



# EMPLOYMENT APPLICATION

Name:

Date of Birth:

Current Address:

Contact Number:

Email Address:

Date of Application:

**AVAILABILITY:**

What days and hours would you be available to work?

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FROM						
TO						

When could you start if you were a successful applicant:

**EDUCATION:** (most recent first)

SECONDARY/TERTIARY/ TRADE	YEAR OF COMPLETION	QUALIFICATIONS ACHIEVED

**EMPLOYMENT DETAILS:** (most recent first)

NAME OF EMPLOYER	PERIOD OF EMPLOYMENT	POSITION AND DUTIES	REASON FOR LEAVING

**REFERENCES:**

(I consent to any reference checks that may be necessary to support this application)

\_\_\_\_\_ Sign Here

Name of Referee	Title	Company/ Organisation	Contact Phone Number

**GENERAL QUESTIONS:** (please answer the question or complete the sentence )

Do you have any specialised knowledge or skills? (eg. computer/ retail skills)

Do you have any hobbies or interests?

I would like to work at Nextra because.....

My best customer service experience was when....

My worst customer service experience was when....

List any additional information relevant to your application.

**MEDICAL HISTORY**

Do you know of any medical reason why, if appointed, you would be unable to carry out the full requirements of the position? If so please give details:

Do you have any pre-existing illness or injury, which could be affected by the work duties described in the job description? If so please give details:

**FURTHER COMMENTS:**

Best of luck and thank you for taking the time to complete our employment application form.

Nextra Team 😊