# HermanMiller

# Nevi Height Adjustment Table Installation



# How to assemble your Nevi Height Adjustment Table

#### **Tools Required**



#### **Safety Information**

Important Safety Instructions save these instructions.

#### DANGER To reduce the risk of electric shock:

Always unplug this furnishing from the electrical outlet before cleaning.

#### WARNING

To reduce the risk of death, serious injury, or property damage, read and follow this safety information and the provided instructions when assembling this product. Do not change or replace components and accessories provided.

#### **KEEP AWAY FROM CHILDREN**

This table system is not designed for use in homes or other areas accessible by small children. For indoor commercial office use only.

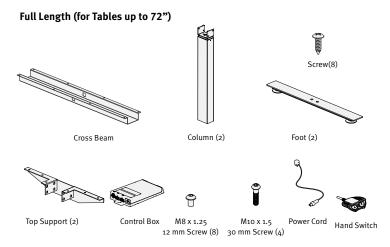
#### **BE CAREFUL WHEN ADJUSTING DESK HEIGHT**

Body parts and property can be caught between the moving work surface and an immobile obstacle (such as shelves, furniture, window sills, or walls). Keep at least one inch of clearance around desk and make sure nothing is in table's path for its entire range of motion.

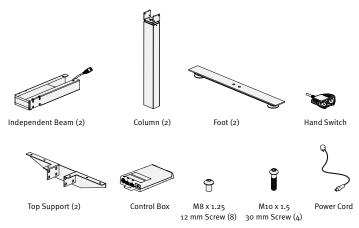
#### Before raising or lowering:

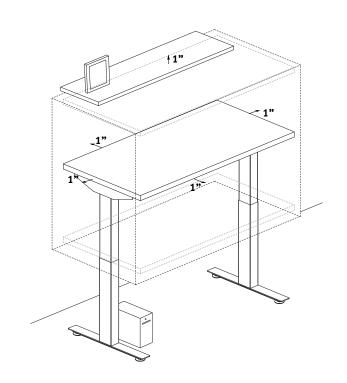
- Check surroundings on all sides of desk are clear
- Make sure corded objects will not be pulled off table or cause other objects to fall
- Make sure desk power cord moves freely as desk moves up and down

#### **Parts Included**



#### Independent (for Tables 60" or Less)





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# Before proceeding with the table assembly: All electric motors MUST be initialized before moving the table in the "UP" direction.

Please follow the below instructions for proper initialization:

- All Columns (motors) must be plugged into the Control box.
- Plug the "Up/Down" Hand switch in to the Control box.
- Plug the Control box power cord into a 110 volt grounded outlet.
- Hold the "Down" button in until the columns bottom out to the lowest position.
- Please continue to hold until a "clicking" sound is heard and the columns move "slightly" UP.
- Once this is completed your system is properly initialized and can be operated without harm to the system.

#### **Do Not Overload Desk**

To prevent table from tipping or collapsing, make sure the desk frame is not overloaded by the weight of table top and objects on table. Evenly distribute load; excess loads near edges can reduce stability and lead to tip over.

- Do not exceed maximum load (including weight of desktop) of 200 lb. (91Kg) for two-leg configuration.
- Do not exceed edge load of 25 lb. when positioning monitors or mounting accessories.
- Do not sit or stand on table

## **Use Care When Moving Desk**

- Clear objects and equipment from table before rolling to reduce the risk of tipping over.
- Adjust the desk to its lowest height before moving
- To disconnect, turn all controls to the off position, then remove plug from outlet
- Do not move a loaded desk
- Do not lift the desk by the work surface (desktop)

#### **Do Not Open Electrical Components**

Do not attempt to service table components. There are no userserviceable parts inside the motor control units or table legs. If your table needs service, contact customer service. Never operate this furnishing if it has a damaged cord or plug, if it is not working properly, if it has been dropped or damaged. Return the furnishing to a service center for examination and repair.

#### Keep Table Frame Dry

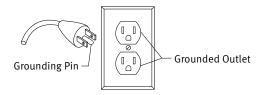
Keep all electrical components away from water and high humidity. Clean only with a dry or slightly damp cloth. Do not spray cleaning solutions directly onto table system.

#### **Grounding Instructions**

This product is equipped with a cord having an equipment-grounding conductor and a grounding plug. **Use only the cord provided**. Make sure that the product is connected to an outlet having the same configuration as the plug (as shown in Illustration A) that is properly installed and grounded in accordance with all local codes and ordinances

Do not modify the plug provided with the product - if it will not fit the outlet, have a proper outlet installed by a qualified electrician.

No adapters are to be used with this product. Keep cord away from heated surfaces.

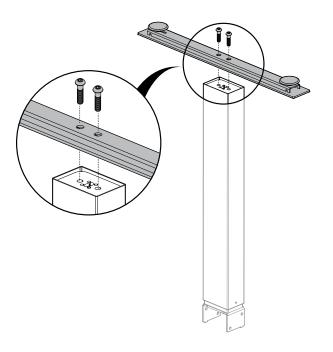


**Grounded Outlet Box** 

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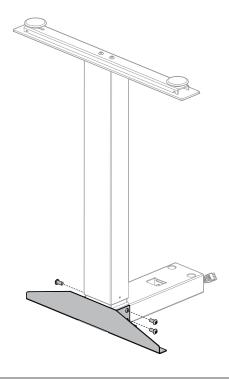
#### Step 1: Assemble the Foot to the Column

1.1 Assemble using the M10 x 1.5 x 30mm length screws (2 per column). When torque wrench is available, tighten fasteners to maximum of 48 Nm. (35 Ft-Lbs.). If you do not have access to a torque wrench, then tighten fasteners to snug, plus a  $^1\!/_4$  turn. .



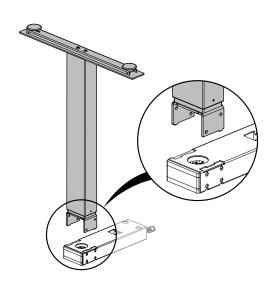
#### Step 3: Assemble Top Support to the Beam and Column

3.1 Assemble using the M8 x 1.25 x 12mm length screws (4 per column) leave screws loose. When torque wrench is available, tighten fasteners to maximum of 24 Nm. (18 Ft-Lbs.). If you do not have access to a torque wrench, then tighten fasteners to snug, plus a  $\frac{1}{4}$  turn. Align top support holes with independent beam assembly. Repeat as necessary for remaining columns .



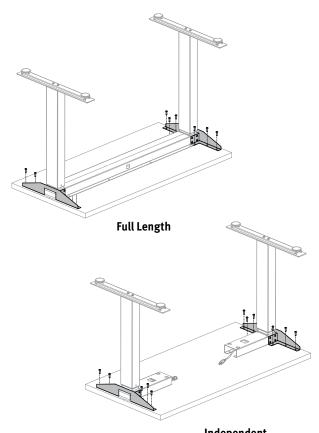
#### Step 2: Assemble the Column to the Beam

2.1 Make sure that the male hex adapter on the column is aligned with the female hex adapter in the motor. If they are not aligned, use a 9mm wrench to turn the male hex adapter on the column to align with the female hex adapter in the motor. **Failure to do so will damage the motor.** Do not try to turn the female hex adapter in the motor.



#### Step 4: Fasten the Table Frame onto the Table Top

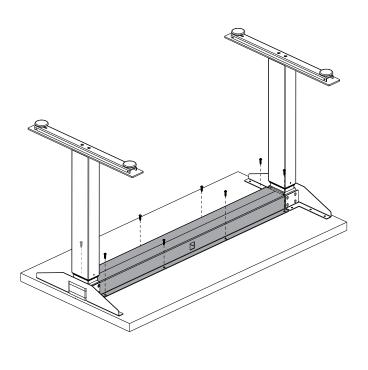
- 4.1 Be sure to use approved screws per the table top supplier.
- 4.2 Repeat step 3 and tighten.



Independent

#### Step 5: Fasten the Cross Beam onto the Table Top

5.1 Secure the Cross Beam with the table top with 8 screws.



## Step 7: Connect the Motor Cable to the Control Box

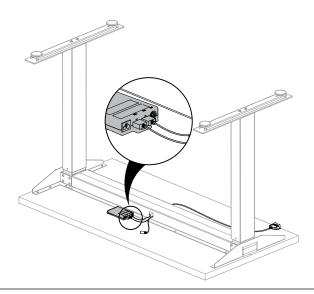
7.1 The motor cable plug-connection has to click into place. If a control box is used which has more plug-terminals than needed, you have to connect to M1 first. (The extra terminals can be left open.)

Connections to the control box:

M1-M2 = Connectors for the columns

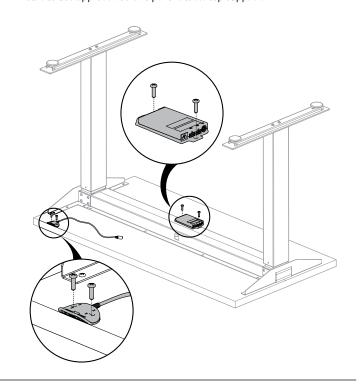
HS = Connectors for the handset

AC = Connector for the power cord (3-pin)

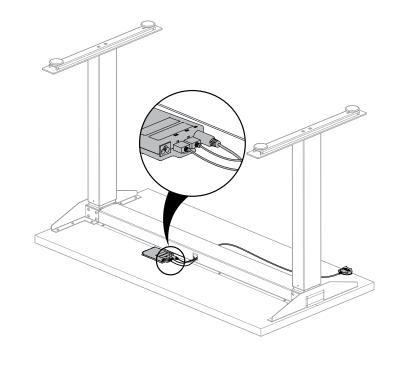


#### Step 6: Fasten the Control Box and Handswitch to the Table Top

6.1 Make sure the control box and handswitch are fastened in a location where all the cables will connect without being in tension. Be sure to use approved screws per the table top supplier.

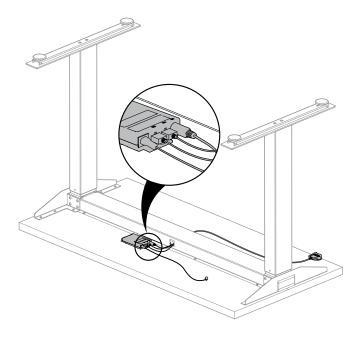


7.2 Connect the Handswitch (HS) Cable to the Control Box



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#### 7.3 Connect toe Supplied Powercord (AC) to the Control Box



## **Disassembly for Recycling:**

#### Materials Identification and Segregation:

Where possible, plastic components are marked with ASTM recycling codes. Use these codes to identify material type for recycling. Non marked components should be treated as mixed plastic. Ferrous metals can be identified using a small magnet for recycling. Non-ferrous metals should be separated and recycled separately.

To disassemble product, reverse steps.

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