



Getting into a Session

Intro

Hi, Welcome to the iSee tutorial series.

In this tutorial we will go through All the steps involved in joining an iSee session.

For information on how to install iSee, you can follow our “Getting Started” page by following the link in the description.

The iSee Hub

To begin, you will need to open the iSee Hub. There should be a shortcut for the iSee Hub placed on the desktop for Windows, or in the applications folder for Mac.

If you are having trouble finding the iSee Hub, you can follow the “Where can I find the iSee Hub?” article in the FAQ section, which you can find by following the link in the description.

If you have been provided with a meeting ID, you can simply click on “Join as Guest”, enter the provided meeting ID, and then click “Launch iSee”. This will take you straight into iSee.

To log in using your iSee account, simply enter your email, and password. You are then given the option to “Remember Me”, which will save your login details for the next time you log in.

You are also given the option to enter a Meeting ID. This will allow you to access a session you don’t usually have access to, while still using your iSee profile, which gives you access to certain features.

Before we continue into iSee, you can find the iSee Hub settings panel on the left side of the window. In this panel you will find:

- The Accessibility toggle, which will launch iSee in accessibility mode, providing a screen reader and keyboard navigation for those that require it.
- The Proxy settings, if you or your organisation uses a proxy server.



- And a link to our backup launch web page, if for some reason the Hub is not working properly.

Some of you might also access iSee through a Single Sign On account. If this is the case, then when you enter your email address, you may see a second sign-in window appear, which will be specific to your organisation. Simply sign in through this window and your details will be entered into the hub for you.

Now let's enter iSee!

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If this is your first time running iSee, you will be run through the first-time user setup. Here you can select your camera, select and test your microphone and speakers, then you will land on the session selection screen.

Accessing Settings

If you have run iSee before, then you will be brought straight to the session select screen like this. Your previous video and audio setup will be remembered, however, if you wish to adjust them, you can find the settings menu here, where you can adjust your video and audio settings, as well as a few other settings which we will cover in the next tutorial.

Session Select menu

Here in the session select menu, you can select the Organisation and then the Session that you wish to join. If you entered iSee using a meeting ID, these will be automatically filled in with the session that was assigned to the meeting ID.

Depending on the permissions you have, you may also be given the option to create an invite to the selected session, which will take you to the management portal.

Your display name and profile will be prefilled for you if you signed in with your iSee account, but you can change your details here if you wish. Note that for some users the profile may be disabled.

Finally, select which colour you would like your avatar to be, and then click "Join Session".



Environment map

If your session includes more than one zone, you will be presented with a zone selection menu. This will be different depending on the session's environment, so check with your session organisers which zone to enter first.

If you don't know which zone to enter, just pick any, as once you are in the zone you can move to a different zone at any time. You will also be able to see which zone other participants are in.

To enter, either select a zone and click enter, or simply double click a zone.

And there you have it; you are now in an iSee session!

Leaving a session

If you wish to leave the session, you can either go back to the session select screen by clicking "Leave" or selecting "Exit Session" from the dropdown menu.

If you wish to exit the application, you can select "Quit" from the dropdown menu or simply close the window.

Outro

This concludes the "Getting into a Session" tutorial. In the next tutorial, "Avatar Basics", we will cover the basic controls and settings within the iSee environment so you can get the most out of your sessions.