

PRINTER TEST PAGE - 8.5 X 14

Thank you for using the Printer Test Page for Stevens-Ness electronic forms. Please follow these steps to confirm that your printer will print our electronic forms successfully:

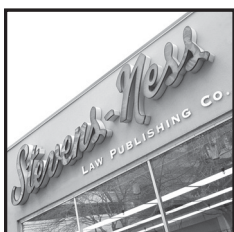
1. Verify that your printer can load and print on 8.5 x 14 (legal size) paper, that you have this size of paper loaded, and that you know how to instruct your printer to use this paper size (which tray to specify, etc.). (Note: Even if your printer doesn't have a paper tray that will fit this size, you can usually use a rear feed tray or a manual feed option to print it.)
2. If you haven't already done so, download and install Adobe Acrobat Reader on your computer (<https://get.adobe.com/reader/>). You *must* use this program to use your Stevens-Ness electronic legal forms, and to use this test page.
3. Open this document in Adobe Acrobat Reader – do not double-click the document, as in some cases that will cause a different program to open it. First open Acrobat Reader and then use its Open command to locate and open this PDF.
4. Prepare to print this document; in most cases this means you should choose “Print” from the File menu.
This will open a dialog box containing several options and a “Print” button.
5. **BEFORE** you click the “Print” button, please make sure that any options related to scaling the printout (Page Scaling, Fit to Page, Fit to Printable Area, Shrink to Printable Area, etc.) are turned **OFF**.
6. Click the “Print” button.
7. When printing is complete, check the printed output for the lines and text you see at the margins of this document.

If all of these items appear in your printout – along the top, bottom, left and right, with no clipping – you should be able to print the electronic forms successfully.

However, if any portions of these items do not appear in your printout, your printer may not be capable of printing our electronic forms successfully. Printing under these conditions may result in forms that are unusable and/or invalid. We do *not* recommend that you try any scaling or other page reduction options to force the material to fit on the page – in many cases this may render the form unusable.

You may wish to try another printer; newer inkjet printers tend to have better capabilities for printing close to the page edges.

Please note that Stevens-Ness cannot provide refunds for problems arising from incompatible printers or incorrect print settings.



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