

## Professional

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## Core Skills

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## Work Ex

Oct 2016

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## Key Achievements

- Co-founded a tea party project with a view to fostering new friendships amongst clients and acquainting them with the local area

## Work History

### Oct 2010 – Present

Working under the supervision of a social worker, I have been responsible for the care and support of disabled and residential care users, ensuring they remain within the community and are able to live as independently as possible.

### Key Responsibilities

- Performs care plans for residential care users
- Assists in the completion of reports and documentation
- Contributes to the development of care plans for residential care users
- Encourages and supports residential care users to the fullest extent possible
- Acting as a role model for residential care users

## Education

- MSc Social Work
- BA Social Work
- C&G NVQ Level 2

## Key Knowledge

- Children's Act 1989
- Equality Act 2010
- Every Child Matters
- Be Healthy, Be Happy
- Framework for Quality Improvement

## Additional Skills

### Council Skills

- Domestic Violence
- Risk Management
- Information Management

### NHS 2010

- Respite Care
- Mental Health
- Information Management
- Duty of Care
- Essential Skills
- Health and Safety

### University

- Communication
- Volunteering
- Project Management

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