

Professional Profile

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Corporate F
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Core Skills

- Client O
- KYC/KY
- Corpora
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Career

Jun 2010 -

Oct 2014 -

Outline

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Key Responsibilities

- Attended all meetings with the CEO, CFO, and other senior management.
- Managed all internal and external communications.
- Identified and implemented cost-saving measures and followed up on the results.
- Analysed financial statements, ratios, and covenants.

Key Achievements

- Achieved a 15% increase in sales over the period.
- Met all major financial targets.
- Handled all major client complaints.

Jul 2013 – Apr 2014

Outline

Managed internal and external communications with Global Stakeholders.

Key Achievements

- Met all major financial targets.
- Ultimate success in the company's growth.
- Achieved a 15% increase in sales over the period.

Jun 2010 – Jun 2011

Outline

Handled day-to-day operations and managed the boarding client.

Key Achievements

- Achieved a 15% increase in sales over the period.
- Changed the company's direction (2012), to the West End.
- Identified and decided to expand the company's reach.

May 2009 – May 2010

Jun 2008 – Jun 2009

May 2007 – May 2008

Education

- Bachelor's Degree in Business (2006)
- Master's Degree in Business/ Finance (2008)
- PhD in Business/ Finance (2010)

IT/Tech

- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Proficient in Google Suite (Gmail, Docs, Sheets, Slides)

Languages

- English (Native)
- Spanish (Intermediate)

References

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