



HANCOCK 10X12FT HARD TOP METAL GAZEBO

ASSEMBLY INSTRUCTION

ITEM#: A102035102/A102035102B1/A102035102B2

SKU#: 810774466/810774464/810774349

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Production number: 2025101167

GENERAL BEST PRACTICES FOR ASSEMBLY:

- Please read and understand this entire manual before attempting to assemble or install the product.
- Before beginning assembly of product, make sure all parts are present. Compare parts with package contents list and hardware contents list. If any part is missing or damaged, do not attempt to assemble the product.
- The assembled gazebo should be located at least 6 feet from any obstruction such as fence, garage, house, overhanging branches, laundry lines or electrical wires.
- Some parts may contain sharp edges. Wear protective gloves is advised.
- This unit is heavy. For safety, do not assemble this item alone. Four people are recommended for safe assembly.
- Keep children and pets away while setting up the gazebo.
- Pay attention to the parts orientation

WARNINGS:

- Install the gazebo on level ground. Stakes are provided to secure the gazebo to the ground.
- Do not assemble the gazebo on sandy, muddy or loose soil, as stakes do not have enough anchorage in these types of soil.
- If you wish to secure the gazebo to a wood deck or concrete surface, use anchors suited to these surfaces. (anchors not included).
- Snow must be cleared off regularly during snowy days. Remove the snow at the roof top when it is thicker than 2 inches. In order to avoid damage, use a plastic snow rake to remove excessive snow and ice buildup from roof and keep away from falling debris and removal of fallen debris.
- Any assembly or maintenance of the product must be carried out by adults only. We recommend at least 4 adults.
- Please check your state and local regulations prior to purchasing. Some jurisdictions may require permits for installation and use. Some special procedures may be valid in your area.
- This gazebo is intended for decorative and sunshade purposes only and is not designed to withstand harsh weather, including high winds, rain, and snow.
- If any scratches in paint occur, please touch up to prevent rusting
- For outdoor use only.

WARRANTY:

WHAT IS COVERED?

The limited warranty is extended to the original purchaser and applies to material and manufacturer's defect provided the item is maintained with care and used only for personal, residential purposes.

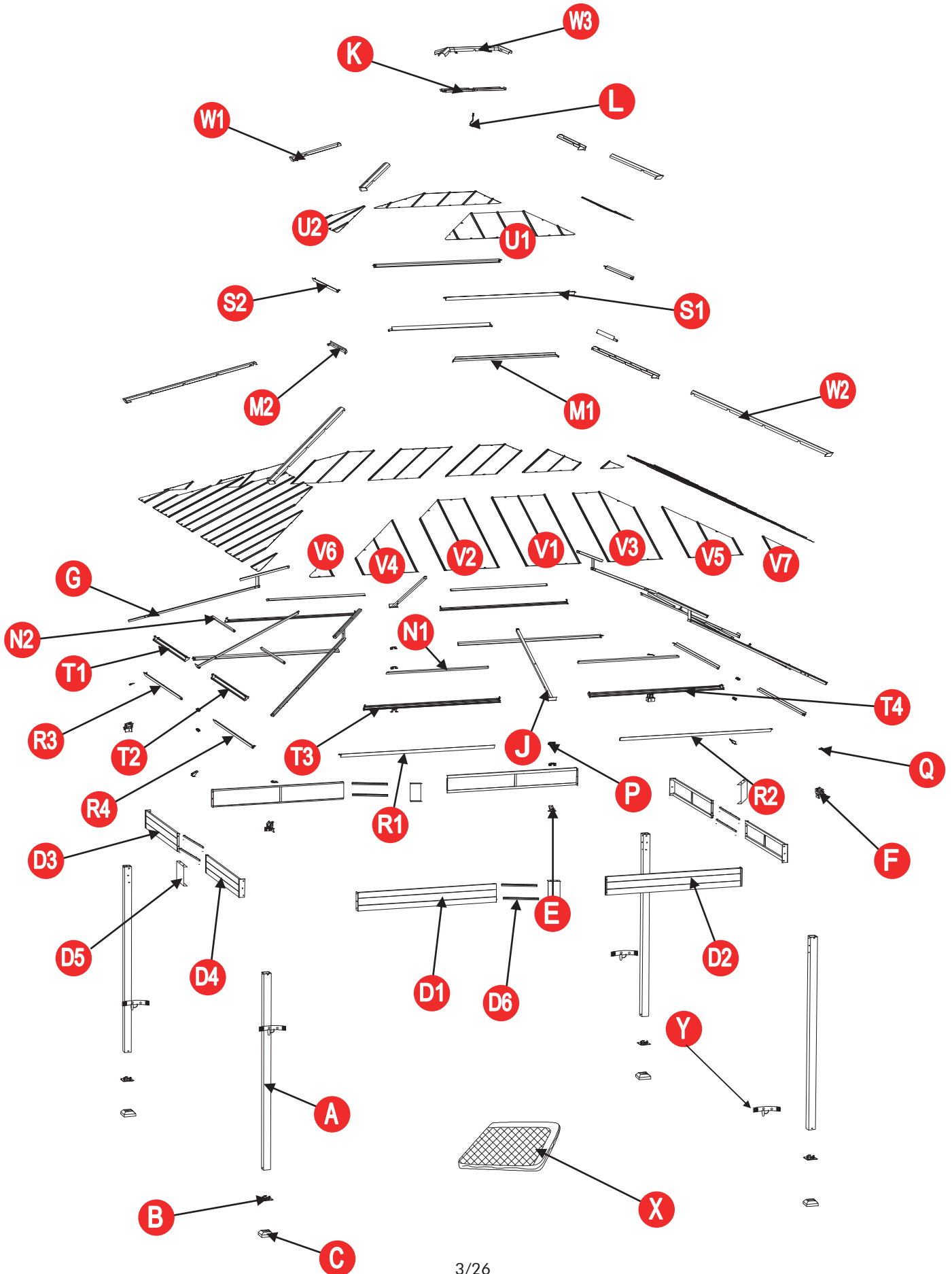
For further assistance, please email Biglots@sunjoygroup.com

Warranty: 1 Year

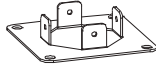
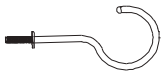
MAINTENANCE:

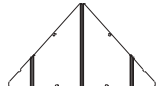
- Steel components for this gazebo are treated with rust inhibiting paint that protects it from rusting. However, due to the nature of steel, surface oxidation (rusting) will occur if these protective coatings are scratched. This is not a defect and thus not covered by the warranty.
- To minimize this condition, it is recommended to use care when assembling and handling the product to prevent scratching the paint. Should any scratching or damage occur, it is recommended to cover the scratch immediately with rust inhibiting paint (not included).
- Surface rust can also be easily removed with a very light application of regular cooking oil or WD-40. If surface oxidation (rusting) occurs and if no measure is taken to prevent this, the oxidation may start dripping onto deck or patio and caused damaging stains, which may be difficult to remove. This can be prevented if the above-mentioned measures are taken to keep the product from oxidizing.
- Do not use bleach, acid, or other abrasive cleaners on the roof or frame parts.
- Keep instruction manual for future reference.
- Keep the original packaging to store the gazebo.
- Periodically check and ensure that all bolts are well-tighten during use

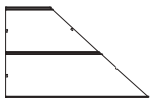
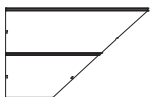
EXPLODED DRAWING



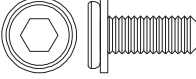
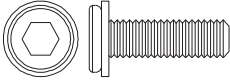
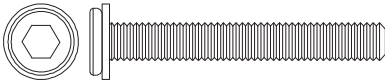
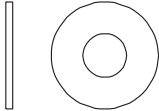
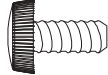
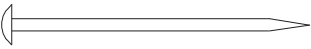
PARTS LIST

Label	Part Number	Description	Qty	Part Image
A	P00020098701	Post	4	
B	P00010059301	Post Base	4	
C	P00610031001	Base Cover	4	
D1	P00040181901	Long Cross Beam 1	2	
D2	P00040182001	Long Cross Beam 2	2	
D3	P00040182101	Short Cross Beam 1	2	
D4	P00040182201	Short Cross Beam 2	2	
D5	P00560064501	Cross Beam Cap	4	
D6	P00050247201	Cross Beam Connector	8	
E	P00050234601	Middle Beam Connector	4	
F	P00050234701	Rafter Connector	4	
G	P00060331101	Rafter	4	
J	P00060324401	Middle Beam	4	
K	P00050188111	Small Connector	1	
L	P00580015401	Hook	1	
M1	P00060324501	Big Roof Long Panel Flashing 3	2	
M2	P00060324601	Big Roof Short Panel Flashing 3	2	

N1	P00060296202	Big Roof Long Small Beam	4	
N2	P00060296302	Big Roof Short Small Beam	4	
P	P00050214102	Beam Connector 1	8	
Q	P00050245001	Beam Connector 2	4	
R1	P00060295602	Big Roof Long Panel Flashing 1	2	
R2	P00060295702	Big Roof Long Panel Flashing 2	2	
R3	P00060295802	Big Roof Short Panel Flashing 1	2	
R4	P00060295902	Big Roof Short Panel Flashing 2	2	
S1	P00060296402	Small Roof Low Long Panel Flashing	2	
S2	P00060296502	Small Roof Low Short Panel Flashing	2	
T1	P00570041602	Left Short Mosquito Netting Rod	2	
T2	P00570041702	Right Short Mosquito Netting Rod	2	
T3	P00570041802	Left Long Mosquito Netting Rod	2	
T4	P00570041902	Right Long Mosquito Netting Rod	2	
U1	P00070142302	Small Roof Long Side Roof Panel	2	
U2	P00070116905	Small Roof Side Roof Panel 2	2	

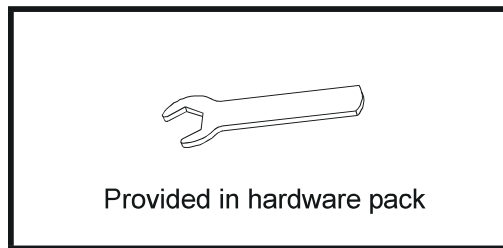
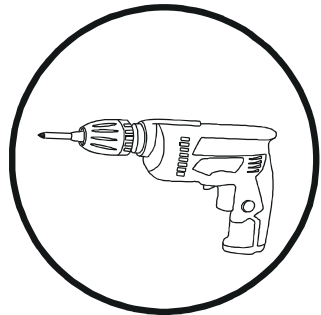
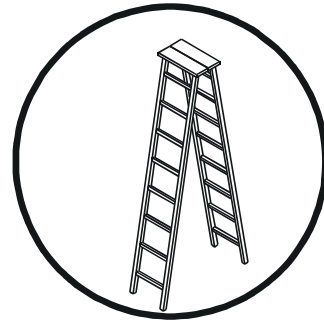
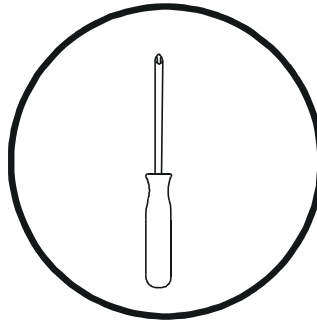
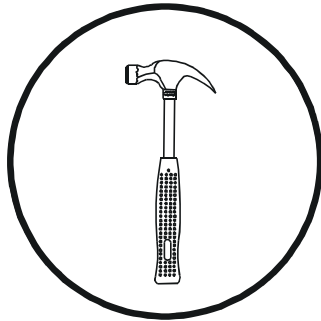
V1	P00070122607	Big Roof Middle Roof Panel	2	
V2	P00070122408	Big Roof Left Roof Panel	4	
V3	P00070122508	Big Roof Right Roof Panel	4	
V4	P00070122207	Big Roof Left Middle Roof Panel	4	
V5	P00070122307	Big Roof Right Middle Roof Panel	4	
V6	P00070122008	Big Roof Left Small Roof Panel	4	
V7	P00070122108	Big Roof Right Small Roof Panel	4	
W1	P00080042805	Small Roof Rafter Cap	4	
W2	P00080050302	Big Roof Rafter Cap	4	
W3	P00090018902	Top Cover	1	
X	P00120033401	Mosquito Netting	1	
Y	P00760030901	TIE	4	

HARDWARE LIST

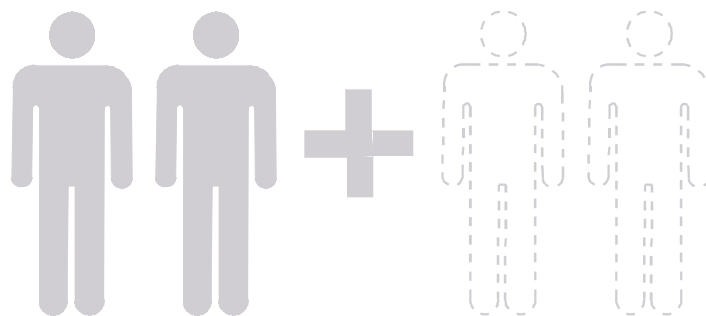
Label	Part Number	Description	Qty	Add	Part Image
H1	H100010090	Bolt M6*15	252	12	
H2	H100010050	Bolt M6*20	6	1	
H3	H100010101	Bolt M6*45	12	1	
H4	H050030001	Flat washer M6	4	1	
H5	H040010004	Nut M6	4	1	
H6	H990040003	Bolt M6*15	20	1	
HH1	H050050018	M6 Rubber Washer	12	1	
HR	H990050001	Ring	52	3	
HS	H070010003	Stake $\Phi 8*180$	8	0	
HW1	H090030002	Allen Wrench M6	2	0	
HW2	H090010017	Wrench M6	1	0	

HELPFUL HINTS

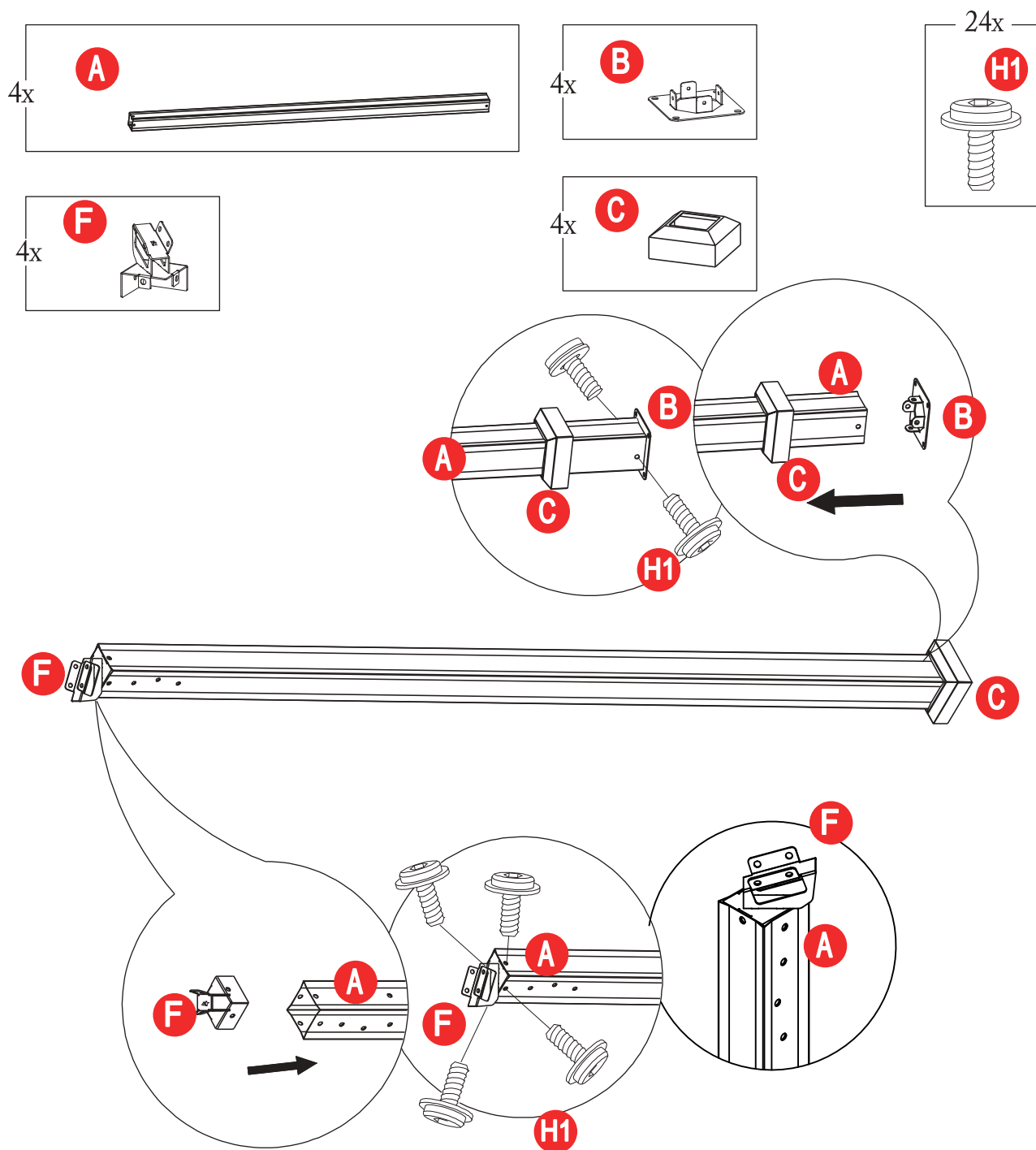
- Tools needed and not included:
- How many people needed for the installation work
- Estimate assemble time: 150-180 minutes



How many people needed for the installation



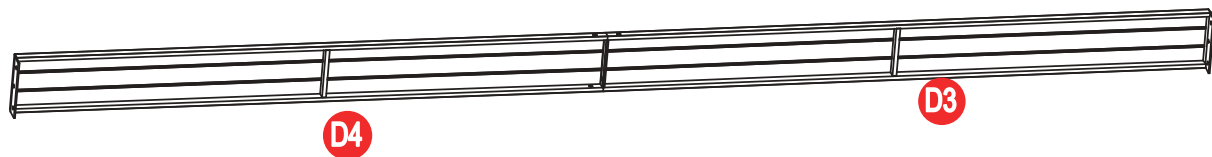
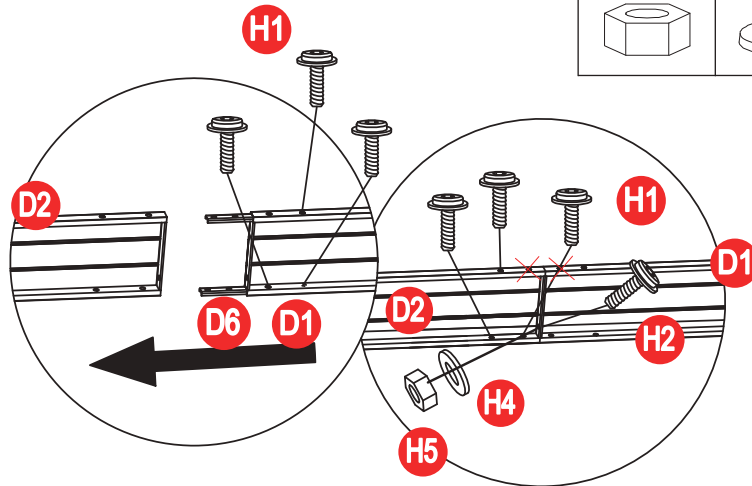
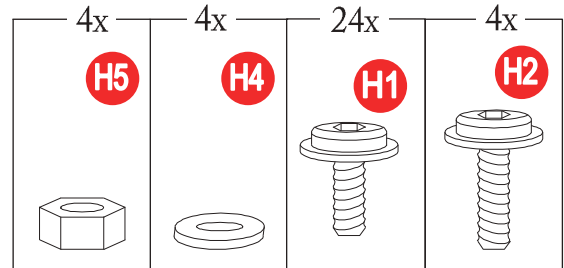
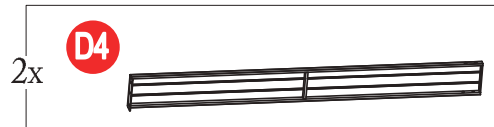
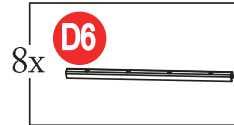
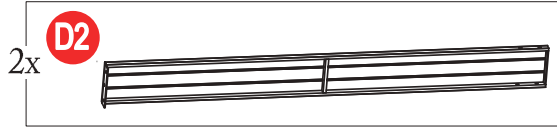
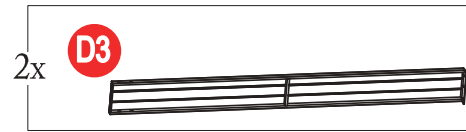
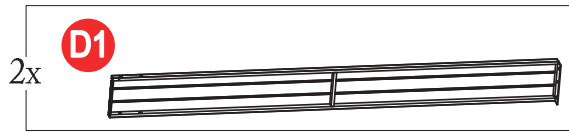
STEP 1



Put the (C) onto the (A), snap the (B) into the (A), insert the (F) into the (A), use the bolt (H1) to connect and lock the (B) and the (A), connect and lock the (F) and the (A), then tighten them with the (H1).



STEP 2

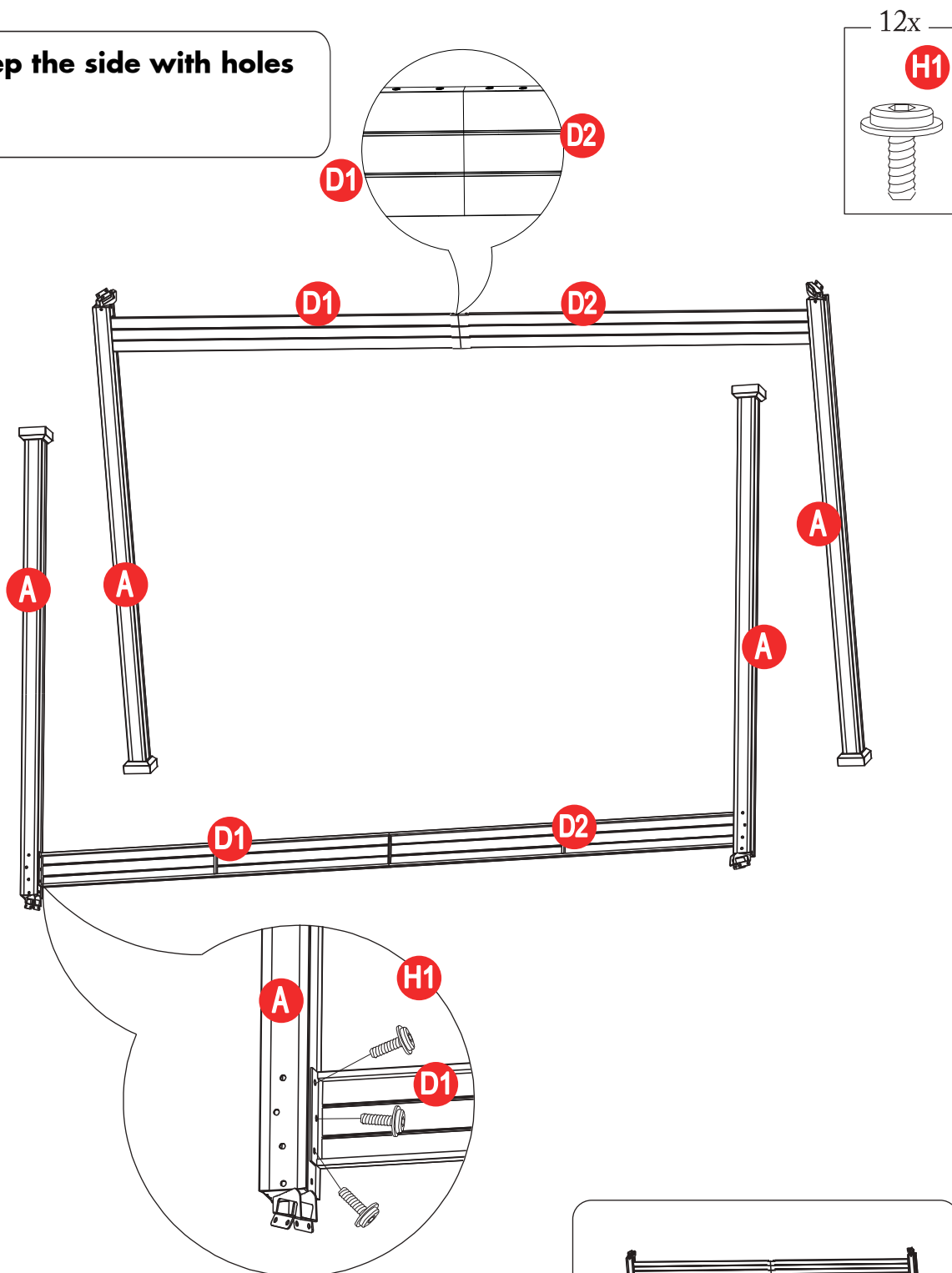


Insert the (D6) into the (D1), connect it with bolts (H1), and then insert it into the (D2) to connect it. Use bolts (H2), flat washers (H4) and nuts (H5) to lock the (D1) and (D2). Tighten them with an (HW1) and (HW2).



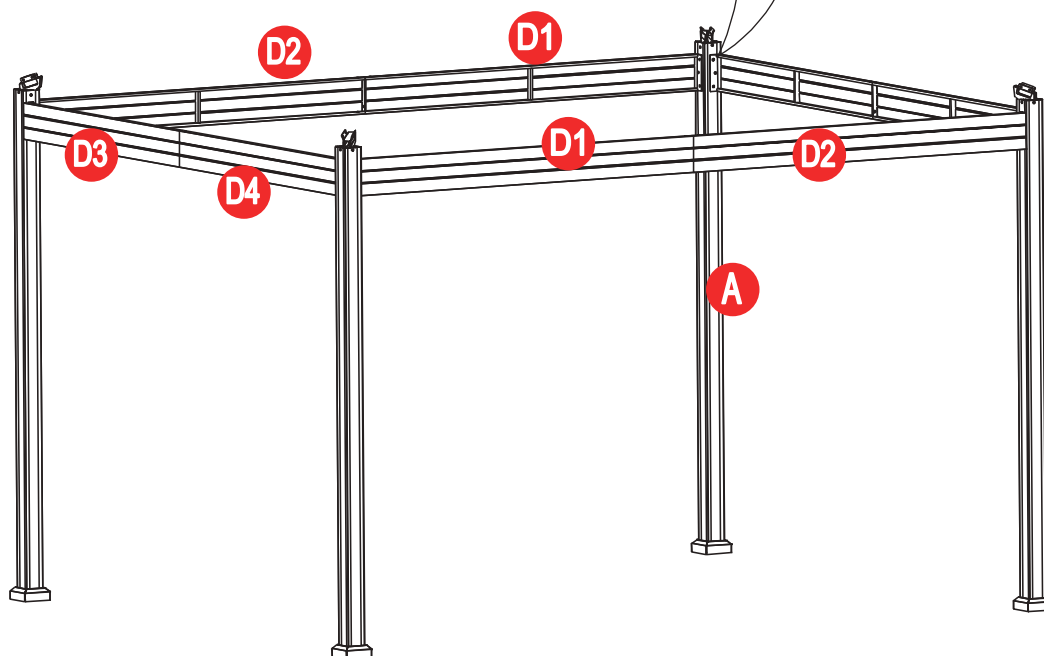
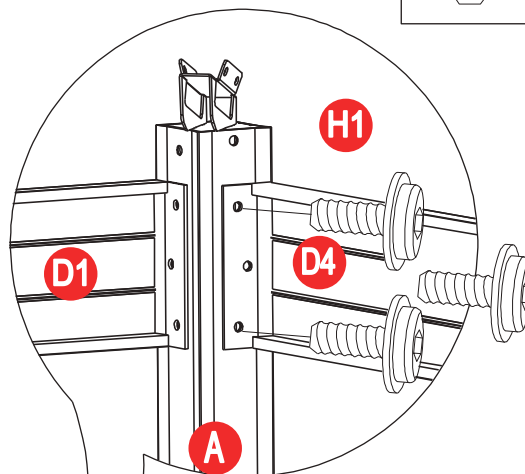
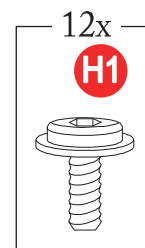
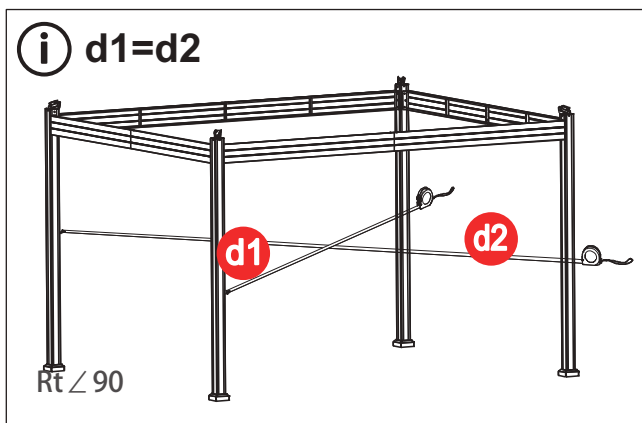
STEP 3

Please keep the side with holes
up!

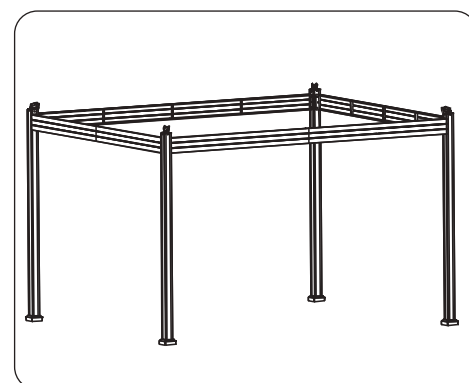


Use bolts (H1) to connect and lock the (D1) and the (A), and connect and lock the (D2) and the (A), and tighten them with (HW1).

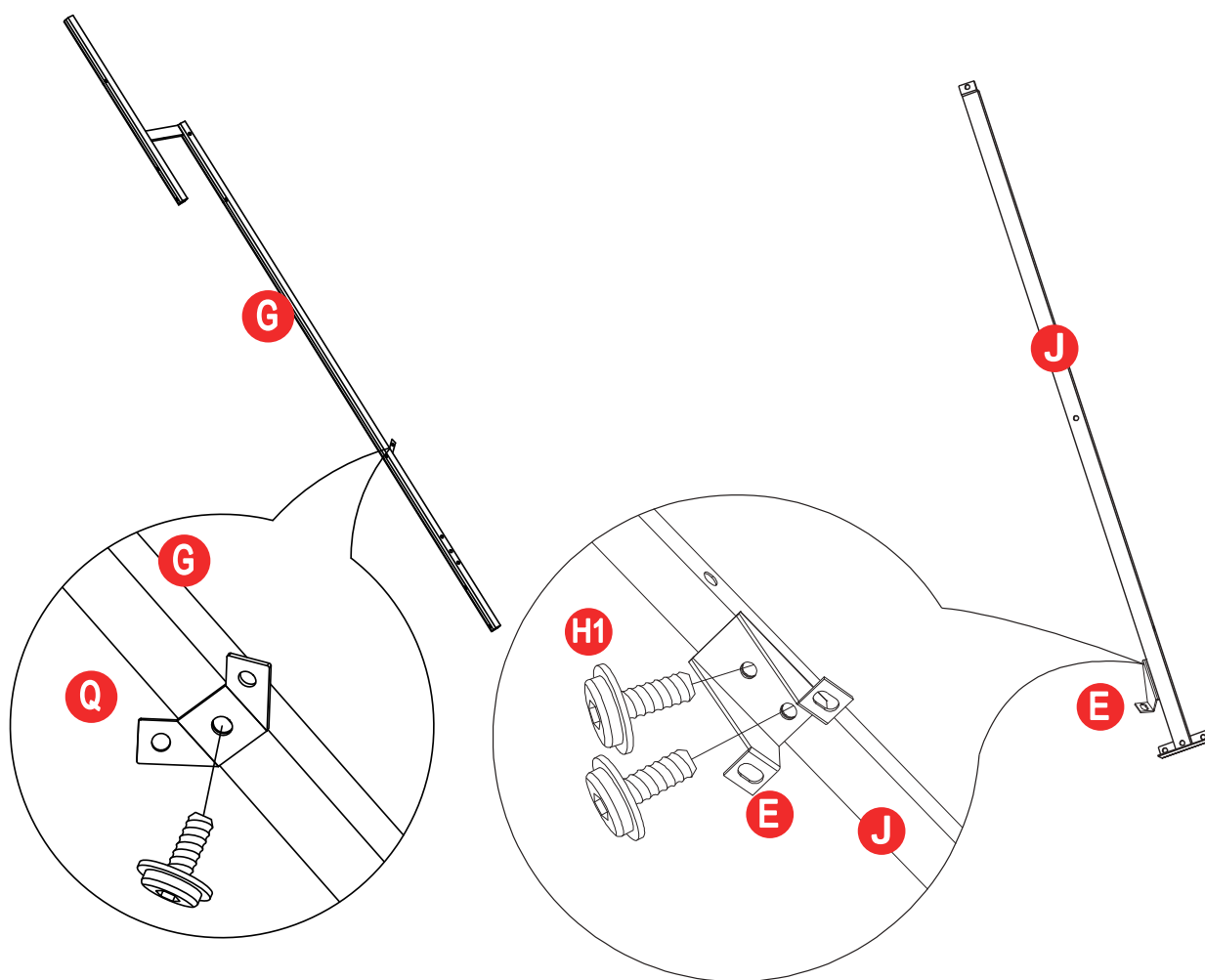
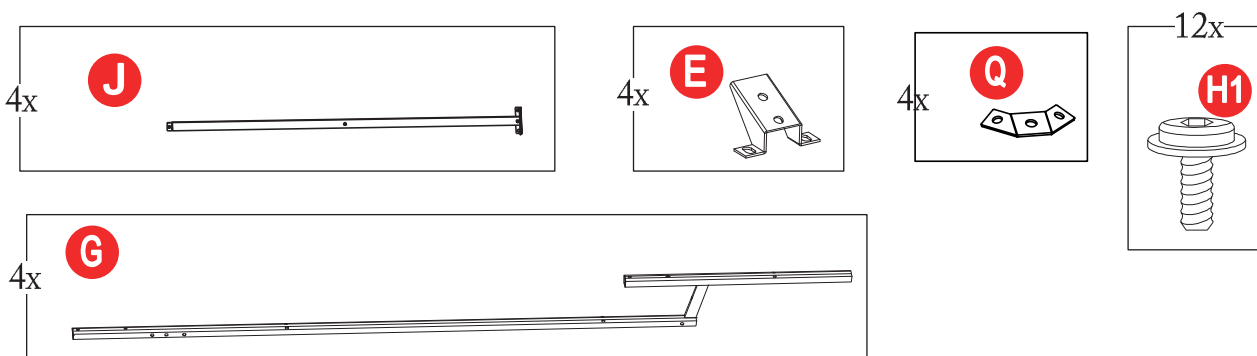
STEP 4



Use bolts (H1) to connect and lock the (D4) and the (A), and connect and lock the (D3) and the (A), and tighten them with (HW1).



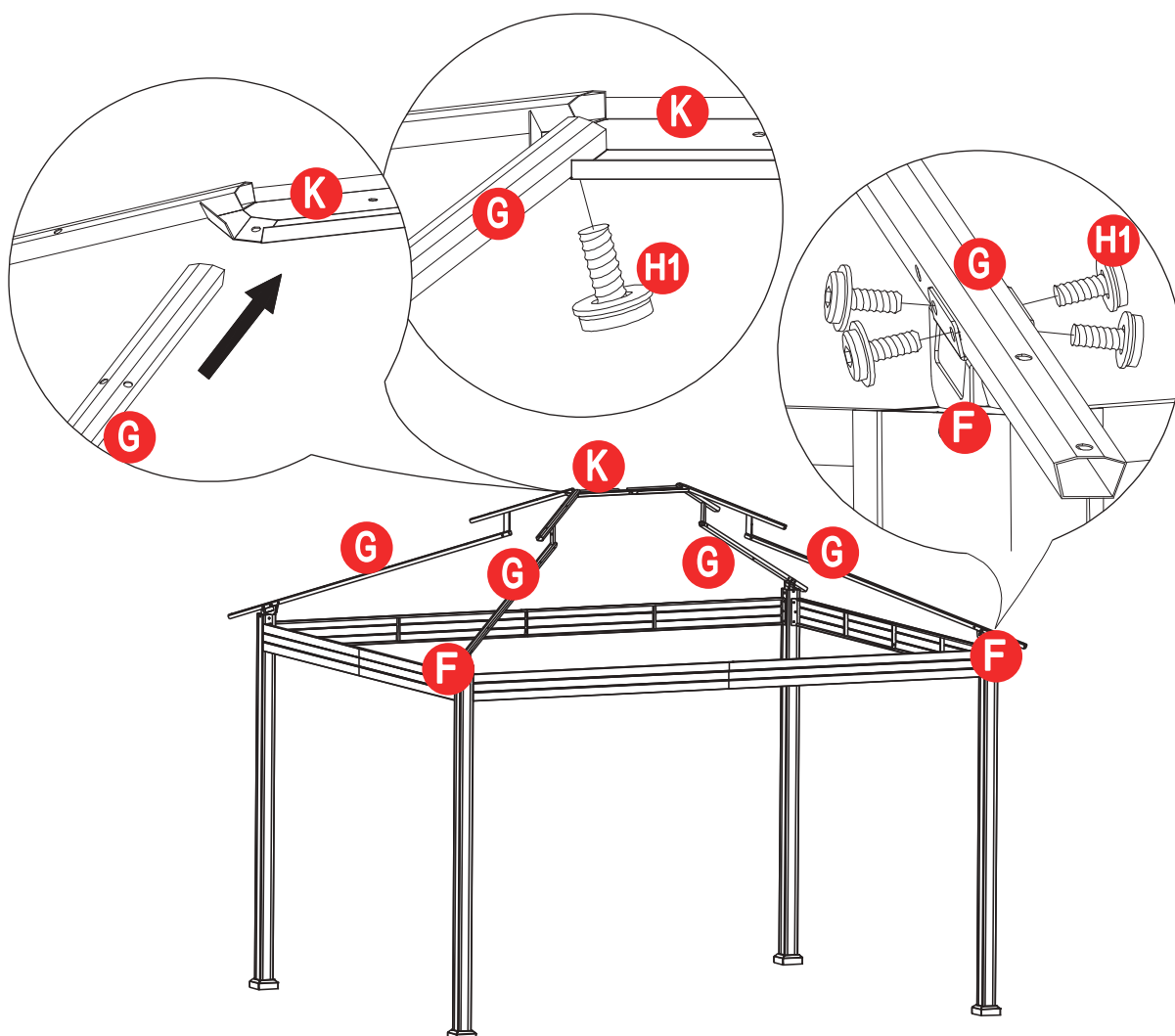
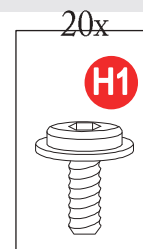
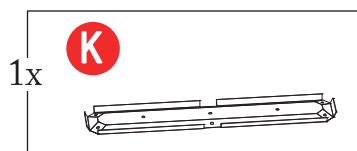
STEP 5



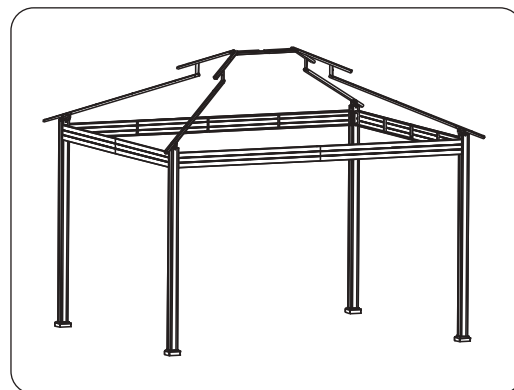
Use bolts (H1) to lock the (E) and the large roof middle beam (J), use bolts (H1) to lock the (Q) to the rafter, tighter with wrench (HW1)



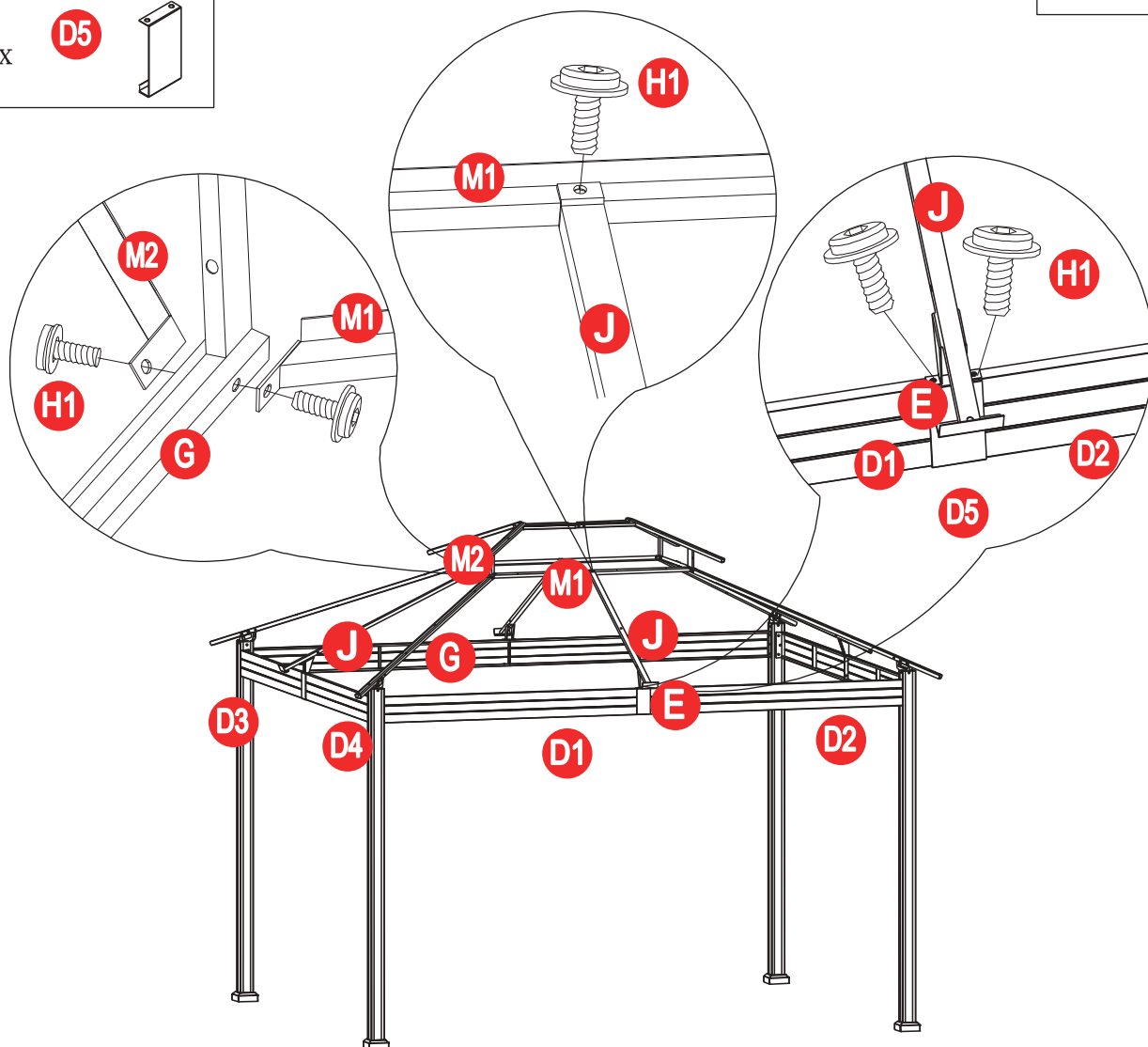
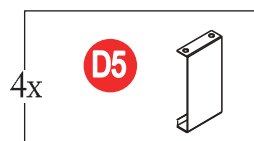
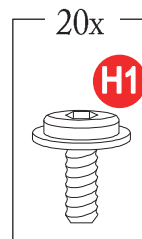
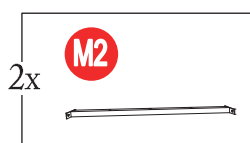
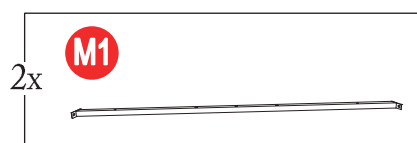
STEP 6



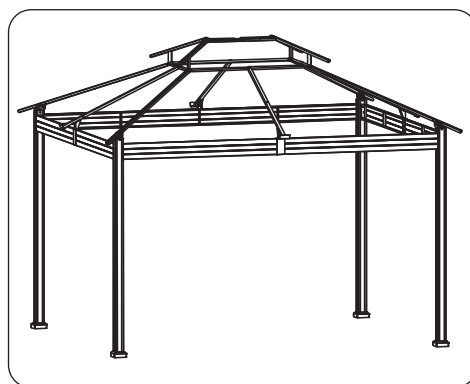
Use bolts (H1) to first connect and lock the (G) and the (F), and then connect and lock the (G) and the (K), and tighten them using the (HW1).



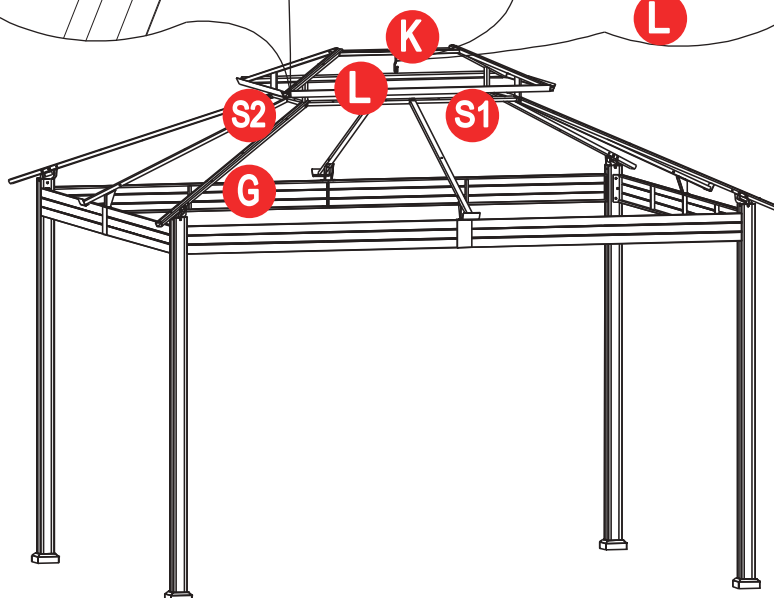
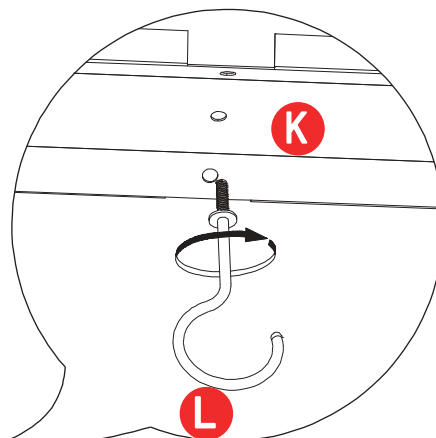
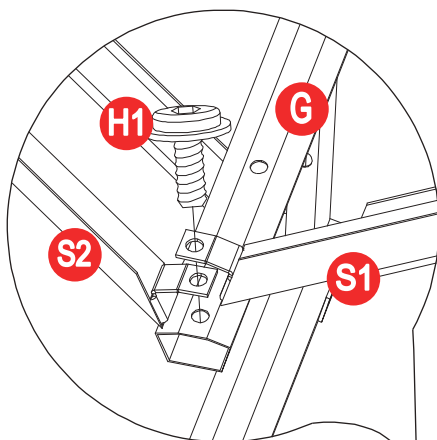
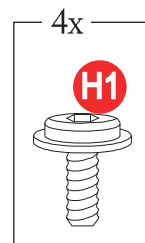
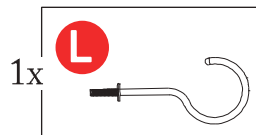
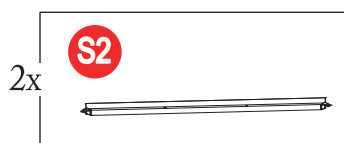
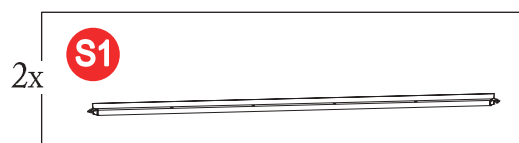
STEP 7



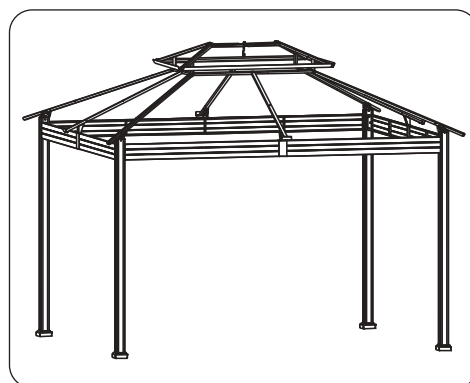
Use bolts (H1) to connect and lock the (M1) and the (G), connect and lock the (M2) and the (G), connect and lock the (J) and the (M1), connect and lock the (J) and the (M2), use bolts (H1) to connect and lock the (E), the (D5) and the crossbeam (D1/D2/D3/D4), and tighten them with (HW1).



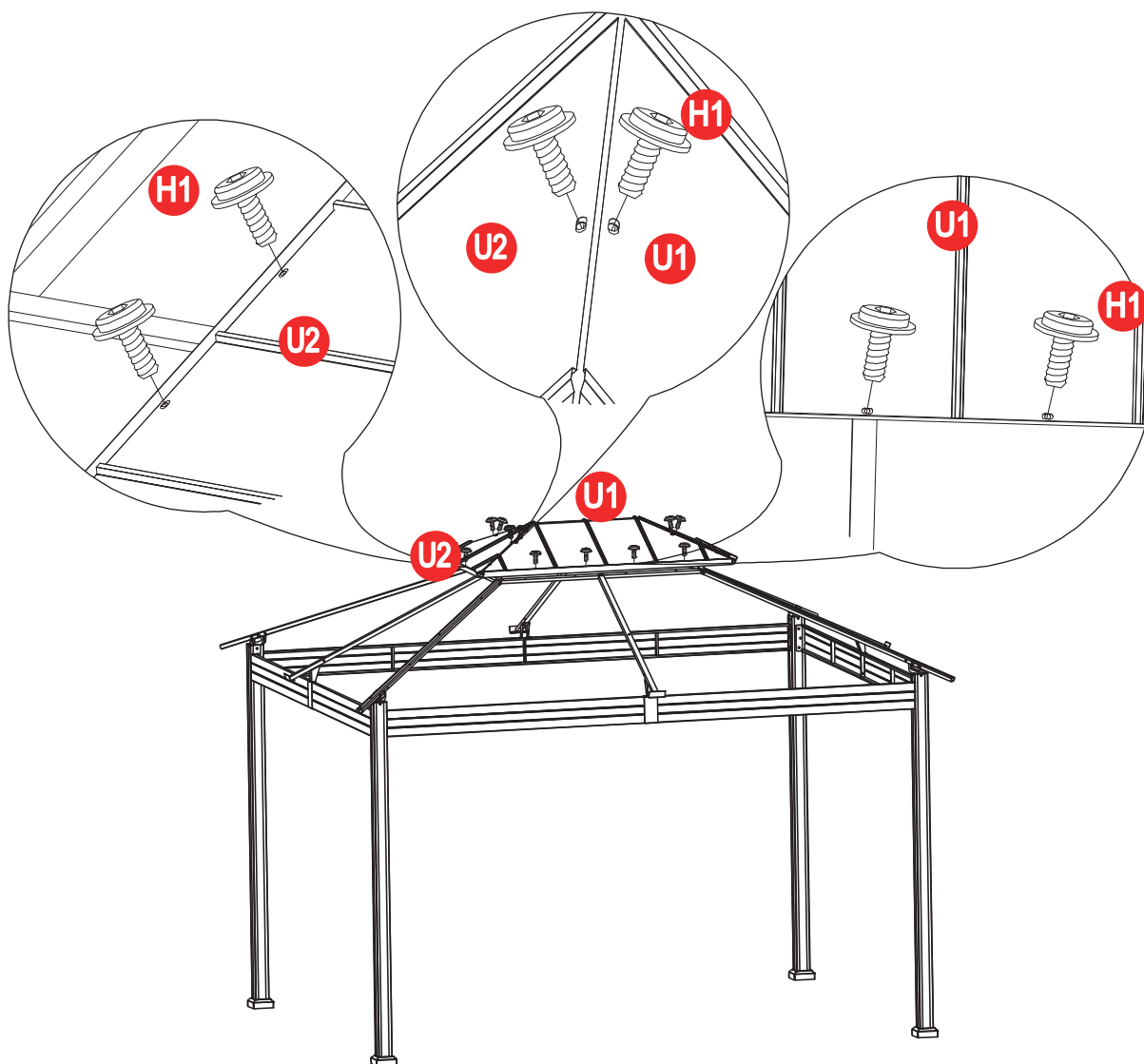
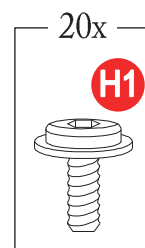
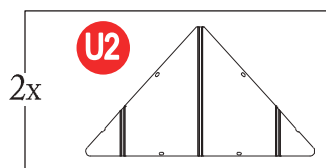
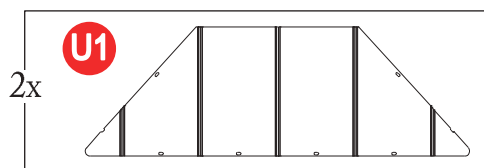
STEP 8



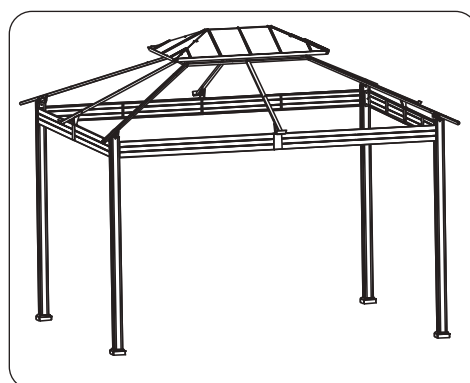
Use bolts (H1) to connect and lock the (S1) and the (G), and connect and lock the (S2) and the (G), and tighten them with (HW1); assemble the hook (L) onto the (K).



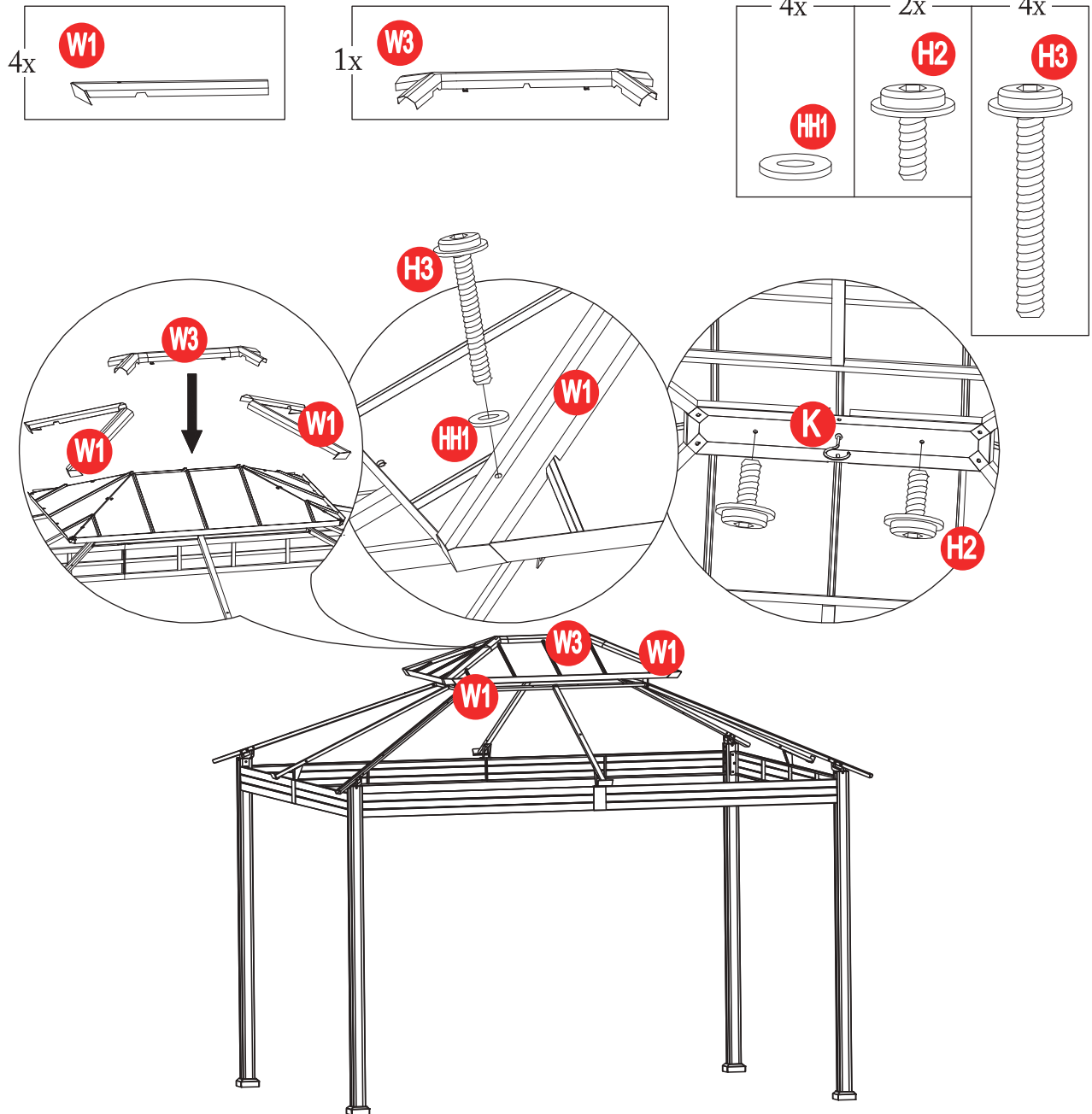
STEP 9



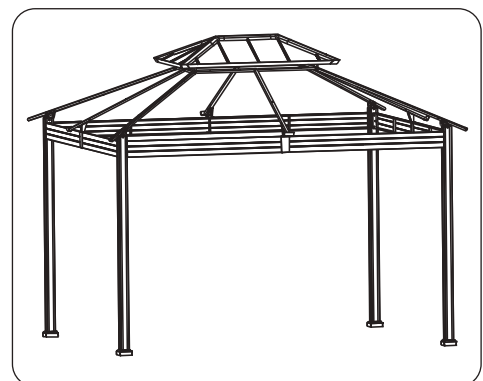
Put the (U1) and the (U2) on the small top, use bolts (H1) to connect and lock the (U1), the (U2) and the (G), connect and lock the (U1) and the (S1), connect and lock the (U2) and the (S2), and use the (HW1) to tighten.



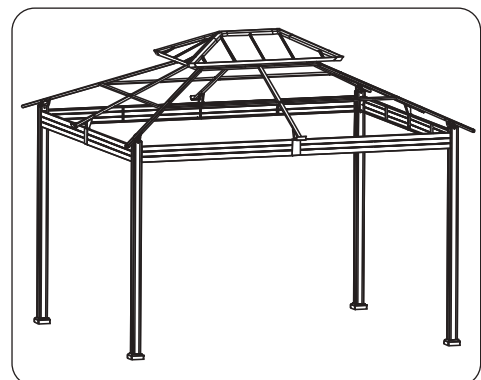
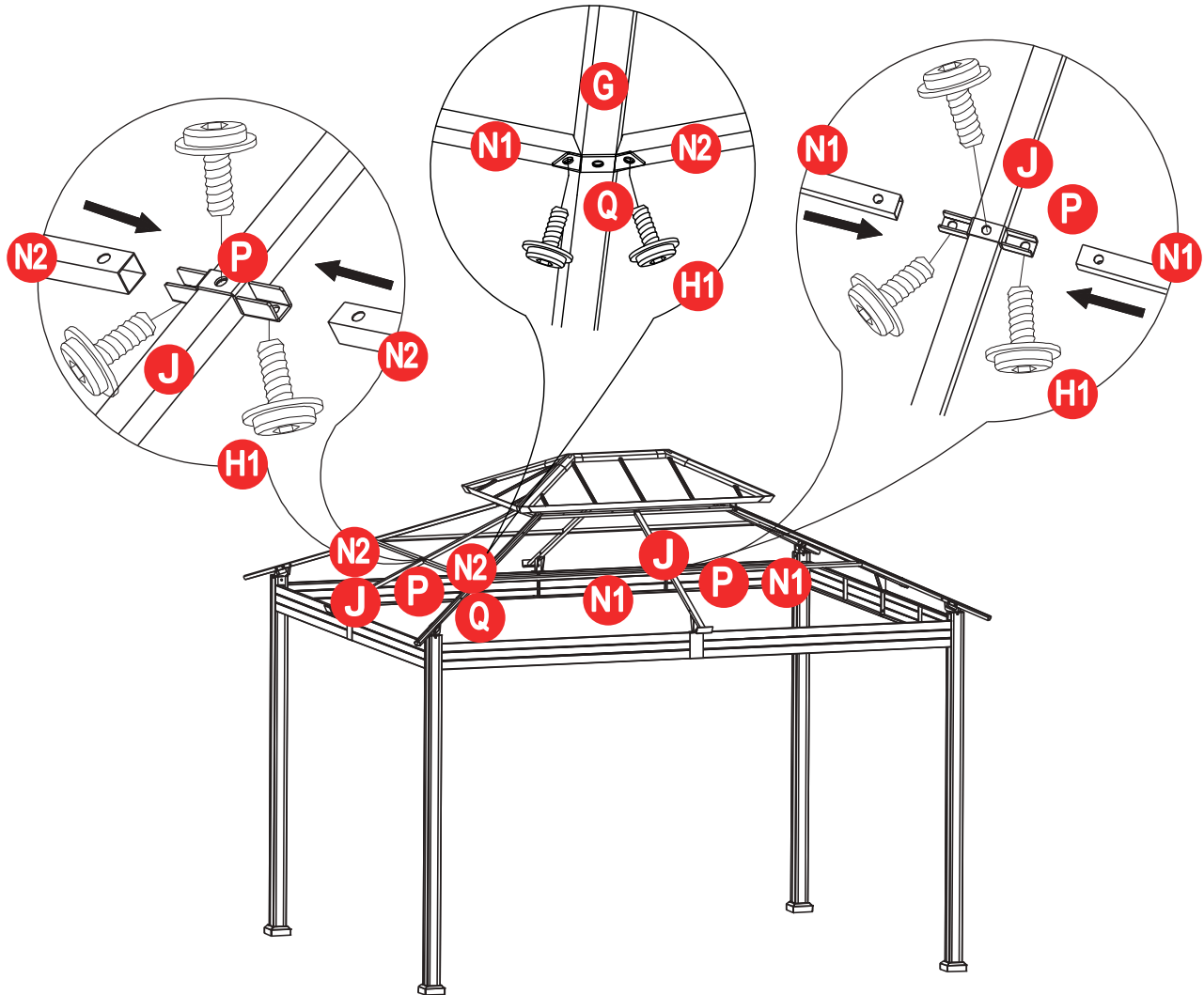
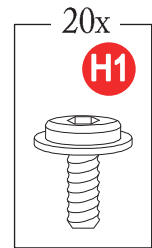
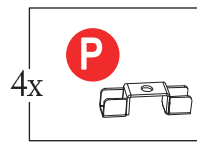
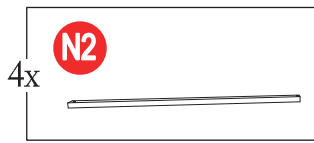
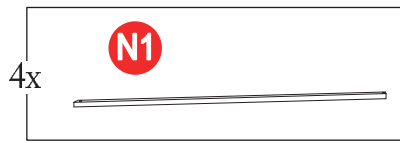
STEP 10



Put the (W1) and the top cover (W3) on the small top, and use bolts (H3) and rubber washers (HH1) to connect and lock the (W1) and the (G); use bolts (H2) to connect and lock the top cover (W3) and the (K), and tighten them with (HW1).

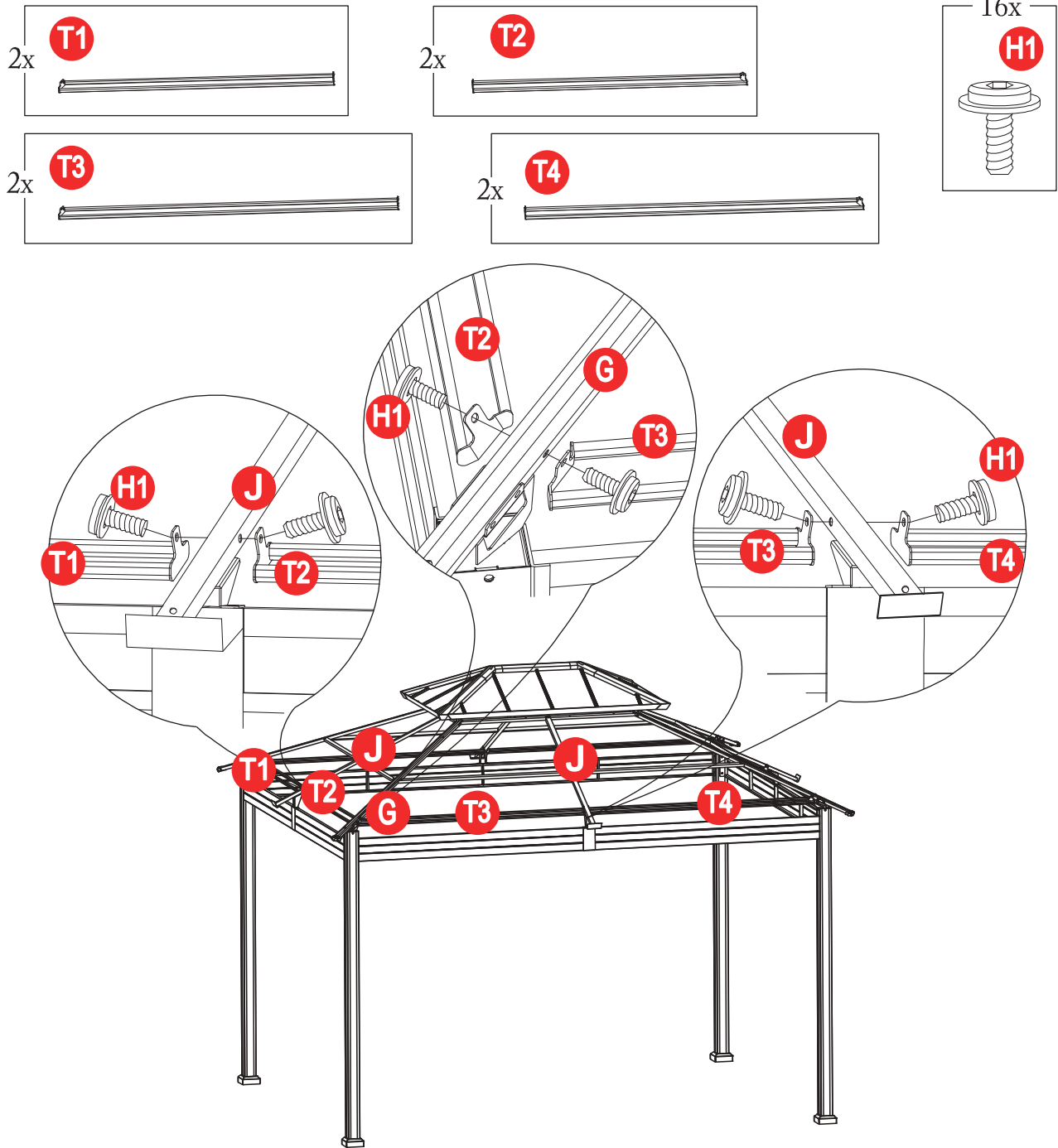


STEP 11

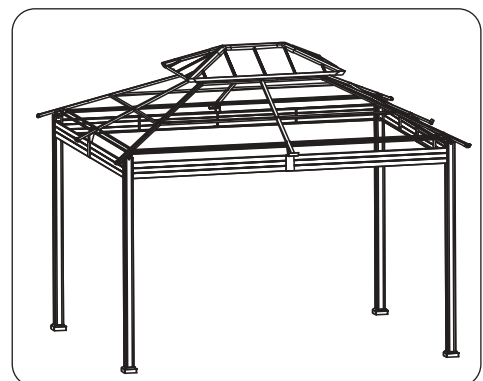


Use bolts (H1) to connect and lock the (P) and the (J), connect and lock the (Q) and the (N1), the (N2), and the (G) of the large and small roofs, and tighten them using (HW1) .

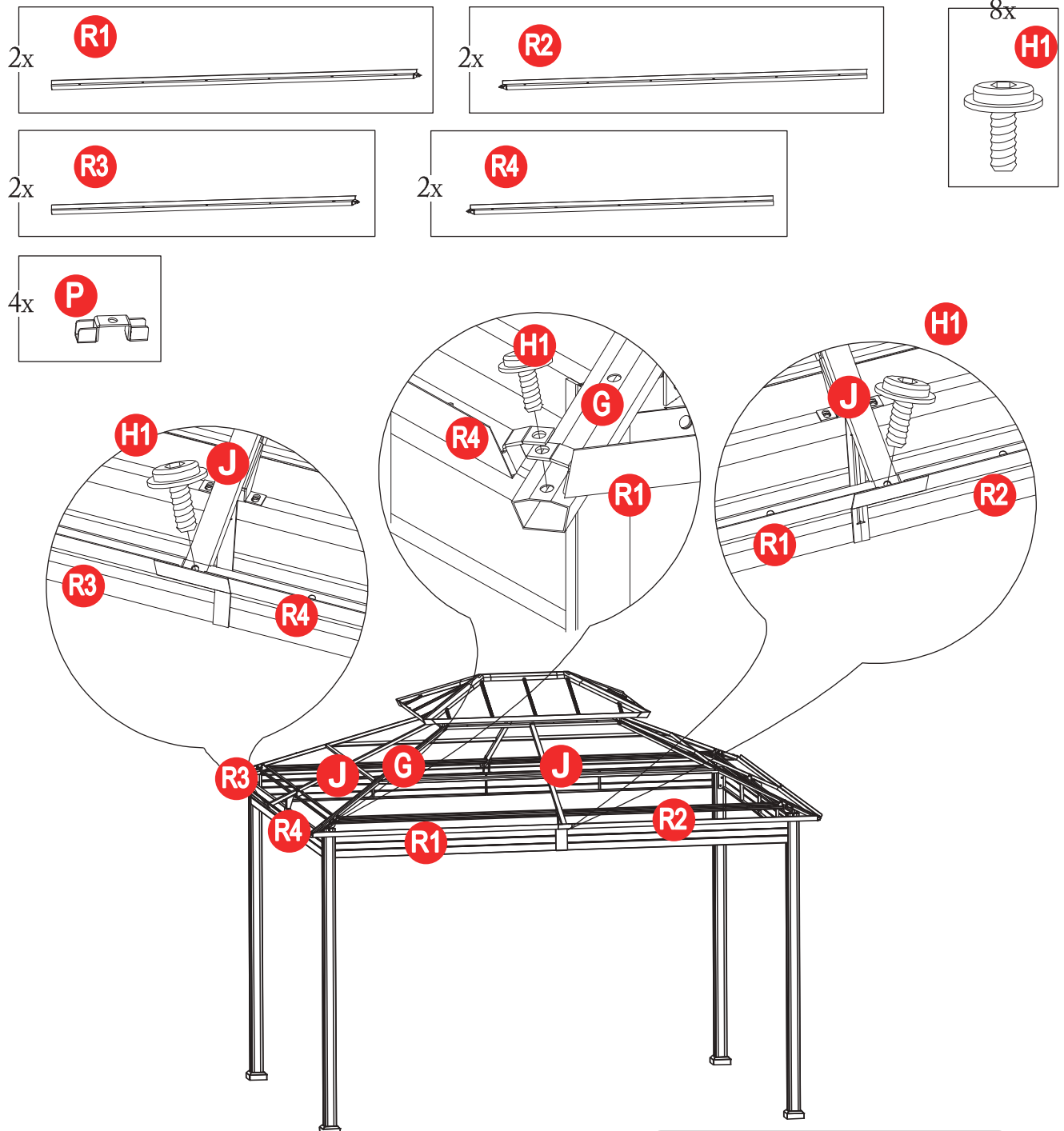
STEP 12



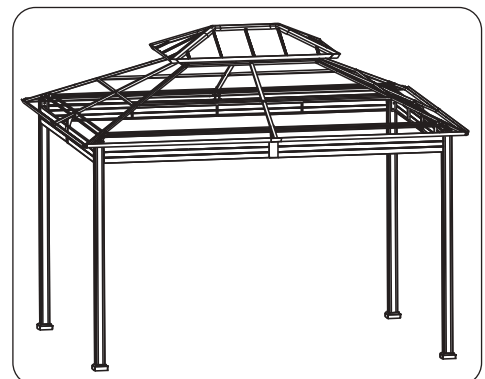
Use bolts (H1) to connect and lock the short (T1), the (T2) and the (J); connect and lock the short (T1), the (T2) and the (G); connect and lock the long (T3), the (T4) and the (J); connect and lock the long (T3), the (T4) and the (G); and use (H1) to tighten.



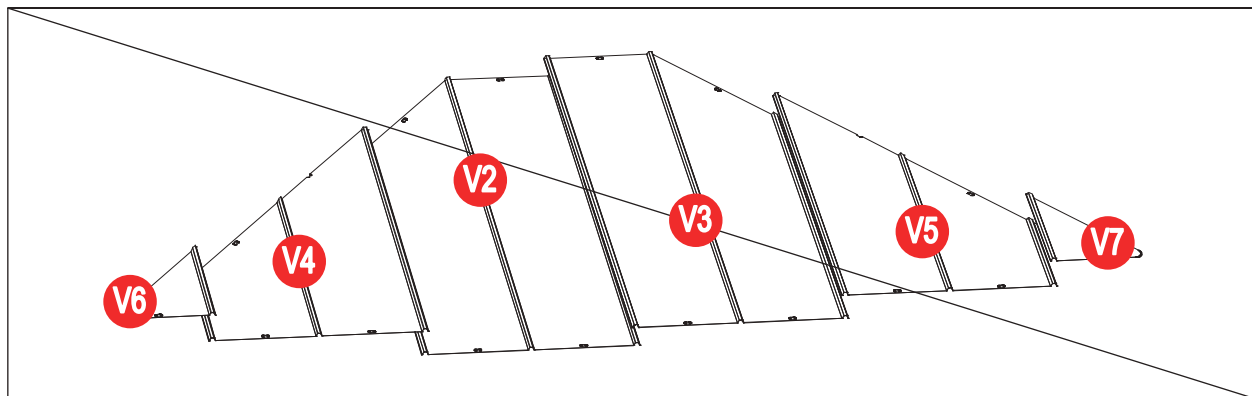
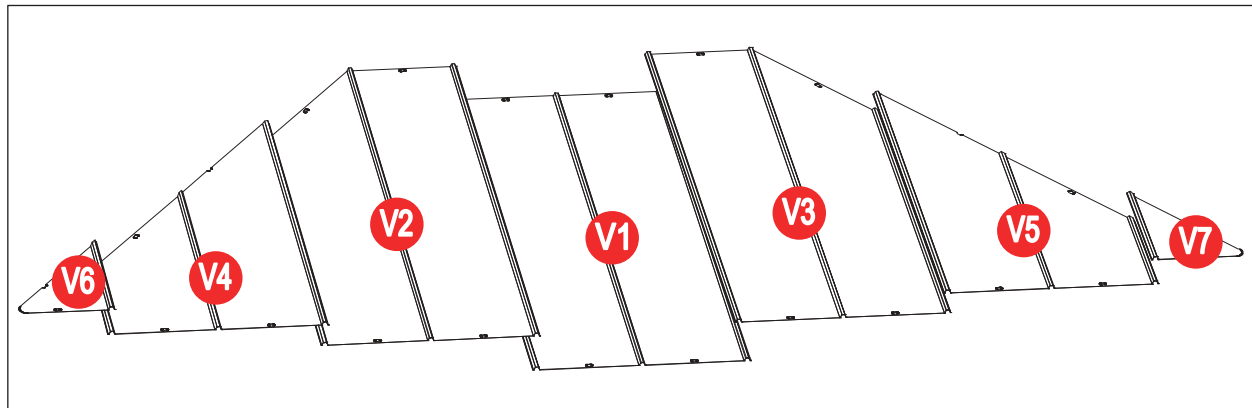
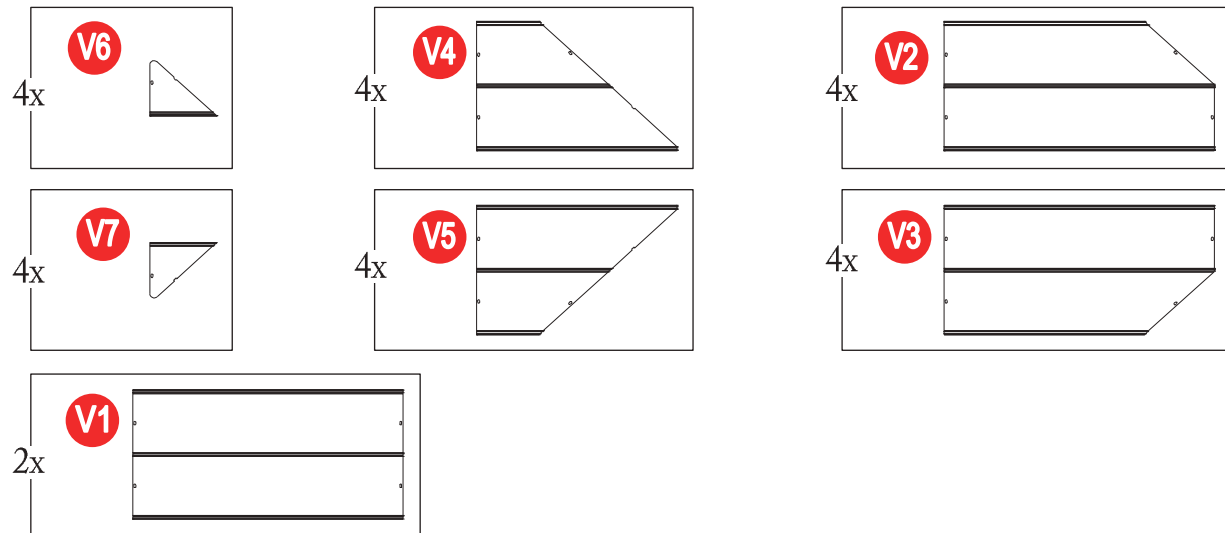
STEP 13



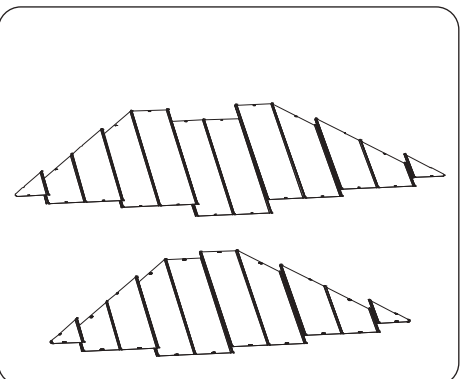
Use bolts (H1) to connect the (P) to the (J), insert the (R1/R2) of the large roof and the (R3/R4) of (P), and lock them together. Use bolts (H1) to connect the (G), the (R1) of the long roof, and the (R4) of the short roof.



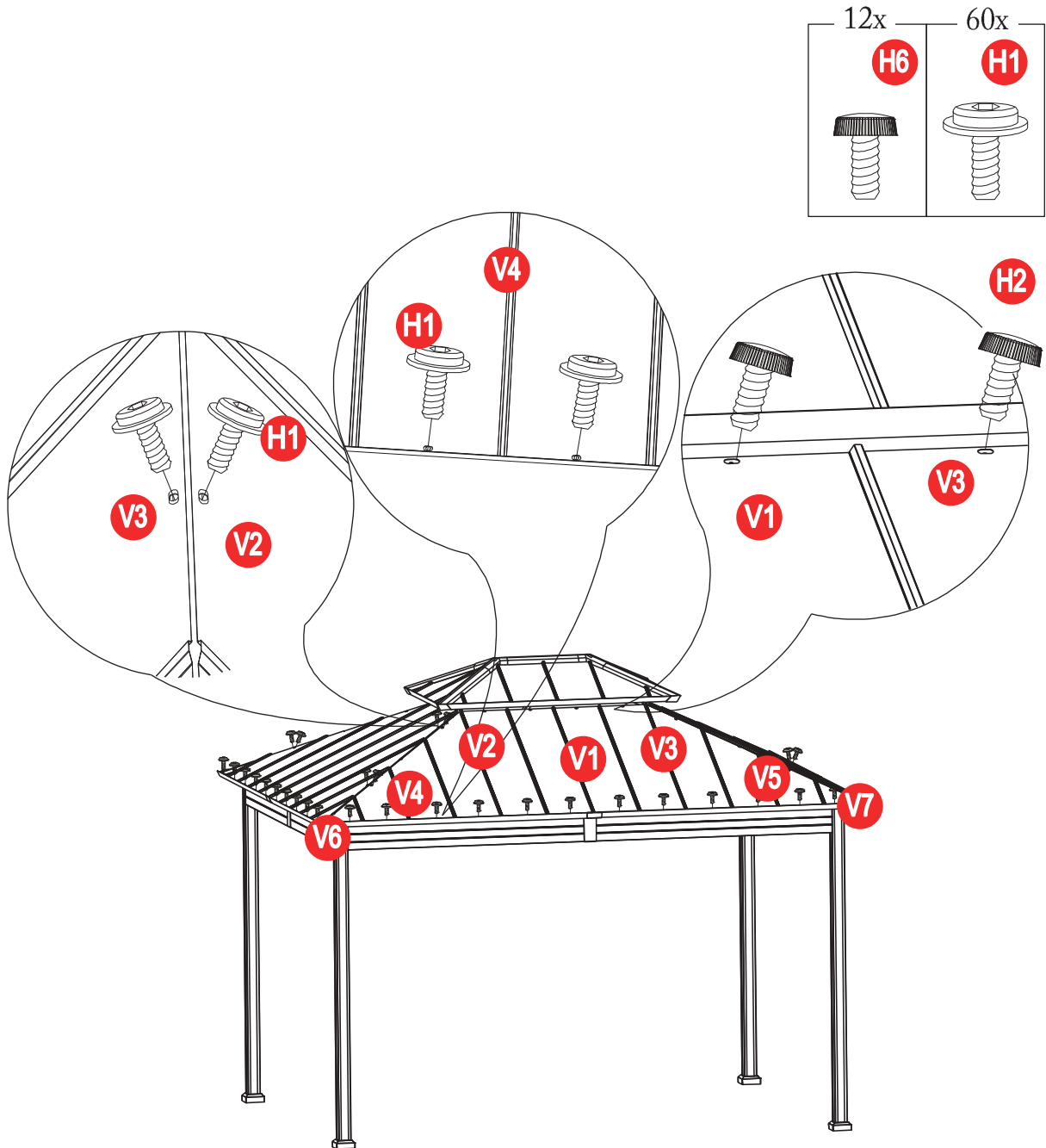
STEP 14



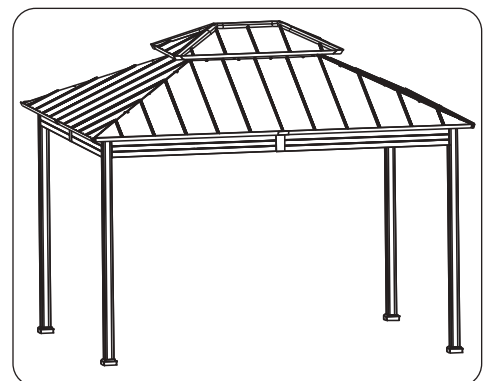
As shown in the figure , lay the (V1/V2/V3/V4/V5/V6/V7) from the middle to both sides and spread them on the long sides of the top; lay the (V2/V3/V4/V5/V6/V7) from the middle to both sides and spread them on the short sides of the top .



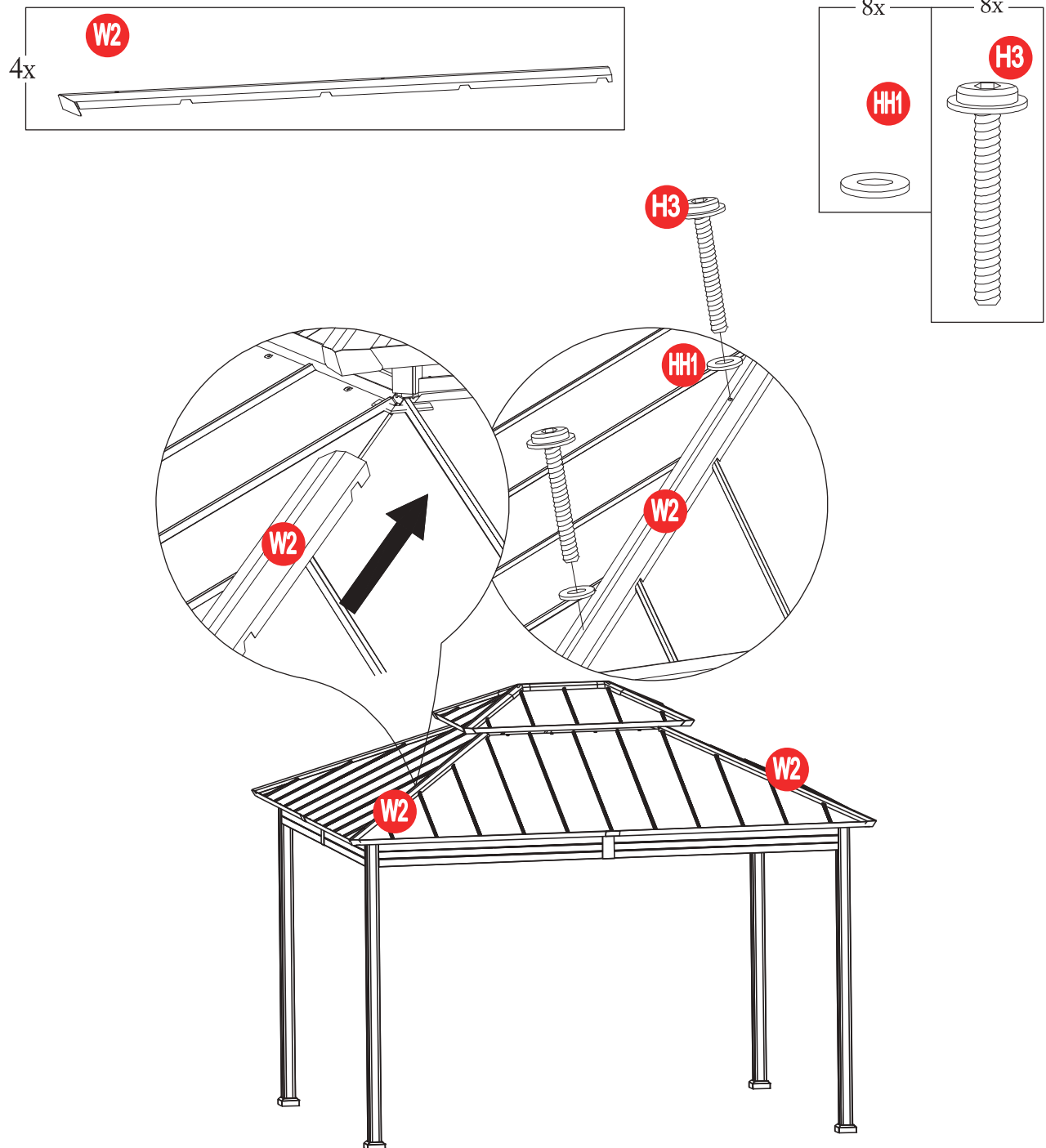
STEP 15



Use bolts (H6) to connect and lock the (V1) and the (M1) on the long side of the large top, and connect and lock the (V2/V3) and (M1/M2); Use bolts H1 to assemble the (v1/v2/v3/v4/v5/v6/v7) with the (G) and the (R1/R2/R3/R4) respectively, and tighten them with (HW1).

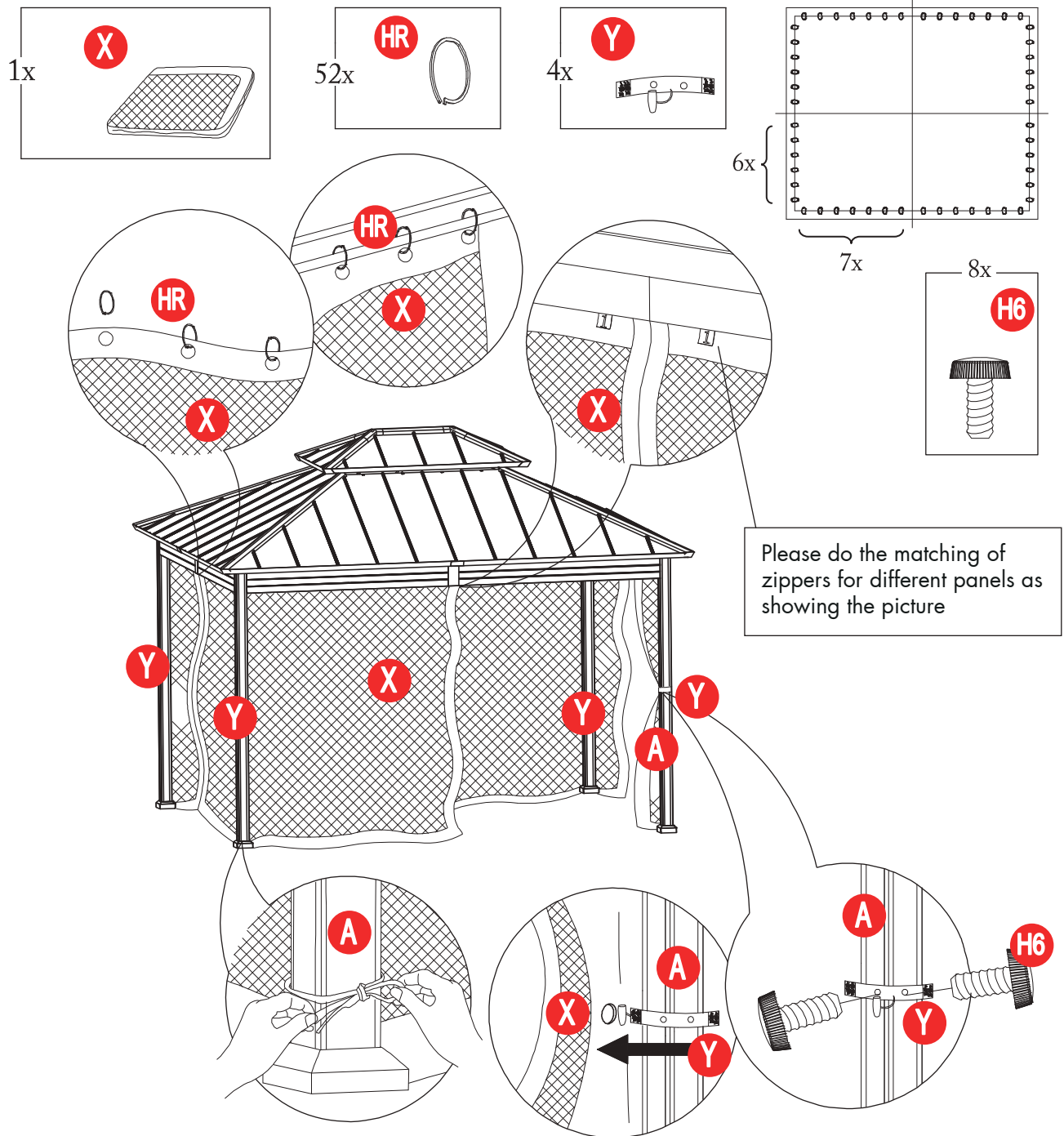


STEP 16

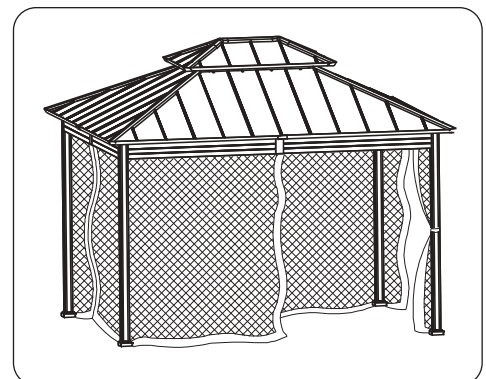


Put the (W2) on the large roof, connect and lock the (W2) and the (G) with bolts (H3) and rubber washers (HH1), and tighten them with (HW1).

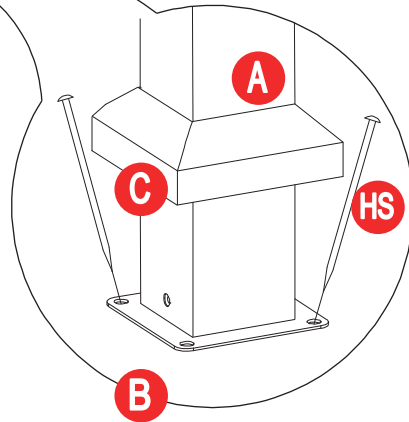
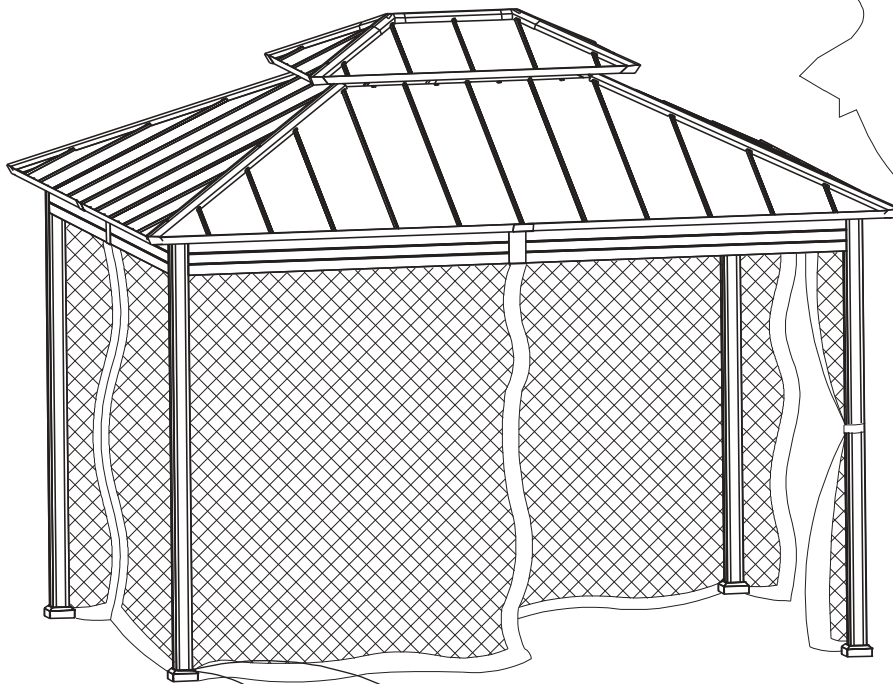
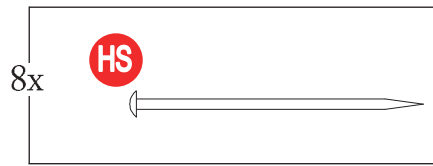
STEP 17



Hang the ring (HR) on the mosquito net (X), and then hang the (HR) on the (T1), the (T2), the long side (T3), and (T4). Use bolts (H6) to connect and lock the strap (Y) and the (A), and pass the horn buckle of the strap (Y) through the middle copper buckle of the mosquito net (X) to fold up the mosquito net.



STEP 18



Use the ground nails (HS) to pass through the (B) to fix the assembled tent to the flat ground. The product assembly is completed.

