

Here expand upon the above (software, tools etc.) and try section

ence, skills
t for this

- 6-8 Short bullet points
- Highlight important points
- xxxxxxxxxxxxxxxx

Fully editable Word
version included in the
Pro Job Hunter Pack

Get the Pro Pack

Land your perfect job quickly

(If several months have

mmm yyyy - mmm y

Write a short and sharp response on positive construct dismissed

fast employer. Focus
attention that you were

mmm yyyy – Pres

Outline

Give a high level overview of the project. 1-3 lines should be sufficient.

Overall goal of your role

Key Responsibilities

- Detail al
- Use pro
- Give lo
- xxxxxx
- xxxxxx
- xxxxxx
- xxxxxx
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- xxxxx

as possible
possible

Key Achieve

- If p
- U

and a big impact on the
(1 month)

Mmm yy

Outline

Give a h
is. 1-3 li

what the overall goal of your role

Key Res

- 

knowledge as possible
where possible

- Give lots of detail in rece
- xxxxxxxxxxxxxxxxxxxxxxxxxxxx
- xxxxxxxxxxxxxxxxxxxxxxxxxxxx
- xxxxxxxxxxxxxxxxxxxxxxxxxxxx

Key Achievement/Projects

- If possible try to add s e
employer or a custom

Mmm yyyy – mmm yyyy

Outline

As you progress down the C

Mmm yyyy – mmm yyyy

Outline

As you progress down the

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- Qualific
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- Word, E
- HTML, .
- xxxxxx