 Cromwell Bridge Road, 21234** **10:30 AM**
Sponsor: Marcia Dysart
Email:
Hike, with some hills, approximately 2 hours. **Willow Grove entrance (2nd entrance if traveling from the west – not Sherwood Farms, the 1st entrance.) Meet at parking lot, or ride with me from NDMU campus (up to 5 passengers, leaving at 10 AM). No indoor bathroom, but port-a-pot available.** If weather is mild, bring a picnic lunch for after the hike, if you wish.
- Monday, August 2** **Potluck and Board Games, 602 Fairway Drive, Towson, MD 21286** **12 Noon**
Sponsor: Paige Campbell
Email:
Enjoy a meal together, then choose one or more board games to play with others; some games will be provided, and you’re welcome to bring your own. **Limit: 9.** No cost. **Street parking. Short driveway walk up to the carport entrance (3 steps). Call if you need to park close to the door. (phone number)**
- Thursday, December 16** **Tour of Evergreen Museum & Library, 4545 N. Charles Street, 21210** **11 AM**
Sponsor: Beverly Fransen
Email:
Enjoy Evergreen and all its Christmas decorations and view the latest display of art glass, by Steuben, Leotz, and Tiffany. This guided tour will last about an hour, with free time afterwards to view the art glass. Lunch to follow, for those who are interested, at Johnny’s on Roland Avenue. **Limit: 20. Cost: \$10/person.** Mail checks to Beverly Fransen **There is an elevator at Evergreen, but handicapped accessibility is very limited. There are two flights of steps to the first part of the tour; there are also several steps to enter the building. Plenty of parking outside the mansion.** Please indicate if you will be joining the group for lunch.
- Tuesday, August 10** **Docent Led Virtual Tour, “Exploring Buddhist Art,” at the Freer Sackler Museum** **11 AM**
Sponsor: Judy Floam
Email:
One-hour tour, **on Zoom**, with Smithsonian Docent, Frances Li. **Limit: 25.** (Repeats August 24)
- Friday, August 6** **Croquet in the Courtyard with Tea & Krimpits, 12100 Velvet Hill Drive, Owings Mills** **1 PM**
Sponsor: Don Finkelstein
Email:
We will actually play the lawn game of croquet – and other games. Snacks and drinks will be served. **Limit: 8. No cost. Parking in driveway for 6+ cars and street parking available. There is a small grass hill leading to the side/back lawn of the house. Full access to house facilities and covered/uncovered decks.**

There are some good event ideas here, too. We hope these examples will help, as you compose your catalog entry!

The Summer in the City Committee