

## **COMPLY FLOW Contractor Compliance Management System**

From July 2023 all Contractors that conduct work on Storage King sites are required to commence their registration on the Comply Flow system.

From October 2023 it is intended that the Comply Flow online sign in / sign out system will go-live at Storage King sites.

From October 2023 Contractors and their Workers that are not registered and fully compliant on the Comply Flow system will not be permitted to conduct work on Storage King sites.

### **1. Contractor Registration**

Contractor is to register for new account via the Contractor Registration Page: <https://bit.ly/3Q2XHwD>

If you already have a Comply Flow account, please log in, go to clients area and then add the client code: **SK12AB**



### **2. Contractor Onboarding**

Upon registration, nominated Contractor Administrator can

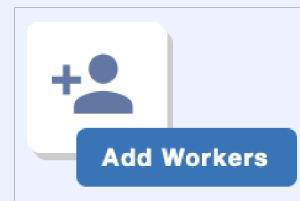
log into the account via the Comply Flow Login Portal:

[www.complyflow.com](http://www.complyflow.com) to complete

onboarding questionnaire and upload pre-qualification documents.

### **3. Contractor to add Worker**

Contractor Administrator is to invite their Workers/Technicians to onboard Comply Flow and complete the required inductions.



### **4. Workers Onboarding**

Workers/Technicians will receive automatic registration instructions

that will allow them to upload all required compliance documents

based on the nominated Trade.

### **5. Comply Flow Approves Documents**

Comply Flow reviews and validates uploaded Contractor & Worker documents and approves if compliant.



**Have questions? Get in touch**

[support@complyflow.com.au](mailto:support@complyflow.com.au)