

# VOLUNTEER FOR The Isokon Gallery

# To volunteer as a Gallery Assistant at the Isokon Gallery, contact: <a href="mailto:volunteers@isokongallery.org">volunteers@isokongallery.org</a>

The Isokon Gallery is a micro-museum at the Isokon flats in Lawn Road, London NW3. It was created by the Isokon Gallery Trust in 2014 and is open to the public with free entry at weekends from March through October, 11.00am–4.00pm.

The Gallery tells the story of the Isokon building (opened in 1934 now listed Grade I), its creators, its remarkable range of residents, its related furniture and product design, its social and intellectual context and its recent regeneration. We are powered by volunteer Gallery Assistants who give their time freely to support the Gallery.

## The Role

Gallery Assistants are the public face of the Gallery and ensure the safety of visitors and security of the displays and Gallery.

Their main responsibilities are to:

- · ensure visitors receive a warm and informative welcome
- ensure the security and safety of the premises and exhibits
- sell books and other goods in the Gallery shop and encourage donations
- · answer questions about the displays and the building
- · keep a record of sales and visitor numbers

The role will suit people who have:

- an enthusiastic, confident and welcoming manner
- an ability to focus on visitors' interests and needs
- good customer service skills
- · fluent English
- an interest in modern heritage, architecture or interior design



#### **How It Works**

Before starting duties, you will be given an induction session where we explain security and operating procedures and cover questions. If you decide to volunteer, we formalise this and provide details of how to sign up for duty shifts online. We issue a guide for volunteers and record your contact details.

There are always two Gallery Assistants on duty when the Gallery is open, so you will never be volunteering alone. Some prefer to work with different volunteers, to get to know other members of the team. But if you would like to volunteer as a couple or as two friends that's fine too.

We offer active volunteers 20% discount in the shop on books and merchandise on in-person purchases as well as a complimentary copy of the Gallery Handbook as a small 'thank you'. Occasionally there are lectures and other events in the Gallery to which you get free admission.

## Time commitment

Commitment is flexible and can range from a half day every month to a full day every weekend – whatever you can offer consistently.

The shift times are as follows:

Morning 10.30am-1.30pm Afternoon 1.30pm-4.30pm

The half hour at each end is for opening and closing duties.

### **Our Record**

The Isokon Gallery has become a recognised London venue in the modern architecture and design scene and has won a number of awards. We have received over 25,000 visitors from all over the world since our opening in 2014. Volunteers become part of a diverse and friendly team, and invariably find the role of Gallery Assistant a highly rewarding and enjoyable experience.

### Contact

If you would like to volunteer as a Gallery Assistant please email the Volunteer Coordinators to arrange an induction session. We will be delighted to hear from you.

volunteers@isokongallery.org

Venue

Website

Isokon Gallery London NW3 2XD

isokongallery.org