

Alterseat

Your Trusted Office Furniture Manufacturer

INSTRUCTION MANUAL

Alterseat

ALTERSEAT (M) SDN BHD

Add: B-1, 20, Jalan Persiaran Jalil 1, Bukit Jalil 57000 Kuala Lumpur.

Tel: (+60) 166018581

Web: <https://alterseat.com/>

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INTRODUCTION

Welcome to the Alterseat Team and thank you altering your ergonomic experience with us. This product is manufactured and designed solely by Alterseat (M)Sdn.Bhd.

We specialize in producing and manufacturing **office chairs** for **over 20 years** including other furniture.

Before proceeding into this manual, ensure that after unpacking and before any assembly, all items and parts of installation are clear of any damages. If there are any damages found, immediately contact our **customer service number 03-5033 2690** for assistance.

This product is intended for indoor use. Kindly take time to **read and follow the instructions** provided in the following pages. Install as described and guided in this installation manual. **We accept no liability for damages caused for any improper use.**

From,

Team Alterseat

PARTS OF THE CHAIR I



PU Castors *5PCS*



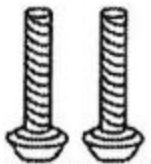
Aluminium Heel *5PCS*



Aluminium Alloy Heel Connector



Cap of Aluminium Heel



Screws M6x15 *2PCS*



Headrest



Gas Lift

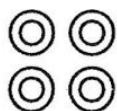


Wrench



Armrest *2PCS*

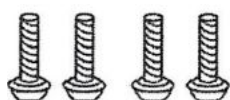
PARTS OF THE CHAIR II



Gasket *4PCS*



Backframe Screws M6x45 *5PCS*



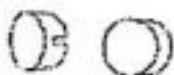
Chassis Screws M6x35 *4PCS*



Armrest Screws M8x40 *2PCS*



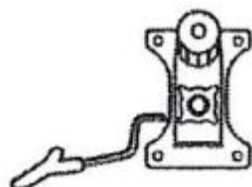
Headrest Screws M6x20 *2PCS*



Headrest Screws Cover Cap



Cushion



Mechanism Components



Backframe

ATTACHING THE FIVE-STAR-FOOT



Remove the Cap from the Aluminium Connector.

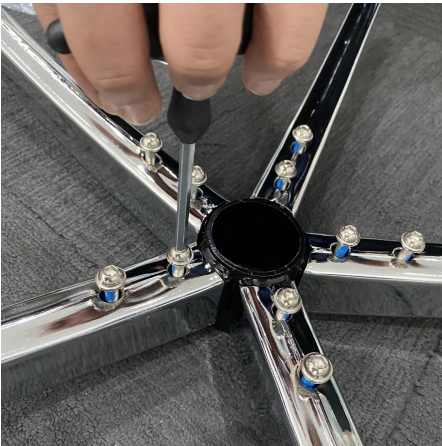


Insert 5 of the Heels to the Connector.



Pick the “Detachable feet installation screws” to install the heel.

ATTACHING THE CASTORS



Use the Wrench to install all the screws.



Insert 5 of the Castors at the bottom of the Heel.



Insert the Cap back to the Connector.

ATTACHING THE GAS LIFT



Insert the Gas Lift to the Base.



Place the Mechanism Component to the Cushion Seat.



Pick the "Backframe installation screws" to install.

ATTACHING THE MECHANISM



Make sure there are 4 short screws + 5 long screws. (*colour may varies)



Insert 4 of the Gasket to the shorter screw.



Insert 4 of the screws with the Gasket and install it with the Wrench.

ATTACHING THE BACKFRAME



Gently attach the Backframe to the Cushion Seat.



Insert 5 of the longer screws and install it with the Wrench.



Pick the "Armrest installation spare part" to install the armrest.

ATTACHING THE ARMREST



Insert the screw into the Armrest and Backframe. Install it with the Wrench.

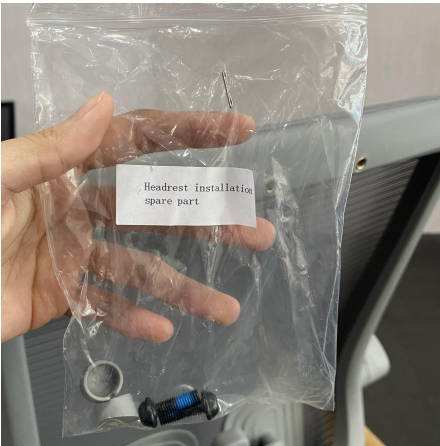


Spot the R & L indicator inside the Cover Cap.



Insert the Cover Cap to the Armrest accordingly.

ATTACHING THE HEADREST



Pick the “Headrest installation spare part” to install the Headrest.



Insert 2 of the screws into the Headrest and Backframe. Install it with the Wrench.



Insert 2 of the Cover Cap to the hole.

ATTACHING THE TOP & BOTTOM PART



Insert the top part to the bottom part of the chair.



You are now ready to sit with Alterseat!

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ADJUSTING YOUR SEAT

SAFETY INFORMATION

The chair should only be used as intended and in a non-abusive manners.

If the product is defective or suspect in any way, contact us immediately.

For warranty information, please visit **Warranty** section on our website.

03 5033 2690

<https://www.alterseat.com/>



Sit in the center of the chair, with your back to the backrest



Do not sit at the front edge of the chair



Do not stand on the chair



Do not push the chair around when the person is sitting



Do not push down on the backrest when a person is reclined



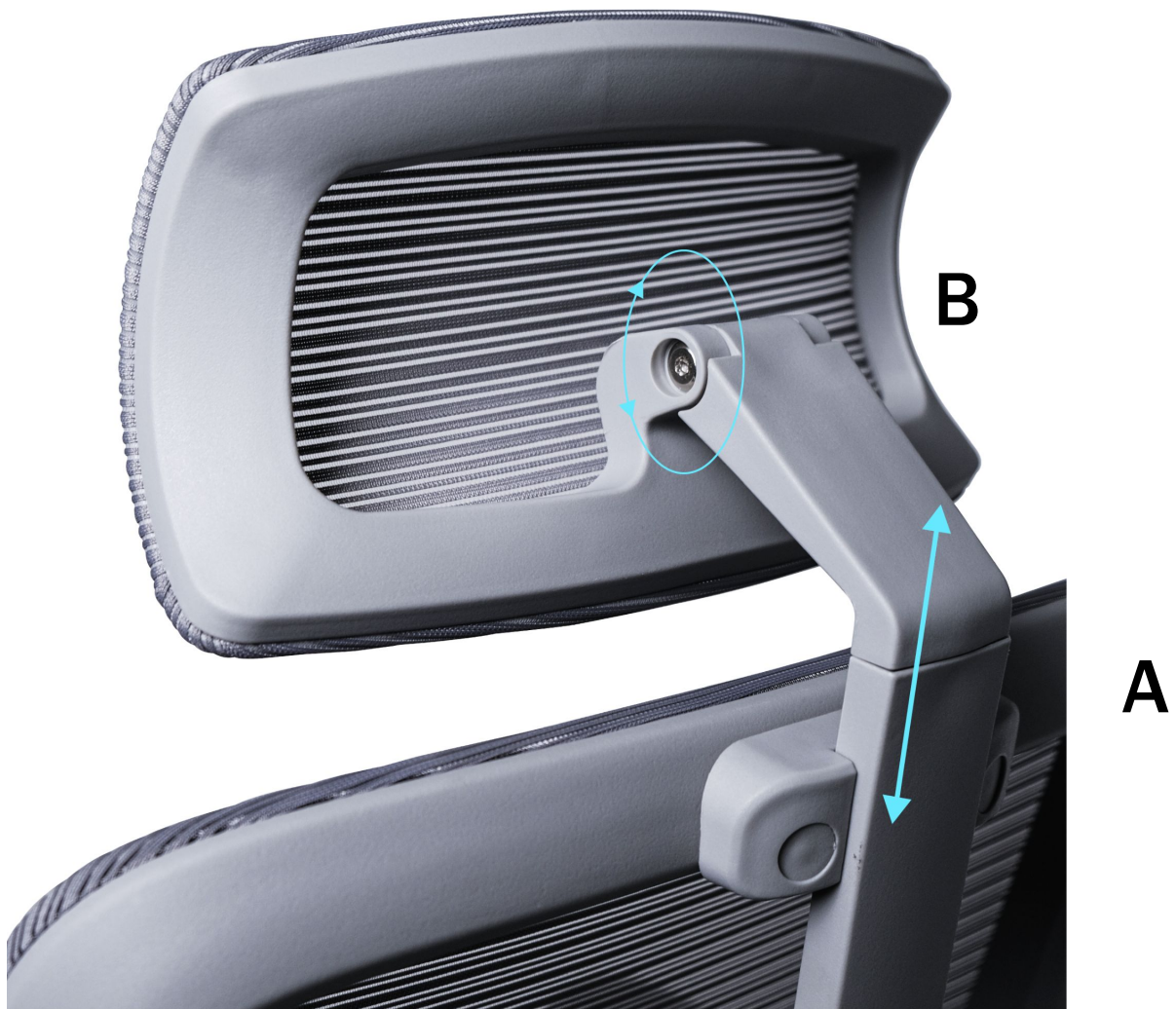
Do not place all your weight to the backrest



Do not use the chair with more than one person

ADJUSTING YOUR SEAT

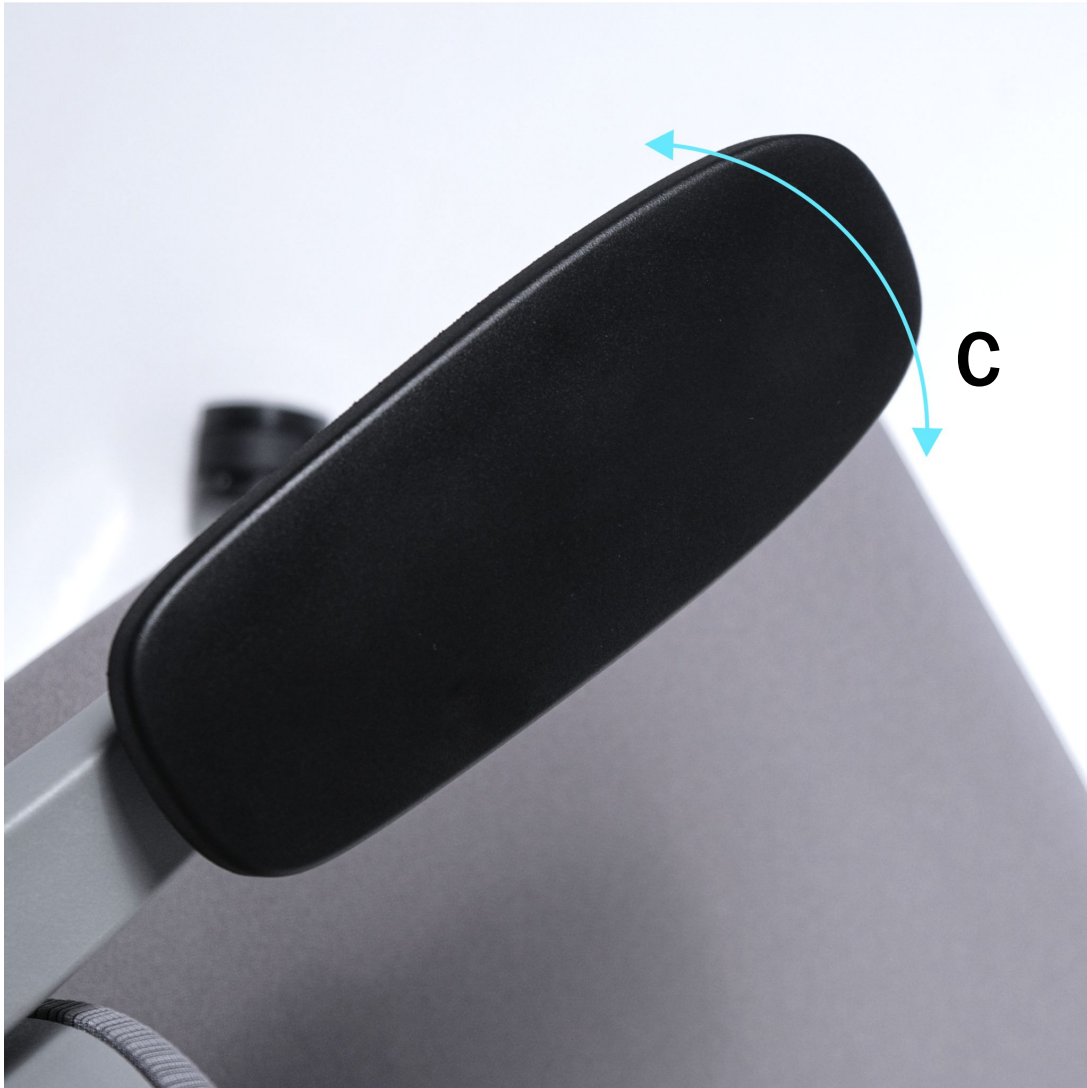
HEADREST



- A. Height: Adjust in an upward and downward motion.
- B. Angle: Tilt forward and backward.

ADJUSTING YOUR SEAT

ARMREST



C. Left and Right: Move armrest to angled left or right.

ADJUSTING YOUR SEAT

ARMREST

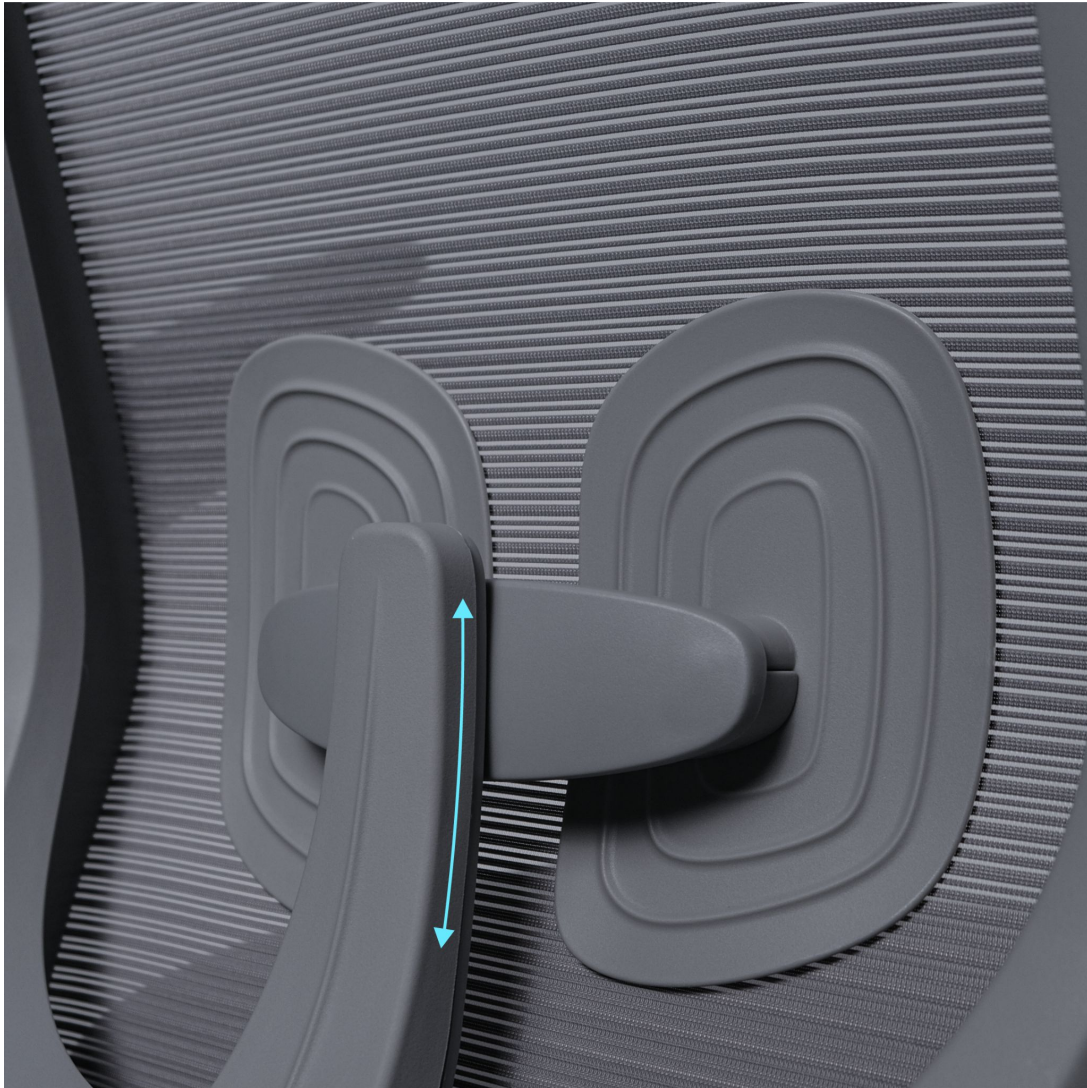


D. Foldable: Armrest can fold backwards.

ADJUSTING YOUR SEAT

LUMBAR SUPPORT

E



E. Adjust in an upward and downward motion.

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THANK YOU

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