

RETURN REQUEST FORM

NAME:	ORDER DATE:	ORDER NUMBER:
RETURN RECEIPT #:	PLEASE CONTACT RETURNS @ISLANDCABANA.COM TO REQUEST YOUR RETURN RECEIPT #	
TYPE OF RETURN REQUESTED:	REFUND <input type="checkbox"/>	EXCHANGE <input type="checkbox"/>

LIST RETURNED ITEMS				
QTY	PRODUCT NAME	SIZE	COLOR	REASON FOR RETURN

LIST REQUESTED EXCHANGE ITEMS			
QTY	PRODUCT NAME	SIZE	COLOR

1. COMPLETE THE RETURN REQUEST ONLINE AT ISLANDCABANA.COM /RETURNS WITHIN 14 DAYS OF THE DATE YOU RECIEVED YOUR DELIVERY INCLUDING YOUR ORDER NUMBER AND MESSAGE DETAILING YOUR RETURN REQUEST.
2. YOU WILL RECEIVE AN EMAIL RESPONSE WITH A RETURN RECEIPT NUMBER.
3. COMPLETE THIS RETURNS FORM - ENSURE YOU COMPLETE ALL SECTIONS OF THE FORM.
4. PLEASE PACKAGE THE GARMENTS UP WITH THIS COMPLETED RETURNS FORM AND MAIL (WITHIN 14 DAYS OF THE DATE YOU RECEIVED YOUR DELIVERY) TO:

RETURNS
 THE ISLAND CABANA
 403 C PINE AVE
 P.O. BOX 27
 ANNA MARIA ISLAND, FL 34216

5. UPON RECEIPT OF YOUR RETURNED MERCHANDISE, THEY WILL BE CHECKED OVER PRIOR TO RECEIVING APPROVAL FOR A REFUND. UPON APPROVAL, YOU WILL RECEIVE AN EMAIL CONFIRMING THE RETURN AND THAT YOUR REFUND IS IN PROGRESS. REFUNDS WILL BE PROCESSED WITHIN 3-5 DAYS OF RECEIVING THE RETURNED GARMENTS, USING THE SAME PAYMENT METHOD USED IN YOUR ORIGINAL TRANSACTION - SHIPPING CHARGES WILL NOT BE REFUNDED.