

DELIVERY INFO (PRE-INSTALLATION) – PLEASE FILL IN ALL BLANKS

CONFIRM DELIVERY ADDRESS

ON SITE CONTACT NAME & NUMBER

IS THERE A LOADING DOCK?

YES

NO

ARE THERE STAIRS INVOLVED/DO THE INSTALLERS HAVE TO CARRY THE PRODUCT UP ANY STAIRS?

YES

HOW MANY FLIGHTS?

HOW MANY LANDINGS/TURNS?

NO

IS A CERTIFICATE OF INSURANCE NEEDED?

YES

NO

WHAT ARE THE ALLOWED DELIVERY TIMES?

IS THIS AN AFTER HOURS DELIVERY?

YES

HOW LATE WILL WE BE ALLOWED TO WORK?

CAN WE INSTALL INSIDE THE SUITE DURING THE DAY?

NO

DESIRED DELIVERY DATE/WHAT IS THE LATEST DATE FOR INSTALL COMPLETION?

IS UNION LABOR REQUIRED?

YES

NO

IS FLOOR/WALL PROTECTION (MASONITE) NEEDED FOR BUILDING'S ENTRANCE?

YES

NO

IS THE PROPERTY RESIDENTIAL OR COMMERCIAL?

PLEASE PROVIDE ANY EXTRA INFORMATION ABOUT THE PROPERTY THAT COULD PROHIBIT INSTALLATION: