RENAISSANCE INSTITUTE COURSE PROPOSAL FORM FALL 2024

First 6 weeks: Tuesday Sept. 10 – Oct. 15; Thursday Sept. 12 – Oct. 17
Thanksgiving Break: Tuesday Nov. 26 and Thursday Nov. 28
Second 6 weeks: Tuesday Oct. 22 – Dec. 3; Thursday Oct. 24 – Dec. 5

<mark>**Proposals Are Due by March 15, 2024**</mark>

Instructor(s) Submitting Proposal:

Renaissance Member? Yes   No

Date Submitted:

Name of Course:

Mailing Address:

Telephone No:

Email Address:

Course description: (***80 words maximum***) Please include course delivery format – film, lecture, discussion, workshop.

Instructor biography as it should appear in catalog (*60 words maximum*)

I can teach only on campus

I can teach only on Zoom   I have experience teaching on Zoom

If neither of the above are checked, you will be assigned to teach on campus or via Zoom, whichever best fits the Renaissance course schedule.

Which course sessions do you prefer? (See dates at the top of the form) Check all that apply:

All 12 weeks **(12-week courses will be listed in the catalog as 6 weeks, Part 1 and 6 weeks Part 2;** <mark>if you require attendance for both parts, please check here</mark> **)**

First 6 weeks only

Second 6 weeks only

Either 6-week session

Maximum number of students (if any):

I can teach: (We request that you give us at least 2 options.)

9:15 – 10:30 am Tuesday **or Thursday**

11:00 am – 12:15 pm Tuesday **or Thursday**

1:00 – 3:00 pm Tuesday **or Thursday**

1:15-2:30pm Tuesday **or Thursday**

Handouts/AV needs:

Textbook: if needed (Price should not be over $30):

Any additional fees or materials that the student must purchase? If so, attach materials list and estimated cost.

<mark>**Are you also willing to teach in the Spring 2025 Semester?**</mark> **Yes** **No**

 If so, what subject would you teach?

Please save and send this proposal as an <mark>**email attachment**</mark> **to:**
Terry Weisser (<u>terryweisser@gmail.com</u>**) and Kathleen Bennett (**<u>bkbbennett@verizon.net</u>**)**

***Note: If you are having difficulty filling in this form on a computer, please contact Terry or Kathleen for assistance. **Please do** <u>not</u> **fill in the form by hand or scan it or take a picture of it for submission.**