

How to operate WeJupit V8 Smart Fingerprint and Touchscreen Door Lock



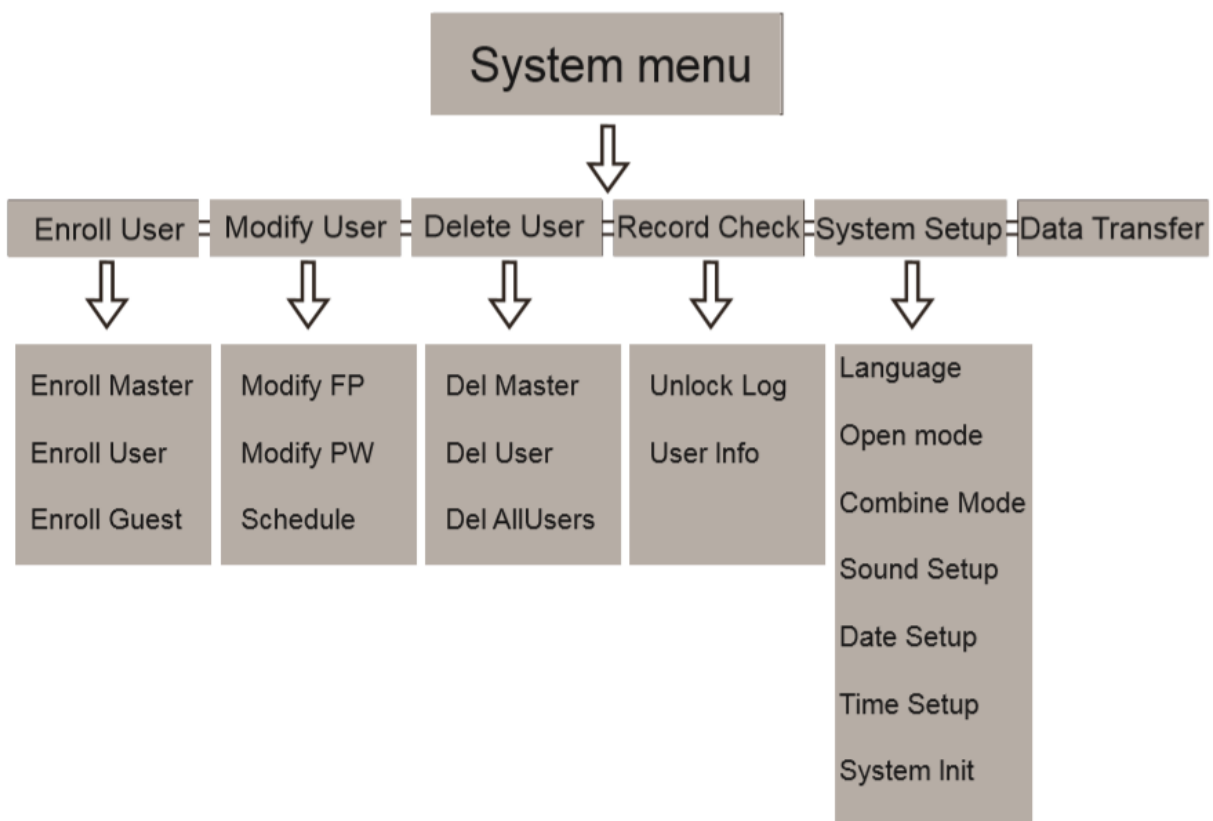
- 1. Touch Enter key (circled in red) to activate the control panel**
- 2. Place your finger on the scanner (circled in green) or enter passcode to verify master's identification.**
- 3. Select from main menu (circled in blue) to operate**

Operation Introduction

1. Brief Introduction

- a. Administrator: who has the highest privilege in the locking system, can not only unlock but also set up the lock. 10 IDs maximum (ID range: 0001-0010).
- b. Normal user: who can only unlock but has no authorization to set up the lock. 140 IDs maximum (ID range: 0011-0150).
- c. Guest user: who can only unlock the door within the permitted time period, 50 IDs maximum (ID range: 0151-0200).
- d. Each ID can be registered with either fingerprint or password, or both.
- e. Back to Factory default: under this condition, the lock can be unlocked by any fingerprint.
- f. At least one Administrator should be registered for the first time use.

2. Chart of menu



3.Register User ID

Register Administrator

Factory default
 Active the lock by touching the screen
 User Empty Enroll Master
 ↵ enter
 Master ID 0001
 41,81, ↵ enter
 Enroll 3 times press properly
 Press FP #1
 Press FP #2
 Press FP #3
 FP Enroll OK
 Press ↵ to log the 6-8 password if you only need the password
 Input PW #1
 Input PW #2
 PW Enroll OK
 Press ↵ If you only need the fingerprint

With Master code
 Active the lock by touching the screen
 ↵ enter
 Verify Master
 Verify OK
 System Menu
 Enroll User ◀
 Modify User
 Delete User
 Record Check
 System Setup
 Date Transfer
 41,81, ↵ enter
 Enroll User
 Enroll Master ◀
 Enroll User
 Enroll Guest
 41,81, ↵ enter
 Master ID 0002
 41,81, ↵ enter
 Enroll 3 times press properly
 Press FP #1
 Press FP #2
 Press FP #3
 FP Enroll OK
 Press ↵ to log the 6-8 password if you only need the password
 Input PW #1
 Input PW #2
 PW Enroll OK
 Press ↵ If you only need the fingerprint

Register User

Active the lock by touching the screen
 ↵ enter
 Verify Master
 Verify OK
 System Menu
 Enroll User ◀
 Modify User
 Delete User
 Record Check
 System Setup
 Date Transfer
 41,81, ↵ enter
 Enroll User
 Enroll Master
 Enroll User ◀
 Enroll Guest
 41,81, ↵ enter
 User ID 0011
 41,81, ↵ enter
 Enroll 3 times press properly
 Press FP #1
 Press FP #2
 Press FP #3
 FP Enroll OK
 Press ↵ to log the 6-8 password if you only need the password
 Input PW #1
 Input PW #2
 PW Enroll OK
 Press ↵ If you only need the fingerprint

Register Guest

Active the lock by touching the screen
 ↵ enter
 Verify Master
 Verify OK
 System Menu
 Enroll User ◀
 Modify User
 Delete User
 Record Check
 System Setup
 Date Transfer
 41,81, ↵ enter
 Enroll User
 Enroll Master
 Enroll User
 Enroll Guest ◀
 41,81, ↵ enter
 Guest ID 0151
 41,81, ↵ enter
 Schedule
 Frm mm-dd-yyyy
 To mm-dd-yyyy
 6←,7→,41,81, ↵ enter
 00:00-23:59
 00:00-00:00
 00:00-00:00
 6←,7→,41,81, ↵ enter
 Enroll 3 times press properly
 Press FP #1
 Press FP #2
 Press FP #3
 FP Enroll OK
 Press ↵ to log the 6-8 password if you only need the password
 Input PW #1
 Input PW #2
 PW Enroll OK
 Press ↵ If you only need the fingerprint

4.Modify User ID

Modify Fingerprint

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User ◀
Delete User
Record Check
System Setup
Date Transfer
4↑,8↓,↵ enter

Modify User
Modify FP ◀
Modify PW
Schedule
4↑,8↓,↵ enter

ID 0001
4↑,8↓,↵ enter

Enroll 3 times press properly
Press FP #1
Press FP #2
Press FP #3

Confirm Modify?
↵ enter
FP Modify OK

Modify Password

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

Menu Enroll
User Modify
System ◀
User Delete
User Record
Check System
Setup Date
Transfer
4↑,8↓,↵ enter

Modify User
Modify FP
Modify PW ◀
Schedule
4↑,8↓,↵ enter

ID 0001
4↑,8↓,↵ enter

Input PW #1
Input PW #2

Confirm Modify?
↵ enter
PW Modify OK

Modify Schedule

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

Menu Enroll
User Modify
User Delete
System ◀
User Record
Check
System
Setup Date
Transfer
4↑,8↓,↵ enter

User
Modify FP
Modify PW
Schedule
Modify ◀
4↑,8↓,↵ enter

ID 0151
4↑,8↓,↵ enter

Schedule
Frm mm-dd-yyyy
To mm-dd-yyyy

6←,7→,4↑,8↓,↵ enter

00:00-23:59
00:00-00:00
00:00-00:00

6←,7→,4↑,8↓,↵ enter

Schedule Modify OK

5.Delete User ID

Delete Master

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User ◀
Record Check
System Setup
Date Transfer

4†,8†,↵ enter

Delete User
Del Master ◀
Del User
Del All Users
4†,8†,↵ enter

Master
ID 0002

4†,8†,↵ enter

The first master ID
is unable
to be deleted at
this mode

Confirm Del?
↵ enter
Delete OK

Delete User

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User ◀
Record Check
System Setup
Date Transfer

4†,8†,↵ enter

Delete User
Del Master
Del User ◀
Del All Users
4†,8†,↵ enter

Master
ID 0011

4†,8†,↵ enter

Confirm Del?
↵ enter
Delete OK

Delete All Users

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User ◀
Record Check
System Setup
Date Transfer

4†,8†,↵ enter

Delete User
Del Master
Del User
Del All Users ◀
4†,8†,↵ enter

Confirm Del?
↵ enter
Delete OK

6.Set Up Date and Time

Set Up Date

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User
Record Check
System Setup ◀
Date Transfer

4↑,8↓,↵ enter

System Setup
Language
Open mode
Combine Mode,
Sound Setup
Date Setup ◀
Time Setup
System Init

4↑,8↓,↵ enter

Date Setup
Month-Day-Year
00-00-0000

6←,7→,4↑,8↓,↵ enter

Date Modify OK

Time Set-up

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User
Record Check
System Setup ◀
Date Transfer

4↑,8↓,↵ enter

System Setup
Language
Open mode
Combine Mode,
Sound Setup
Date Setup
Time Setup ◀
System Init

4↑,8↓,↵ enter

Time Setup
Hour Minute
00-00

6←,7→,4↑,8↓,↵ enter

Time Modify OK

7. Record check

Unlock Log

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User
Record Check ◀
System Setup
Date Transfer

4↑,8↓, ↵ enter

Record Check
Unlock check ◀
User check
4↑,8↓, ↵ enter

4↑,8↓, ↵ Exit

User Info

Active the lock by touching the screen
↵ enter
Verify Master
Verify OK

System Menu
Enroll User
Modify User
Delete User
Record Check ◀
System Setup
Date Transfer

4↑,8↓, ↵ enter

Record Check
Unlock check
User check ◀
4↑,8↓, ↵ enter

4↑,8↓, ↵ Exit

8. Open Mode

When the lock is in the open mode, anybody could open the door by pushing down the handle.

How to set the open mode: login to the system, go to the menu page, press ↵ to confirm or unlock the lock by the administrator, then press ↵ and ↵ at the same time for 3s to 5s. How to disable the open mode: activate panel, press ↵ for 5s.

9. Combine Mode

Combine Mode exists for high-security needs.

Enable and disable the combine mode: login to the system, go to the menu page, press ↵ to confirm;

When using this mode, the lock has to be unlocked by 2 IDs (fingerprint + fingerprint, fingerprint + code, code + code); Any combinations of 2 administrator IDs (fingerprint + fingerprint, fingerprint + code, code + code) can login to the system.

10.Sound Setup

Login to the system, go to the menu page, press ↵ to turn on or turn off the key sound or prompt sound.

11.System Init

Login to the system, go to the menu page, press ↵ to confirm.

You can reset the system to manufacture default by using this function and all user IDs will be removed after resetting.

12.Key unlock

Insert a key in the cylinder and rotate 180° counter-clockwise, push down the handle to unlock and then rotate the key 180° clockwise to take out the key.

13.Low battery alert

If the battery voltage is below 4.6V, when a user has opened the lock, a red light will blink and the alarm will ring, reminding the user to change the batteries.

14.Additional power source

When power runs out, users can power up the system by connecting a power bank via the included USB cable.

15.System Reset

If you can't log into the system, the system can be reset to the factory default by pressing the reset button. To reset the system, press the reset button until you hear a long beep.

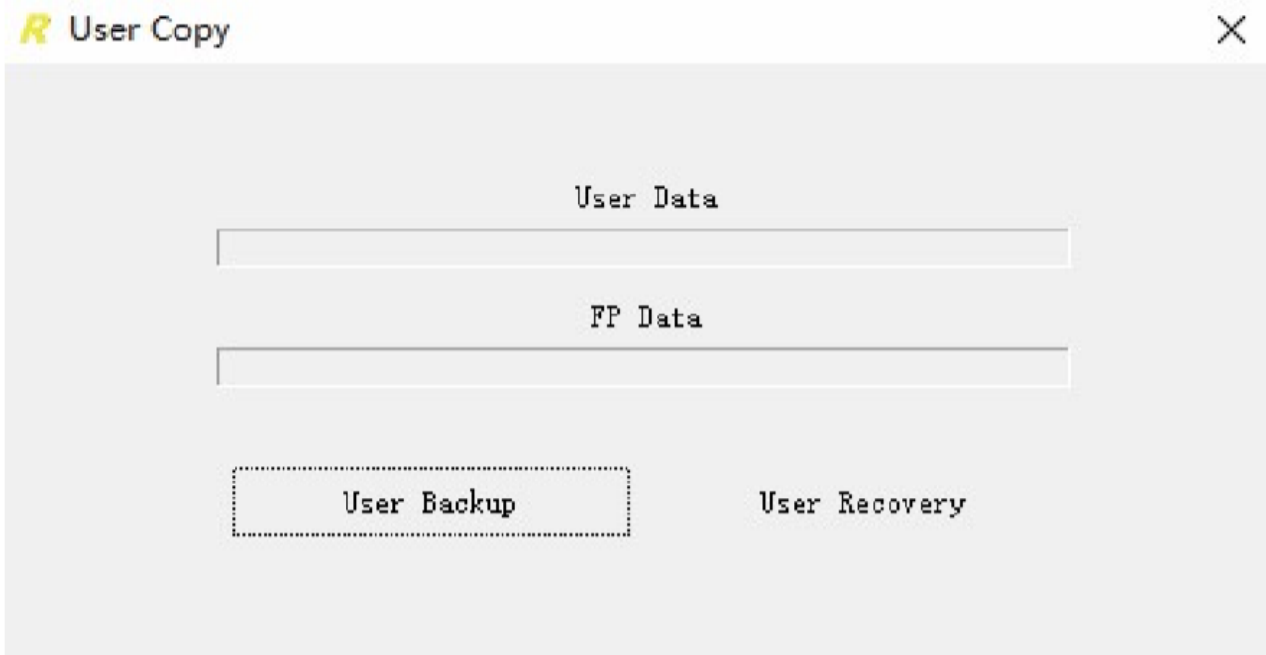
The reset button is located on the outside panel.

Note: You can contact our after-sales service for the programming video.

Software Assistant

Download the software at:
www.wejupit.com/download

1.Data Transmitting



Backup and Recover User Data

- a. Connect the lock to the computer through the USB cable (included).
 - b. Login to the lock system and go to the data transfer function and then open the lock software on the computer.
 - c. To back up the user data, click "User Backup" and select the user data to save the file. The user data will be transferred to the computer.
 - d. To recover the user data, click "User Recovery" and select the saved user file on the computer. The user data will be transferred to the lock.
- ⚠: Any user data in the lock will be overwritten by the recovered data!

2. Setting-up and manage user data

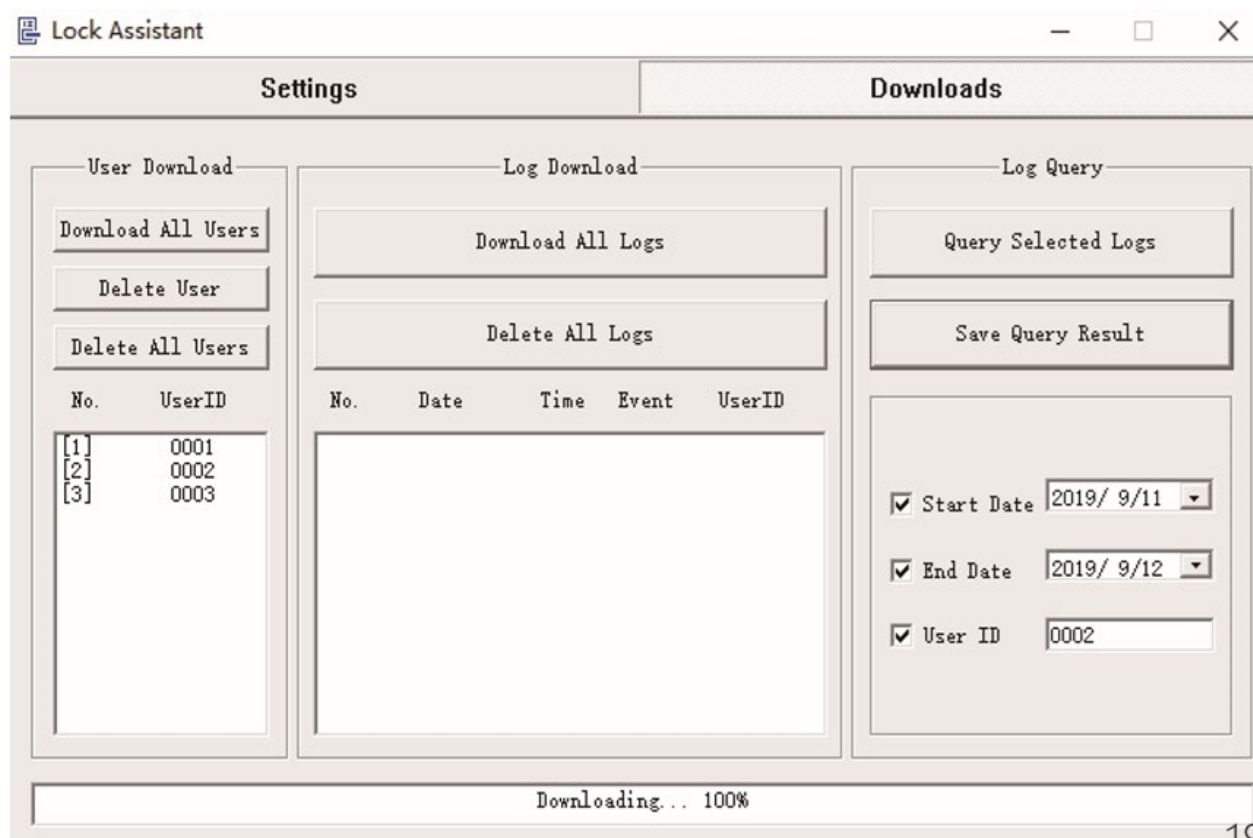
With the "LockAssistant" software, you can set up the lock, manage the user data or unlock records.

a. Setting



- a1. Firmware Version: You can check the firmware version in the lock, and update the firmware version.
- a2. Time Set: You can customize the lock time or sync the lock time with the computer time

b.Download



b1. User Download

Download All Users: all users will be downloaded from the lock to the computer.

Delete Selected User: only the selected users will be deleted.

Delete All Users: all users will be deleted, including the master users, normal users and guest users.

b2. Log Download

Download All Records: all records in the lock will be downloaded to the computer

Delete All Records: all unlock records will be cleared from the lock.

b3. Log Query

You can check the unlock records by selecting the date and user ID.