RETURN & EXCHANGE FORM

At the Chicago History Museum store you can take advantage of our 60-Day return policy on all our merchandise, with the exclusion of sale items.

If you are not fully satisfied, return it for a full refund, minus shipping and handling fees.

To return or exchange item(s) follow the steps below:

Step 1 Fill out shipping information:

Name ___________________________ E-mail ___________________________
Address __________________________ Apt ________ City __________
State ________ Zip __________________________ Country __________ Phone __________

Step 2 How would you like us to handle your return/exchange?

☐ Refund ☐ Exchange (Please fill out step 4 below)

Step 3 List item(s) you are returning, including reason for return:

<table>
<thead>
<tr>
<th>SKU</th>
<th>Qty</th>
<th>Description</th>
<th>Reason</th>
</tr>
</thead>
</table>

Reason for return: (fill in letter above)

A. Damaged
B. Defective
C. Disliked
D. Wrong size/item
E. Other (leave comment)

Additional comments:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Step 4 List item(s) you want to exchange or replace: (if applying for credit/refund skip this step)

<table>
<thead>
<tr>
<th>SKU</th>
<th>Qty</th>
<th>Description</th>
<th>Exchange For</th>
</tr>
</thead>
</table>

Step 5 Enclose and return:

Enclose the Return Form and a copy of the invoice along with the merchandise in original condition. Send your package prepaid, insurance recommended, to this address:

CHICAGO HISTORY MUSEUM STORE
1601 N CLARK ST
CHICAGO, IL 60614
US

Questions? 312.799.2261 | shop@chicagohistory.org