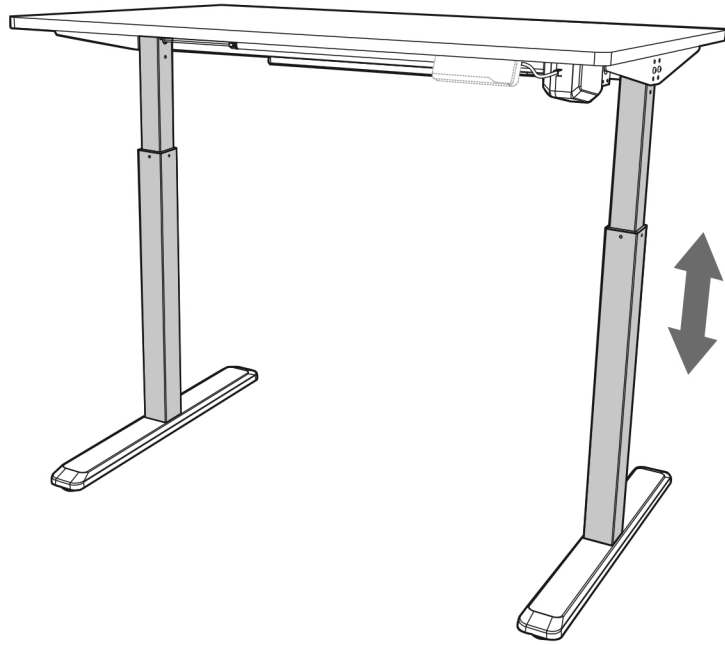
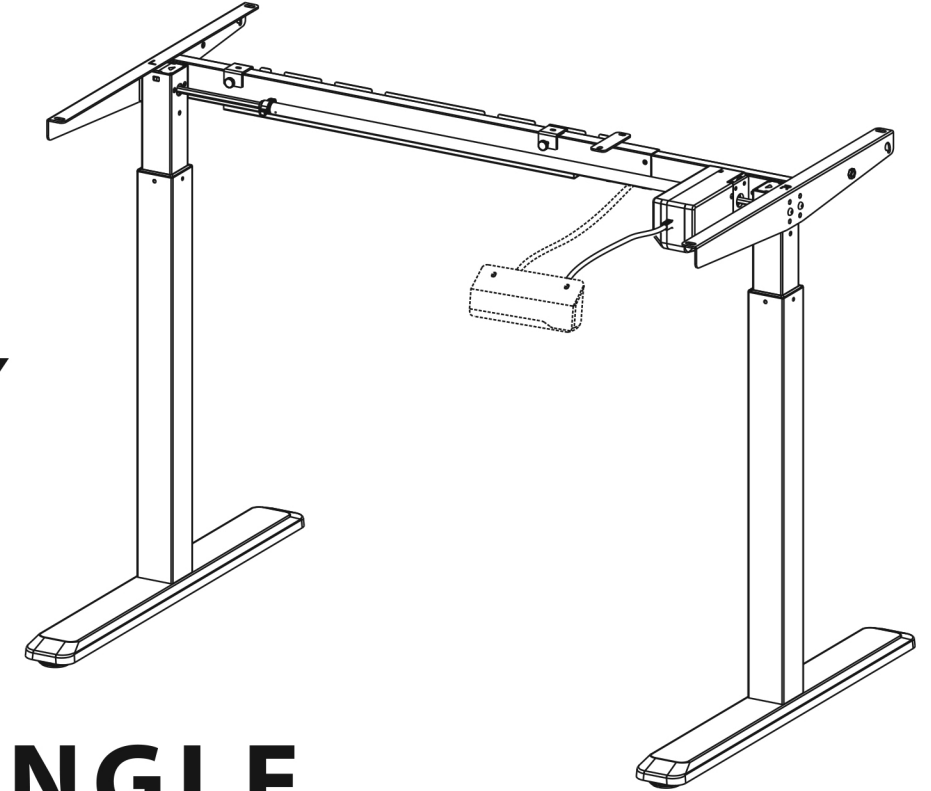


Connect the desk to power.
You can now use the sit-stand desk.



Note: We have another manual of the digital controller for detailed instruction. Please check the Digital Control Panel For Electric Height Adjustable Desk User Guide.



DESKY

Instruction Manual

DESKY SINGLE SIT STAND DESK

I Preface

Please read this Instruction Manual carefully. This electric height adjustable sit stand desk consists of a heavy-duty steel desk frame and motorised height adjustment system. Please read and completely understand this Instruction Manual before attempting to assemble or operate the system. This is required for safe and proper operation of the desk and motorised height adjustment system. Ensure that everyone who uses this product is familiar with the contents of this Instruction Manual.

General Safety Instructions:

- Failure to comply with or observe all safety, assembly and operating instructions and warnings in this Instruction Manual may result in property damage, serious bodily injury and damage to the product itself.
- This product is not to be operated by children. Any use of or operation by children must be under strict adult supervision and instruction to ensure the product is operated in a safe and proper manner in accordance with the operating instructions and warnings in this Instruction Manual. If the desk is in the environment of children, unplug the desk when the system is not in use and place the power plug out of the reach of children.
- Persons with reduced physical or mental abilities must not use this product unless supervised by an adult who has read and understands this Instructions Manual fully.



Electrical Safety Instructions:

The product is powered by electricity. In order to avoid burns, fire and electric shock, please read the instructions carefully.



Do not clean with water while the desk is powered and plugged in.



Do not operate the system in wet or moist environments or if its electrical components come into contact with liquids.



Do not open, disassemble or replace any desk component for risk of electric shock.



Do not operate the system if the control box makes noise or odour.



Do not operate the system with a damaged cord or plug. Please contact us immediately to replace the damaged parts.

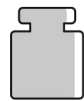


Other Safety Warnings

- Indoor use only. This product is designed for use in dry environments only and contains electric motors.
- Make sure there are no obstacles within the desk's height adjustment range.
- Ensure all cords are an appropriate length to accommodate changes in the height of the desk during operation.
- Do not sit or stand on the desk once assembled.
- Only plug the desk into a properly grounded 240v outlet. Unplug the desk before moving or changing desk location.
- Do not attempt to reconstruct any parts of the desk frame or add components to the frame.
- Users must inspect all components and cables to ensure there are no signs of damage. Do not operate if there are signs of damage.

I Preparation

1 What are the specifications you need to know?



Weight Capacity
80kg (176lbs)



Power Input
(240V, 10A)



Operation Temperature
(-5°C--+40°C)

2 What are the tools you require while installation?

Drill only necessary if supplying own desktop. All desktops supplied by Desky do not require power tools to assemble.



Bubble Level



Allen Wrench
(Included)

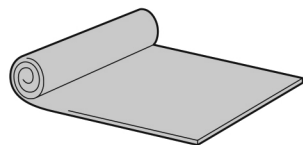


Drill



Phillips Screwdriver

3 What's the thing you'd better have before installation?



A blanket or rug to protect the desk and the floor



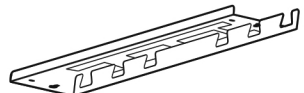
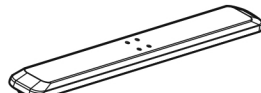

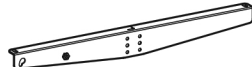
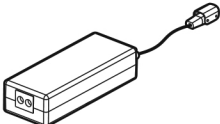
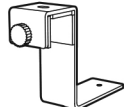

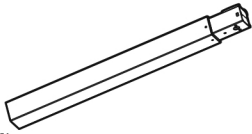


4 Things you need to know before installation

Please check all of the components shown in the component checklist. If any of the components are missing or damaged, contact your point of purchase for a replacement.




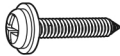
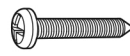


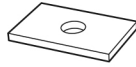


Disposal: The product with this mark indicates that this product shouldn't be disposed with other household wastes throughout the EU. To prevent possible harm to the environment or human health from uncontrolled waste disposal, recycle it responsibly to promote the sustainable reuse of material resources. To return your used device, please use the local recycle service or contact your point of purchase to withdrawn the product.

I Checklist and Installation

 A (x1) Crossbar	 B (x1) Sync Rod	 C (x1) Cable Management Tray	 D (x2) Foot
 E (x1) Side Bracket	 F (x1) Side Bracket	 G (x1) AC Adapter	 H (x2) Hook
 I (x1) Lifting Column	 J (x1) Lifting Column	 K (x1) Power Plug	<p>The picture of the controller is for your reference only. Actual product may vary.</p>  L (x1) Controller

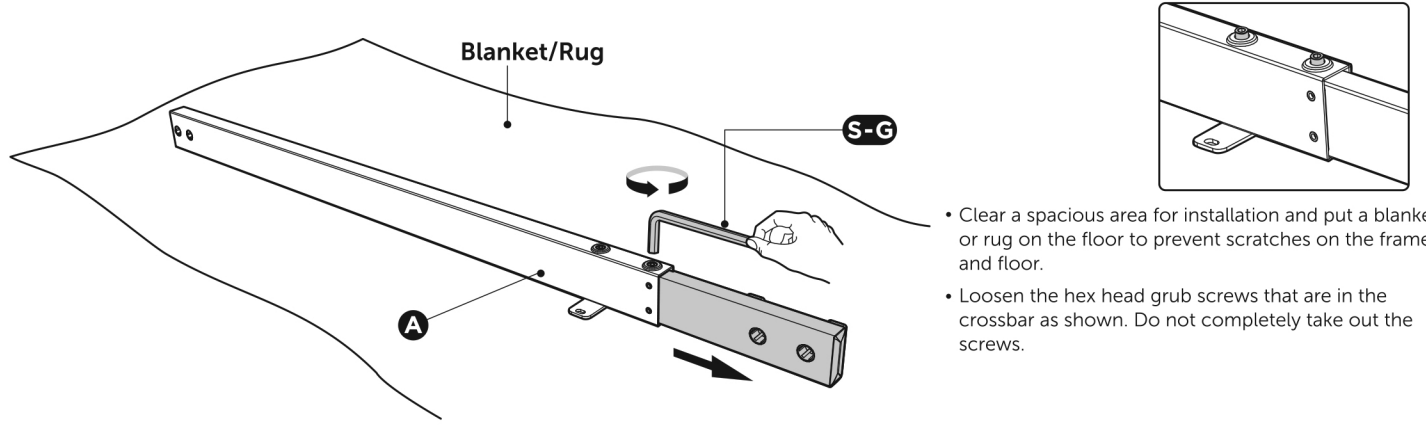


This page can be torn so that it's easier for you to match the components with the images.

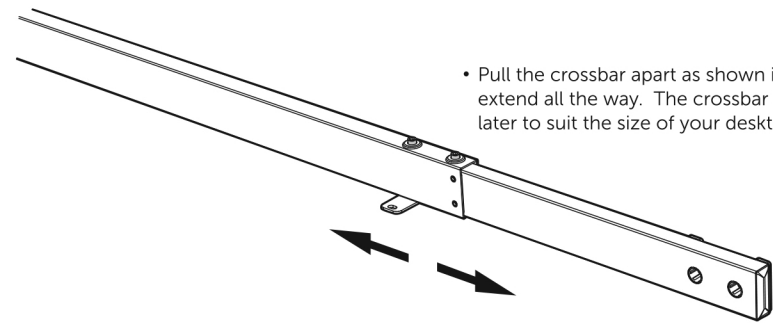
<p>S-A M6x12 (x16) Hex Head Screw</p> 	<p>S-B ST4.2x20 (x8) Phillips Head Screw+ 1 Spacer</p> 	<p>S-C ST3.5x22 (x2) Phillips Head Screw</p> 
<p>S-D M4x4 (x4) Phillips Head Screw</p> 	<p>S-E (x3) Cable Clip</p> 	<p>S-F (x8) Rubber Pad</p> 
<p>S-G 4mm (x1) Allen Wrench</p> 	<p>S-H M6x16 (x8) Hex Head Screw for Desktop</p> 	

Now let's start the installation.

I Assembling the Frame

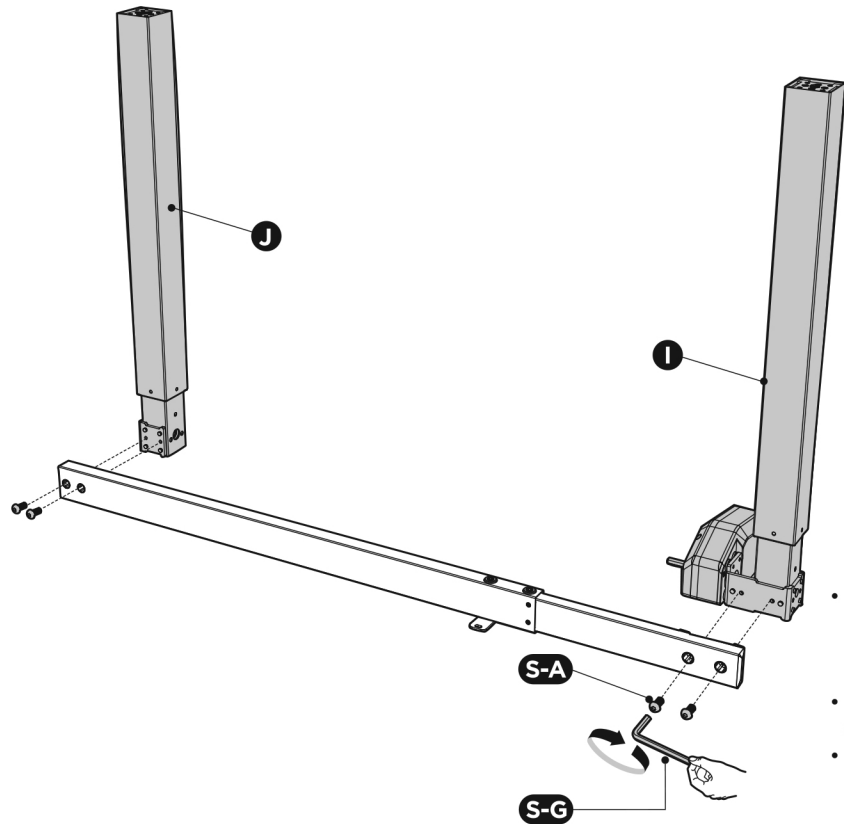


- Clear a spacious area for installation and put a blanket or rug on the floor to prevent scratches on the frame and floor.
- Loosen the hex head grub screws that are in the crossbar as shown. Do not completely take out the screws.



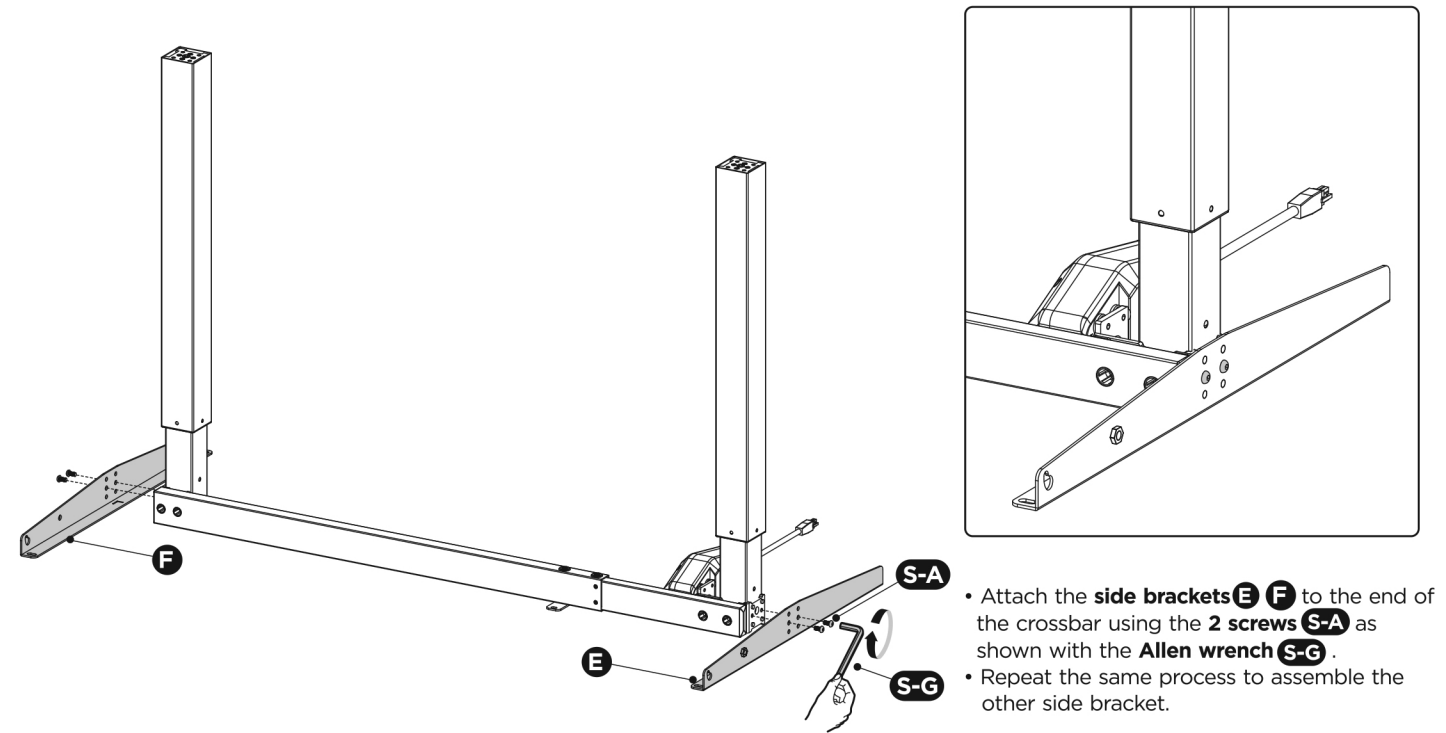
- Pull the crossbar apart as shown in the diagram, but do not extend all the way. The crossbar length will be adjusted later to suit the size of your desktop.

I Assembling the Lifting Columns

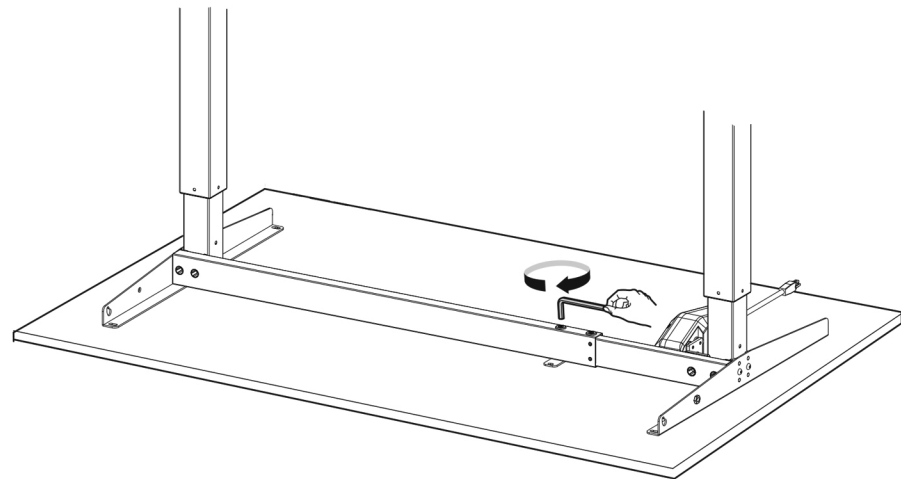


- Insert one lifting column into one end of the crossbar with the head of the lifting column facing inward. Make sure the mounting holes on the lifting column completely align with the screw holes on the crossbar.
- Fix the **lifting column I / J** with crossbar using **2 screws S-A** with the **Allen wrench S-G**.
- Repeat the same process to assemble the other lifting column.

I Installing the Side Brackets



- Attach the **side brackets E F** to the end of the crossbar using the **2 screws S-A** as shown with the **Allen wrench S-G**.
- Repeat the same process to assemble the other side bracket.

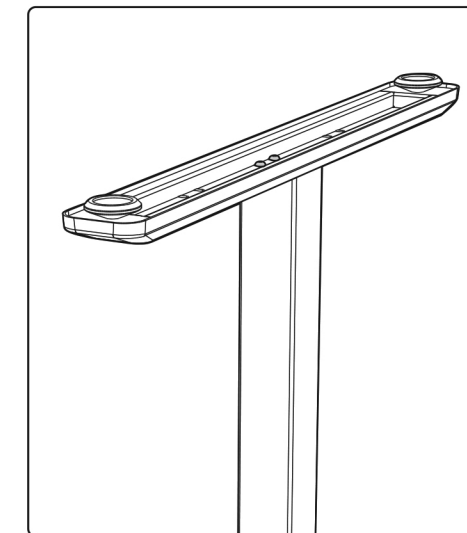
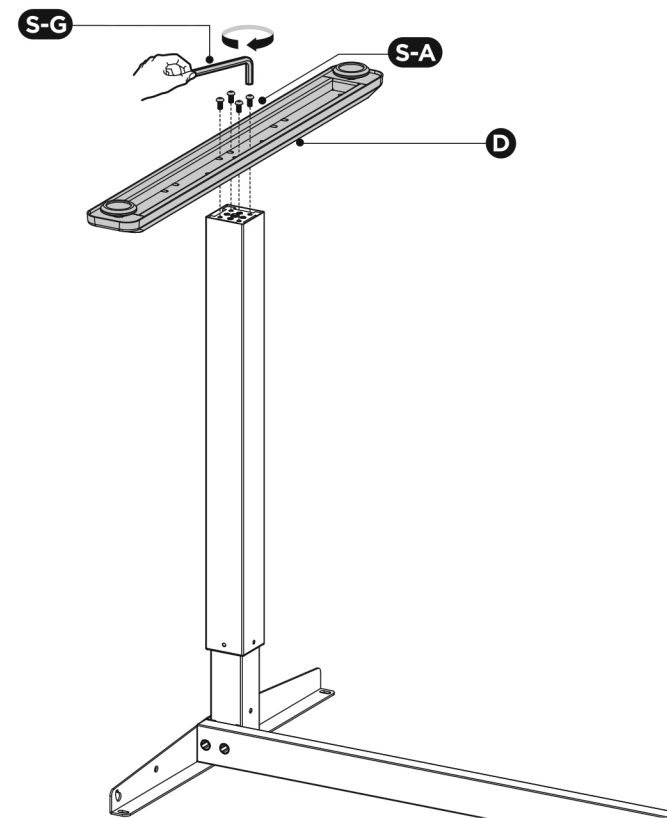


- Place your desktop upside down on a non-abrasive surface like a carpet or rug and place the frame on top.
- Adjust the width of the frame by pulling the two ends apart to line up with the pre-drilled holes in the desktop. Your desktop will have pre-drilled holes if you have purchased the desktop from us.
- Once in position, tighten the hex head grub screws in the crossbar.
- Do not insert screws to attach the frame to the desktop yet, there are a few more steps to finish assembling the frame.

NOTE: If your desktop does not have pre-drilled holes you will need to pull the frame apart to position each end of the desk frame close to the edge of the desk. To position the frame in this instance we recommend using the guide below to measure the minimum distance between the edge of your desk and the screw holes in the side brackets. The depth of the mounting holes should be over **10mm** and the diameter should be less than **3mm**.

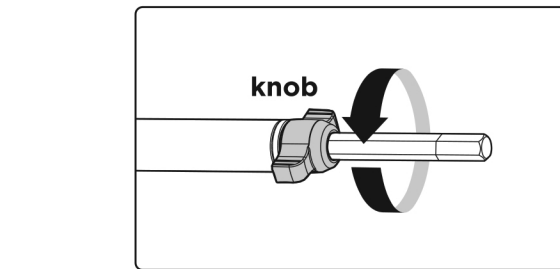
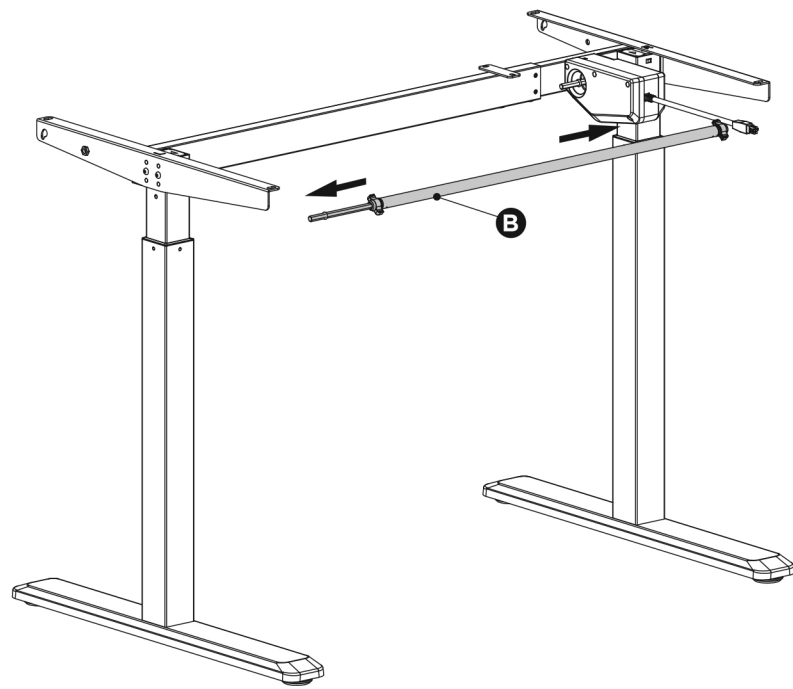
1200mm desktop - **40mm**
1500mm desktop - **70mm**
1800mm desktop - **120mm**

I Installing the Feet



- Place the foot on the bottom of the lifting column. Align the mounting holes on the foot with the screw holes on the lifting column.
- Fix the foot **D** using **4 screws S-A** with the **Allen wrench S-G**.
- Repeat the same process to assemble the other foot.

I Assembling the Sync Rod



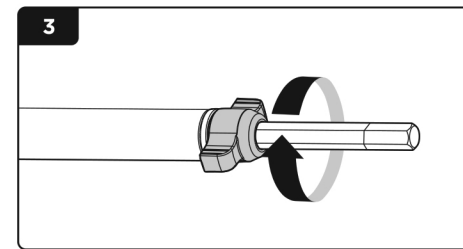
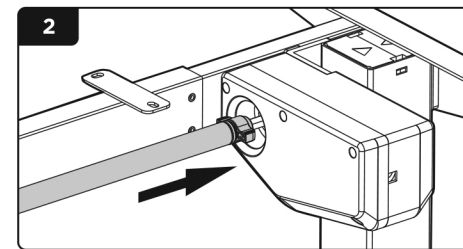
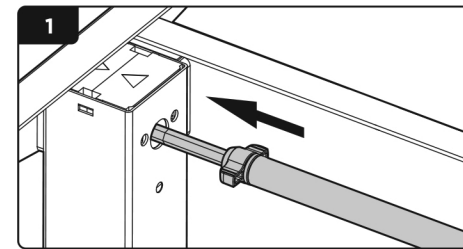
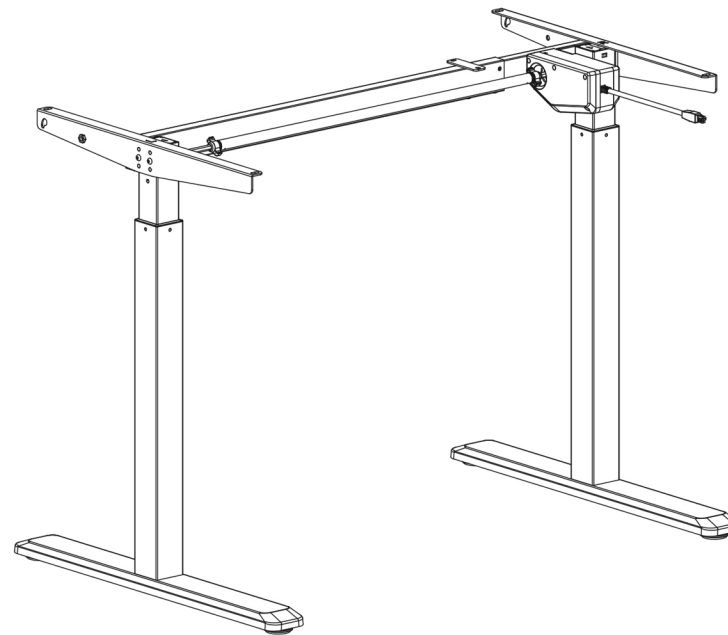
- Turn over the desk frame with the crossbar facing up. **At least two people** are required when turning over the desk frame.
- With the frame positioned upright, turn the knob counterclockwise to loosen the **sync rod B**.
 - Adjust the sync rod length to match the frame width.



CAUTION

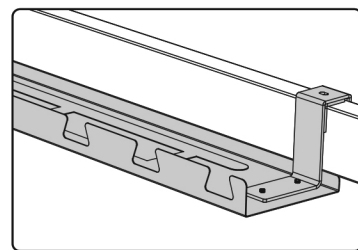
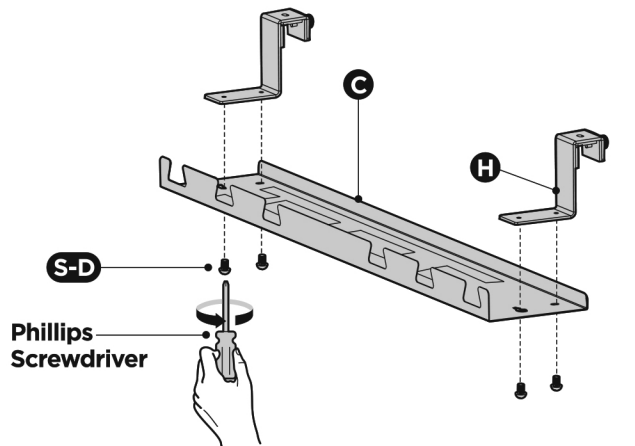
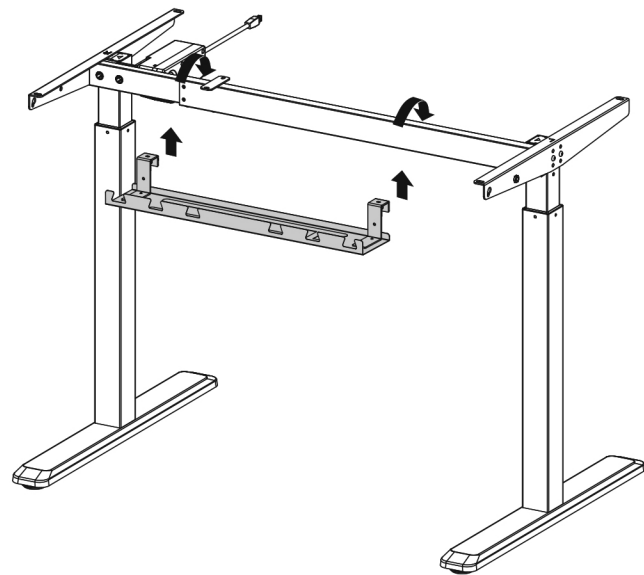
If only one person turns over the desk frame, serious bodily injuries might occur.

- Insert the thin end of the sync rod into the left leg first, matching the hex-shaped shaft to the hex-shaped opening in the leg.
- Turn the knob on the other end of the sync rod counterclockwise to loosen and push the thick end of the sync rod over the exposed gearbox shaft. You will need to extend the sync rod as shown on Page 11 to push this end firmly onto the gearbox shaft.
- Tighten both knobs on the sync rod.

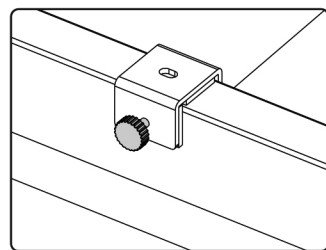


I Assembling the Cable Management Tray

Align the mounting holes on the tray hangers with the screw holes on the cable management tray. Assemble the tray hangers to the **cable management tray C** with **4 screws S-D** from below using a **Phillips screwdriver**.



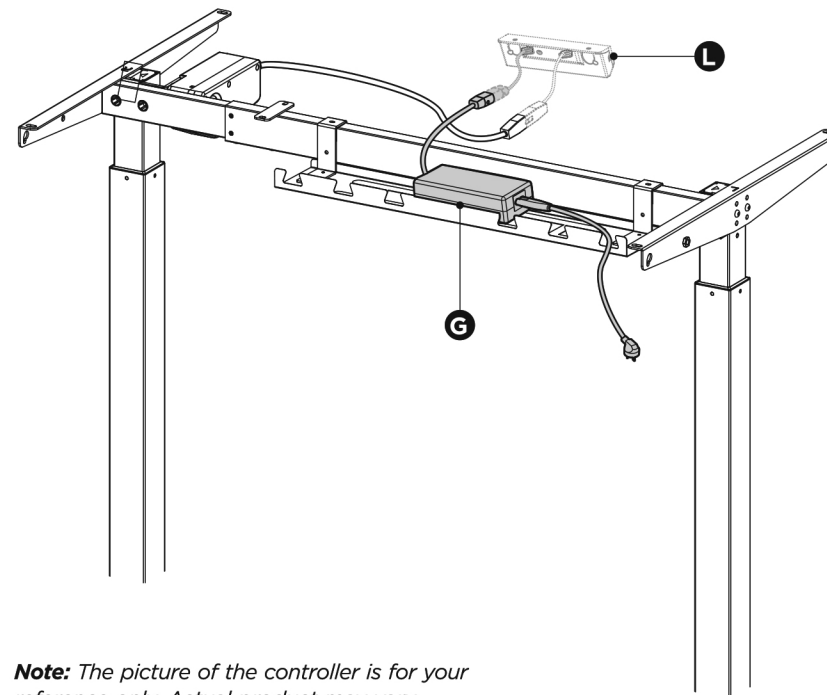
Hang the cable management tray on the crossbar as shown.



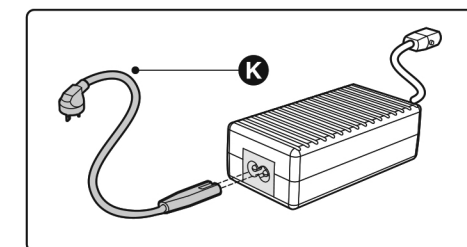
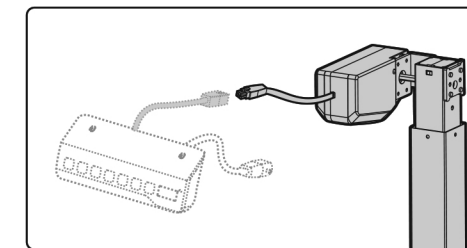
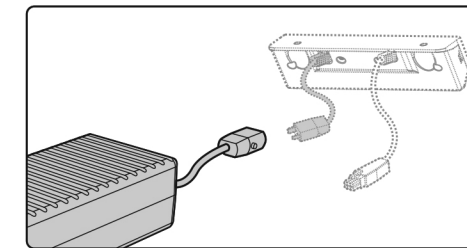
Tighten the knobs on the tray hangers.

I Connecting Cords and Attaching the AC Adapter

- Connect the **AC adapter G** with **controller L**.
- Connect the controller with lifting column.
- Insert the **power plug K** into the AC adapter.

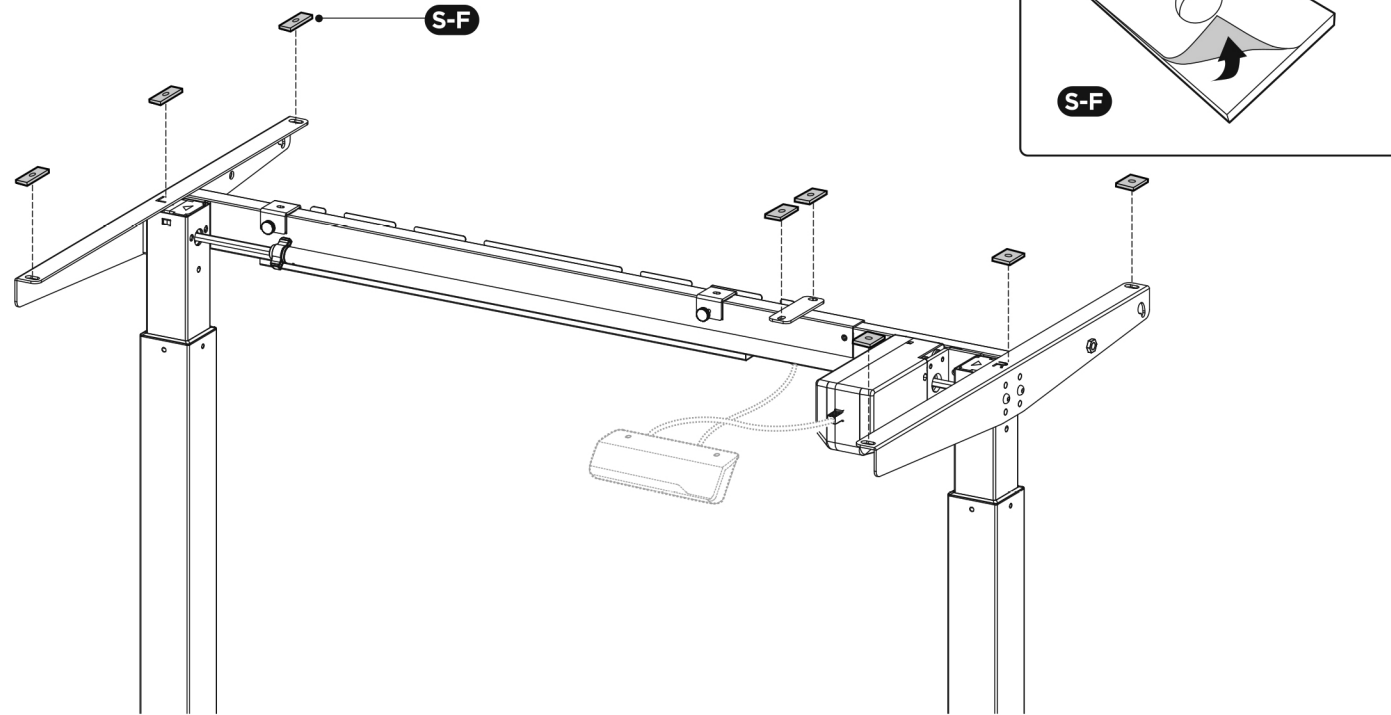


Note: The picture of the controller is for your reference only. Actual product may vary.



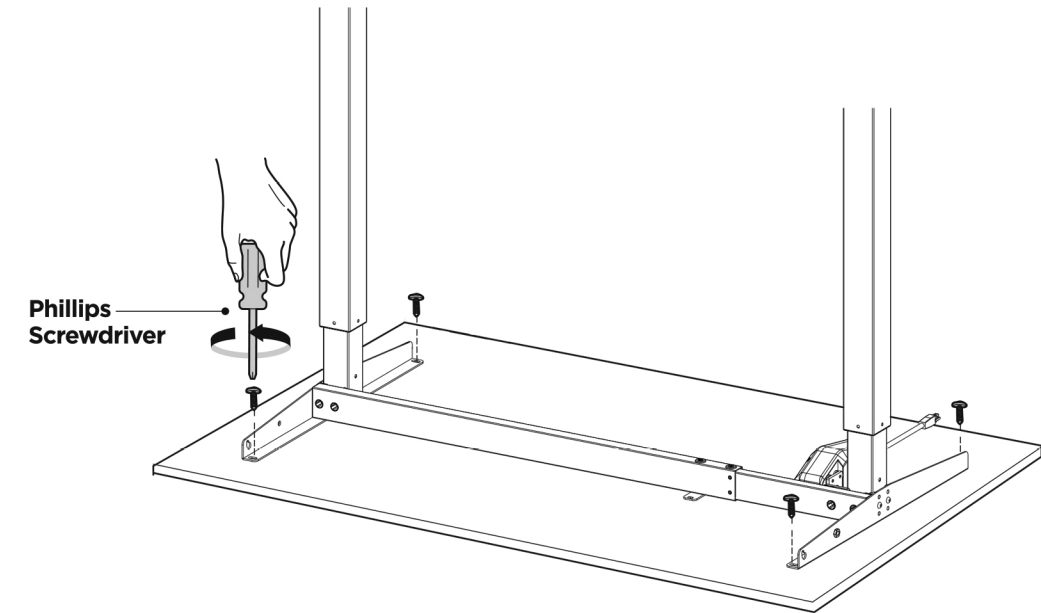
I Assembling the Desktop

Remove the backings of the adhesive **rubber pad S-F**. Stick them to the surface of the crossbar on the eight positions as shown.

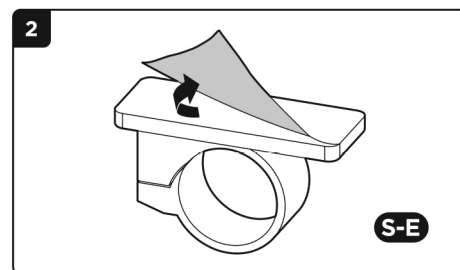
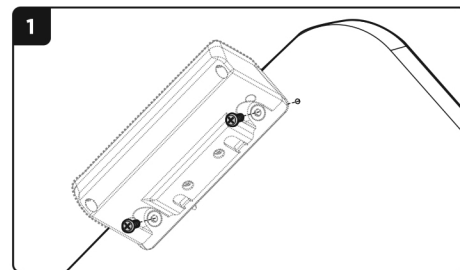
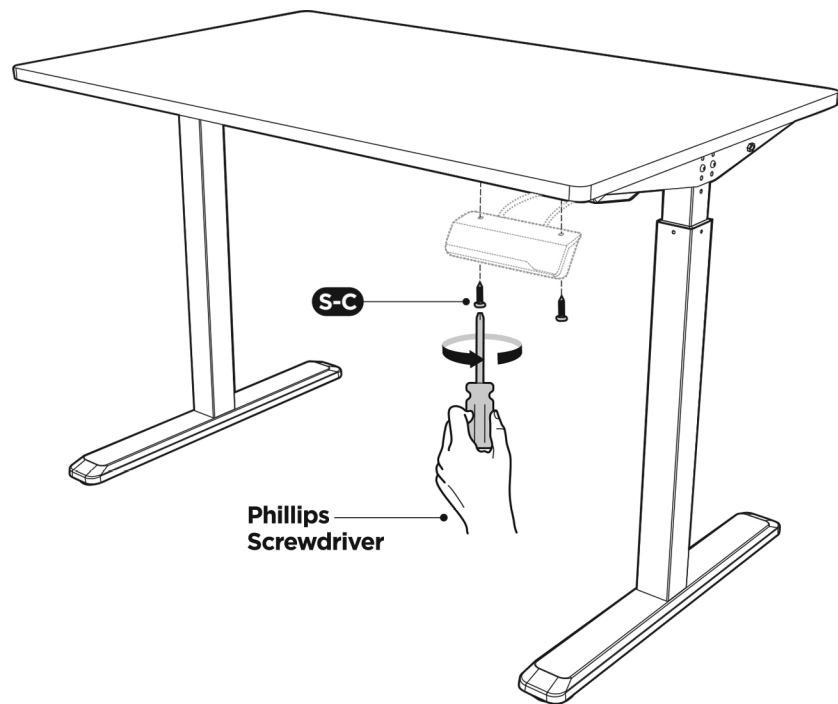


- Align the pre-drilled screw holes with the mounting holes on the cross bar and side brackets. Insert and tighten the 8 screws **S-B** as shown below.

Note: Please use screws **S-H** to fasten the desktop to the frame, if there are nut inserts in the desktop. The screws **S-B** are applied to a regular desktop.



- Line up the pre-drilled holes in the desktop with the holes on the controller as shown and use 2 screws **S-C** to secure the controller to the desktop.
- Stick the adhesive cable clip **S-E** on the underside of the desktop to tidy the cords.
- **Two person lift:** with one person on each side of the desk, hold the desktop one hand and the leg with the other. Carefully rotate the desk until the feet on the back side of the desk contact the floor. Ensure the desk is rotated backwards to avoid damage to the front mounted controller. Rotate the desk again to sit upright on the floor.



I Low Profile Adjustment

There are two adjustable foot pads under each foot. If the floor isn't even, simply turn the pad to adjust the height to make the desk stable.

Tip: Use a **bubble level** to check if the desktop is even.

