

PRODUCTION & STUDIO ASSISTANT DAY DWELLER CLOTHING CO

Job Title: Production Assistant Pay: £14,250 Per Annum

3 Days Per Week

Location: Day Dweller Studios, 8 Broad St, Staple Hill, Bristol, BS16 5NX

Work Hours: Monday/Wednesday/Friday

09:30-17:30

This is a PART TIME Position, with an opportunity to move to FULL TIME (Monday to Friday) as the business grows.

Annual Leave: 17 Days

(Increases by 1 day for every years service, capped at 25 days)

Additional 1 day holiday allocated for Birthday.

Pension: 3% Salary Workplace Pension Contribution paid by Employer

Daily Responsibilities:

- Opening, setting up and closing the premises
- Stock preparation
- Inventory management
- Inbound delivery management
- Garment printing
- Order packing & postage preparation
- Workspace & premises tidying

Probationary Period: 6 Months

Employee Notice Period: 8 Weeks

Day Dweller Clothing Co is a rapidly growing tattoo-inspired e-commerce clothing brand that creates unique and original designs and overprints onto a wide range of garments. This exciting new role is a brand new position, where the right candidate will be trained by the Company Director (Lew Fountain), to take over full responsibility of all production and packing efforts.

The business is located in a newly opened studio in the heart of Bristol, which is also a part Tattoo Studio, trading under Day Dweller Studios.

The workplace has regular customers coming into the studio for consultations and tattoo appointments. As the company grows, so will the production demands & expectations, and further employment will be required where we expect the candidate for this role to be trained and promoted into a managerial function with further salary entitlement.

