

THE SPACE

BY DOLCE BAKERY

LOCATION

3924 W 69th Terr. Prairie Village, KS 66208
Right next door to Dolce Bakery!

PAYMENT

Monday through Thursday, from 8am to 5pm, the rental fee is \$75/hour. Monday through Thursday from 5pm on, the rental fee is \$150/hour. Friday through Sunday the rental fee is \$225/hour. There is a 2 hour minimum rental requirement. Payment is due in full at the time of booking. You may pay with credit card, cash, or check, however we do require a valid credit card number be kept on file.

AMENITIES INCLUDED

8 white 6 ft tables, 50 black chairs, two special "guest of honor" chairs (one for an adult, one for a child), 3 black 4 ft rolling carts, 24 wooden stools, coat rack, refrigerator, microwave, hand sink, prep space for a caterer, pass-through window, two private bathrooms, bluetooth speakers, an 85" Samsung Frame TV, and customizable lighting on dimmers. We also have a collection of clear vases you are welcome to use, and a balloon pump.

BOUNDARIES

The Space includes the front event room, storage room to the right, and bathrooms. Please do not enter the double doors in the back of the event room, as we have kitchen space in the back, and our bakers are hard at work!

S E T U P

You are allowed to begin setting up for your event 1 hour prior to your rental period. No nails or staples are allowed on walls, only tape or command hooks. Outside vendors are allowed, and can begin setting up an hour prior to your rental period as well. You are responsible for being there to let all vendors in. The Space is BYOE "bring your own everything". We do not provide anything outside of what was outlined in "Amenities Included". If you would like to order pastries from Dolce Bakery, our order specialist team is happy to assist you! The bakery requires a MINIMUM of three days notice for any orders, but we recommend ordering as soon as possible.

C L E A N U P

You must clean up the space within 30 minutes of your rental period ending. Please leave The Space exactly as you found it. Please be sure that all trash is in the bins, the floor is swept, and lights are turned off. The door will lock automatically at the end of your rental. If you exceed the 30 minute clean up period, a late fee will be assessed. We reserve the right to rent out The Space to other clients on the same day if available. Please be mindful of your clean up time, so the next party can get started!

D A M A G E W A I V E R

You are responsible for making sure The Space is taken care of during your rental period. If any damage is inflicted to floors, walls, the ceiling, furniture, or fixtures, an additional fee will be incurred to your card on file. This fee will depend on the amount of damage inflicted, and is subject to our discretion. If our team has to clean up after you, an additional fee of \$150 will be incurred.