**Herman Miller Verus™ Chair**

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**Seat Height:** Paddle-shaped lever on right side

- **To raise seat:** While taking your weight off chair, lift lever up.
- **To lower seat:** While seated, lift lever up.

At the proper height, your feet should rest flat on the floor.

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**Seat Depth:** Lever under right side of seat

- **To increase depth:** Pull lever out, slide thighs forward to adjust seat; release lever.

*Only available on some models.*

- **To decrease depth:** Pull lever out, push seat back and release lever.

In the proper position, you will have approximately three fingers of clearance between the back of your knees and the seat edge.

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**Tilt Tension:** Long stem on right side with knob

- **To increase tension:** While seated upright, turn knob forward (toward + sign).

*Available on most models.*

- **To decrease tension:** While seated upright, turn knob backward (toward – sign).

Set the tilt tension to control the resistance you feel when leaning back.

There are six positions on the tilt tension knob. For the Semi Synchronous Tilt with Tilt Limiter, the tension is pre-loaded to adjust to the user.

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**Tilt Limiter:** Knob below left side of seat

- **To limit tilt range:** Sit upright, and turn backward to increase the level of recline.

- **To release tilt limiter:** Sit upright, and turn forward to limit the level of recline.

Engage the tilt limiter when you want to sit in an upright or partially reclined position. There are five positions on the tilt limiter knob.
**Forward Tilt:** Front paddle on left side of seat  
*Only available on some models.*

To position chair forward:
Turn paddle forward, then recline fully. An audible click will notify you when the seat has changed positions.

To resume horizontal position:
Turn paddle backward, then recline fully. An audible click will notify you when the seat has changed positions.

Engage forward tilt to support the thighs’ declined posture when performing intensive tasks such as keyboarding.

**Arm Depth & Width:**  
*Only available on some models.*

To adjust depth:
Grasp armpad and slide forward or backward.

To adjust width:
Grasp armpad to pull in or push out.

**Arm Height:** Button located on arm stalk under each arm pad

To raise or lower arm:
Push button and pull arm up or down to desired height.

For maximum comfort, your arms should make contact with the armpad without any lift at your shoulders.

**Lumbar Height:** Lever on adjustable lumbar support
*Only available on some models.*

To adjust height on suspension back:
Slide lever up and down to desired height.

To adjust height on TriFlex back:
Slide adjustable back support up and down to desired height.

**Footring Height:**  
*Only available on Verus Stool.*

To adjust footring height:
Hold base with one hand, grasp footring spoke and turn counterclockwise (⁻) to loosen. Once loose, raise or lower footring to desired height. Once loose, raise or lower footring to desired height. Hold collar with one hand, grasp footring and turn clockwise (⁺) to tighten. To secure, finish turning footring while holding base.