



We're looking for an Assembly Teamaker!

Smith Teamaker

Founded in 2009 by the late, legendary teamaker Steven Smith, Smith Teamaker crafts artisanal teas that showcase an artful talent for creating unexpected combinations with complex flavors and aromas – such as White Petal, a delicate and floral white tea blended with osmanthus and chamomile petals. Smith was a pioneer of the American maker movement, and the founder of several of the world's most successful tea brands, Stash and Tazo. Today, our company connects people with the transformative power of creativity by crafting exceptional tea experiences, and is generating some of the highest growth in the industry. Our products are handcrafted in Portland, Oregon, with an omni channel business model that delivers tea experiences within fine restaurants and specialty retail stores around the world, at Smith tasting rooms and online at www.smithtea.com. We'd like for you to help us change the industry!

Our Assembly Teamaker contributes to our company's overall success through the assembling and packaging of tea products to Smith specifications. The Assembly department is responsible for packaging loose tea into bulk bags, packing variety boxes, weighing powdered matcha into various formats, and having a delicate hand on our most beautiful Smith products. Tools including scoops, scales, heat sealers, scissors, adhesive labels, conveyors, and other equipment, as needed.

Your day-to-day involves working alongside the team to deliver against departmental goals and coordinating with the Supervisor to align priorities. You love to work independently and thrive with variety across tasks, tools, and locations. Success is measured through teamwork, exemplary attention to detail, quality control, adhering to health and safety regulations, and creating a positive work environment for everyone.

Working as Assembly Teamaker at Smith, your objective is to live, teach, and demonstrate our culture in all interactions.

Essential Duties

- Operate machinery with a high degree of safety and accuracy at all times
- Perform job duties in a manner that maintains compliance with policies, procedures, environmental, health and safety regulations
- Maintain work area and equipment in a clean and orderly condition; follow prescribed safety procedures
- Work at various stations during the assembly process as required, using a variety of tools
- Adhere to health, safety, and sanitation guidelines for all products

- Conduct visual quality inspections; inform Supervisor of deviations as needed
- Assist with daily clean up and weekly deep cleaning tasks
- Other duties as requested by the Assembly Supervisor and/or Director of Operations

Required Skills and Responsibilities

- Act with integrity, honesty, and the passion that promotes Smith Teamaker core values and overall mission
- Ability to work in a fast-paced team environment
- Ability to understand oral and/or written English instruction
- Ability to learn quickly
- Ability to develop and maintain working relationships with Teamakers
- Ability to lift 25 pounds unassisted
- Ability to work on foot for extended periods of time
- Availability to work varied hours consistent with company needs including overtime during peak seasons
- Possesses a passion for our Smith Teamaker culture

Benefits

- Competitive wage commensurate with experience and performance
- Fully paid medical, alternative care, vision and dental insurance; LTD, Life and AD&D coverage. Employee Assistance Program, Flexible Spending Account
- Paid holidays, PTO, paid parental leave, paid time off for vaccines, 401(k) match, neighborhood parking pass or transit wallet
- Excellent tea selection and lots of high fives

Contact jobs@smithtea.com to share your story, including what about the role most excites you.

Location: Portland, Oregon

Smith Teamaker provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.