

MT PLEASANT FARMERS MARKET PRESENTS

MAKERS on MELROSE

2023-2024 SEASON

STALL HOLDER CRITERIA & GUIDELINES

MAKERS on MELROSE launched in 2022 and is a hand-picked Artisan Market that runs in conjunction with our popular Mt Pleasant Farmers Market. The Market highlights the best of our local and regional artisans. MAKERS on MELROSE takes place on the third Saturday of each month and is held out front of the Mt Pleasant Show Grounds.

WHEN

Bump in 6:30am-7:45am / Bump out 12-1pm

Market runs from 8am-12noon.

All Stallholders must be setup and ready to trade by 8am and required to stay until 12 noon.

| 2023-2024 Season |
|-------------------------------------|
| Saturday 16 th September |
| Saturday 21 st October |
| Saturday 18 th November |
| Saturday 16 th December |
| Saturday 20 th January |
| Saturday 17 th February |
| MARCH NO MARKET (Mt Pleasant Show) |
| Saturday 20 th April |
| Saturday 18 th May |

The following 2023-2024 season will be finalised, and applications will be open in July. Stallholders will need to reapply each season.

CRITERIA

The Criteria for the Artisan Market will be different than the Mt Pleasant Farmers Market Criteria. Stallholders do not need to be members of the market, but members are offered a discount on the Site Fee. Stallholders will be accepted after determining the quality of the product and how it fits within the market. There can be more than one stall selling similar products. Products need to be locally produced, hand/homemade and unique.

HOW TO BECOME A STALLHOLDER

Potential Stallholders need to fill out an application form. This can be emailed on request or found on our Mt Pleasant Farmers Market website. The Manager and Committee will assess the application and if your application is successful, you will receive an email and will be asked to put in your bookings for the season.

Before attending your first market you will receive more information regarding bump in/bump out and your stie location for the day. Stallholders will also receive a Media Kit, which will have some Facebook/Instagram tiles to promote the market.

REQUIREMENTS

Stallholders must be self-sufficient. This includes having their own gazebo/cover and trestle tables.

Stallholders must have their own Public Liability Insurance and provide their Certificate of Currency before attending. This must be maintained to continue as a stallholder.

Stallholders are responsible for making sure they meet any state and local government requirements (including licenses).

There is no storage available onsite, therefore everything required for setup must be brought on the day and taken home. Stallholders need their own equipment for unloading.

There is running water at the back of the Market Hall.

There are public toilets at the back of the Market Hall.

Stallholders' sites must be kept clean and tidy. There are rubbish bins onsite, however stallholders are encouraged to take their own rubbish with them.

POWERED SITES

There are limited powered sites available on request. There will be an extra charge for these facilities, and you are not guaranteed to get a powered site.

If you are needing power for register, scales or other payment systems, stallholders will need to provide battery operated devices.

Any electrical equipment bought on side including power boards and extension leads, must be tested, and tagged by an appropriately qualified person. We can provide this service at a cost.

If you are providing a generator, it must not be noisy (as determined by market manager) otherwise it won't be permitted.

SIGNAGE

Packaging, wrapping and bags must be environmentally friendly, recyclable, or compostable.

VEHICLES & PARKING

All stallholders can unload their vehicles, but they must then park their car around the back of the Market Hall. Please make Management aware if your setup requires a trailer/truck/van. Extra fees may apply.

SITE FEES

This year we will be taking *season bookings*. Stallholders can lock in their dates for the whole season and receive a 5% discount. Stallholders can select their dates, receive the discount, and guarantee their spot at the market.

Stallholders will still be able to make *monthly bookings*, but they aren't guaranteed a spot.

| SIZE | FEE |
|----------------------------|-------|
| 3x3m single site | \$65 |
| 6x3m single site | \$95 |
| Junior 3x3m single site | \$35 |
| Food Truck / Van / Trailer | \$160 |

All stallholders who hold a current Membership with the Mt Pleasant Farmers Market will receive a 10% discount off seasonal and monthly bookings.

PAYMENTS

Please note season bookings will be invoiced in August, due for payment by the 11th of September 2023. Invoices for monthly bookings will be sent out prior to each market and MUST be paid the Monday prior to the booking or they won't be able to attend.

CANCELLATIONS

If site bookings are cancelled 7 days prior to the market, fees that have been paid will be credited to the Stallholder. Cancellations that occur within 7 days will receive 50% refund and for cancellations within 24 hours leading up to the market, there will be no refund.

INCLEMENT WEATHER / FIRE POLICY

MAKERS on MELROSE follows the same Inclement Weather and Fire Policy as the Mt Pleasant Farmers Market. A copy of these policies can be provided on request.

CONTACT

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