

**Tip:** Always copy and paste this text directly into an email or web messaging system to ensure that the recipient can read instantly. **Never** attach your cover letter as a separate document.

Hi (name)

I am interested

I am currently  
and am

I have  
advertised  
superior

If my

Regards

(Name)  
(Phone)  
(Email)

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is for.

week  
(industry).

skills for

from you.