

Replacing Your Anglian Window Handle

Health & Safety

Do not put yourself in a position of potential fall through the open window whilst performing this task. If you do not feel competent or feel unable to undertake this replacement safely, **STOP** and seek further assistance from Anglian.

Tools Required
Cross head screwdriver
(Phillips PH2 or Pozidriv PZ2)

Thin bladed implement is required to remove screw covers.



Removing the existing window handle

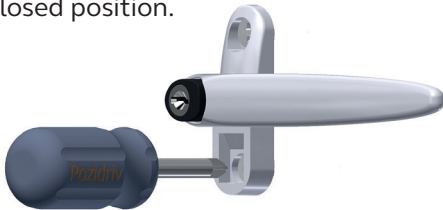
Step One

Using a thin bladed implement, remove the top screw cap. Keep the window closed and move the handle into the open position. Remove the bottom screw cap if present.



Step Two

Remove the bottom screw. With the screw removed, move the handle back into the closed position.



Step Three

Remove the upper screw.



Step Four

Remove the handle and spindle from the window. **Check** the replacement handle has the same length spindle.



Fitting the new window handle

Step Five

Push the new handle into position on the window and locate the gearbox. The handle should fit flat against the window.



Step Six

Fit the upper screw into the handle, locate thread in the lock. Use your fingers to screw in before using the screwdriver to tighten.



Step Seven

Move the handle into the open position. Holding the handle, fit the lower screw into the handle, locate thread in the lock. Use your fingers to screw in before using the screwdriver to tighten.



Step Eight

Once the screws are pinch tight, replace screw caps.

